

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE REGULAR BOARD MEETING OF DIRECTORS

JUNE 9, 2022

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:05 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig(P)
Sarah Guerra(P)
Mark Rodriquez(P) (remotely)
Buddy Mendes, Vice Chair(P)
Michelle Roman, Chairwoman(P)

STAFF and CONSULTANTS

Veronica Cazares, Interim General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Craig Perry, Plant Operations Supervisor
David Bacon, Information Systems Analyst
Hilda Cantu-Montoy, General Counsel (remotely)
Shelline K. Bennett, Liebert, Cassidy, Whitmore

Prior to the approval of the agenda, Interim GM Veronica Cazares asked that Item 8, Closed Session be moved to right after Item 5, Public Hearings

As Director Rodriquez joined remotely, all votes must be done by a roll call

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of June 9, 2022, was made by Director Rodriquez and seconded by Director Mendes and approved by the following roll call vote:

AYE: Directors Rodriquez, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Guerra

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting May 12, 2022. (p.5)
- B. Warrant List Reports of May 11, 2022, May 25, 2022 (p. 11)
- C. Cash Activity Report of May 31, 2022. (p.13)
- D. The Board will consider approving Craig Perry's out-of-state training request for the Tri State Seminar in Las Vegas, NV. (p.15)
- E. The Board will consider adoption of Resolution No. 2022-15 Reauthorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361. (p.16) *Staff Report Prepared By: Interim General Manager, Veronica Cazares*

There being no comment from the public, a motion to approve the consent calendar was made by Director Mendes, and seconded by Director Magsig and approved by the following roll call vote:

AYE: Directors Rodriquez, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Guerra

ABSTAIN:

PUBLIC HEARINGS

- A. The Board will conduct the public hearing, receive staff report and public comments, and will consider adopting Resolution No. 2022-16, A Resolution Overruling Protests and Confirming Report on Sewer Service Charges and Delinquent Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for Fiscal Year 2022-23. (p.?) Staff Report Prepared By: Interim General Manager, Veronica Cazares

This is annual item brought to the Board for approval as it needs to be adopted and filed with the County of Fresno in order to approve the list of parcels and the assessments to be collected on the tax roll.

There being no comment from the public, a motion to adopt Resolution 2022-16 A Resolution Overruling Protests and Confirming Report on Sewer Service Charges and Delinquent Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for Fiscal Year 2022-23 was made by Director Magsig, seconded by Director Mendes and approved by the following roll call vote:

AYE: Directors Rodriquez, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Guerra

ABSTAIN:

CLOSED SESSION

A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

The Board met with Interim General Manager, Labor Relations Consultant, and General Counsel regarding wages, hours and working conditions of employees represented by the International Union of Operating Engineers Stationary Local 39.

Closed Session began at 4:08 pm.

RECONVENE OPEN SESSION

Open Session began at 4:22 pm. There was no reportable action.

UNFINISHED BUSINESS

None

NEW BUSINESS

A. The Board will consider authorizing an annual budget transfer of \$2,945,621.00 from the Operation & Maintenance account to the Refurbishment & Replacement account and transfer \$213,275.00 from the District Expansion account to the Refurbishment & Replacement account for Fiscal Year 2022-23. (p.?) Staff Report Prepared By: Interim General Manager, Veronica Cazares

Annually, the Board needs to take action to authorize the accounting transfer of money from the Operations & Maintenance (O&M) account to the Refurbishment & Replacement (R&R) account which was \$2,945,621.00; and the District Expansion account to the Refurbishment & Replacement (R&R) account which was \$213,275.00.

There being no comment from the public, a motion to approve the annual budget transfer from Operations and Maintenance to Refurbishment and Replacement account was made by Director Mendes and seconded by Director Rodriguez and approved by the following roll call vote:

AYE: Directors Rodriguez, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Guerra

ABSTAIN:

B. The Board will consider adopting Resolution 2022-17, A Resolution of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Writing off Uncollectable Receivable Accounts. (p.?) Staff Report Prepared By: Tricia Miller, administrative Services/HR Manager

It was said that this pertains to Septic Haulers that come to the District to unload waste. Currently, SKF requires haulers to fill out an application, pay a fee, provide proof of insurance of liability naming SKF as the certificate holder and proof they have a health permit registered with the County. Director Magsig suggested that SKF take the company Blue Diamond, to collections and try to recover the money they owe the District. This company will also no longer be able to dump at SKF.

There being no comment from the public, a motion to adopt Resolution 2022-17, A Resolution of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Writing off Uncollectable Receivable Accounts was made by Director Magsig and seconded by Director Mendes and approved by the following roll call vote:

AYE: Directors Rodriquez, Magsig, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Guerra
ABSTAIN:

- C. The Board will consider and determine whether to approve a consulting services agreement with CPS HR Consulting in the amount of \$25,000 and authorize its execution by the Board Chairwoman. (p.?) Staff Report prepared by: General Counsel Hilda Cantu-Montoy.

Two fully responsive proposals were received. The Ad Hoc Committee reviewed the two proposals. Both firms that responded are fully capable of providing the requested scope of service. The Ad Hoc Committee independently reviewed the proposals. Both proposals were very similar in the time frame of four months for completion and in the details for performance as required by the RFP. Follow up from Bob Murray and Associates was not forthcoming and the Ad Hoc Committee determined to offer the contract to CPS HR Consulting.

There being no comment from the public, a motion to approve a consulting services agreement with CPS HR Consulting in the amount of \$25,000 and authorize its execution by the Board Chairwoman was made by Director Mendes and seconded by Director Magsig and approved by the following roll call vote:

AYE: Directors Rodriquez, Magsig, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Guerra
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

As the upcoming regular August 2022 Board meeting is scheduled during the Annual CASA conference, it was asked to cancel the regular meeting on August 11, 2022 and schedule a special meeting in replacement. Alicia will reach out to Board members for calendar availability.

GENERAL MANAGER REPORTS

The Annual 2022 CASA Conference will be held at the Squaw Creek Resort from August 10-12, 2022. Board Chairwoman Roman will be in attendance.

Suggestions from other Board members were that Chairwoman Roman and Director Guerra could head up the Ad Hoc committee with SKF staff to discuss retention ideas.

The report on the agreement with Fowler for reimbursement was given by General Counsel Montoy. She is diligently working with District Staff to get more information to the Board on this item.

SKF participated in the annual 2022 Swedish Festival by having an informational booth for the community. Chairwoman Roman expressed her appreciation for SKF's involvement.

ADJOURNMENT

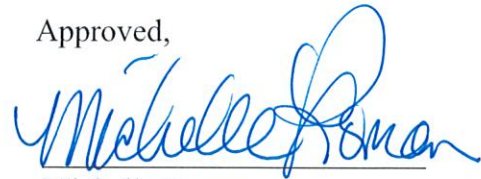
There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes and seconded by Director Magsig and approved by a unanimous voice vote at 4:45 pm.

Respectfully submitted,



Veronica Cazares Interim General Manager/
Secretary of the Board

Approved,



Michelle Roman
Chairwoman of the Board