

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MEETING OF THE POLICY ADVISORY COMMITTEE**

**FEBRUARY 25, 2026**

**10:00 a.m.**

**Rm. 103, Board Room  
11301 E. Conejo Avenue, Kingsburg, California**

**1. CALL TO ORDER AND ROLL CALL**

**MEMBERS**

Alex Henderson, Kingsburg City Manager  
Michael Reid, Fowler City Manager  
Jason Rogers, Selma City Manager  
Paul Nerland, Fresno County AO  
Veronica Cazares, General Manager/Secretary

**STAFF AND CONSULTANTS**

Alicia Kirk, Executive Assistant to the GM  
Craig Perry, Chief Plant Operator  
Tricia Miller, Admin Services/HR Manager

**2. PAC REORGANIZATION**

- A. Nominations and Elections of Chairperson
- B. Nominations and Elections of Vice Chairperson
- C. Committee to consider Electing Veronica Cazares to continue serving as the Secretary of the Policy Advisory Committee.

**3. APPROVAL OF AGENDA**

Additions, Deletions, Substitutions, and Adoption of Agenda

**4. PUBLIC FORUM**

At this time, any member of the public may address the PAC regarding any item not on the agenda, over which the PAC has jurisdiction. No action or discussion will be undertaken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

**5. CONSENT CALENDAR**

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any PAC member or member of the public may request removal of any item from the consent calendar for independent consideration.

A. Subject: Minutes of March 19, 2025, Policy Advisory Committee meeting, (p.1)

Recommendation: PAC approve minutes as presented.

## **6. NEW BUSINESS**

A. Subject: Receive a report from Dave Peters, PE (Secretary, South Kings Groundwater Sustainability Agency) on potential South Kings Groundwater Sustainability Agency (SKGSA) project at SKF facility. (p.4)

Recommendation: That the PAC discuss, review, and provide input on potential SKGSA project using the stormwater ponds located south of Kamm Avenue for groundwater recharge.

## **7. COMMITTEE MEMBER COMMUNICATION/AGENDA ITEMS**

## **8. GENERAL MANAGER REPORTS**

A. Discuss future PAC meeting dates.

## **9. ADJOURNMENT**

Action, Motion to Adjourn

**NOTICE OF AVAILABILITY OF AGENDA MATERIALS:** Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m. – 4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at [www.skfcsd.org](http://www.skfcsd.org).

**ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY.** The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist you. Please contact the District Office at (559)897-6500 Extension 213 so such aids or services can be arranged. Requests may also be made by email to the Executive Assistant to the General Manager at: [akirk@skfcsd.org](mailto:akirk@skfcsd.org) or can be sent by US Mail to: Alicia Kirk, PO BOX 158, Kingsburg, CA 93631. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested.

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MINUTES OF THE SPECIAL MEETING OF  
POLICY ADVISORY COMMITTEE**

**February 26, 2025**

**2:00 p.m.**

**CALL TO ORDER AND ROLL CALL**

The Policy Advisory Committee (PAC) meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 2:11 p.m. by Vice Chairman Gaffrey.

**MEMBERS**

Alex Henderson, Kingsburg City Manager (P)  
Thomas Gaffrey, Interim Fowler City Manager (P)  
Fernando Santillan, Selma City Manager (A)  
Paul Nerland, Fresno County AO (A)  
Veronica Cazares, General Manager/Secretary (P)

**STAFF AND CONSULTANTS**

Alicia Kirk, Executive Assistant to the GM  
Craig Perry, Chief Plant Operator  
Tricia Miller, Admin Services/HR Manager

**ORGANIZATION**

- A. Committee to consider electing Veronica Cazares to continue serving as Secretary of the Policy Advisory Committee.

There being no comments from the public, or further nominations for Secretary, a motion to appoint Veronica Cazares as Secretary was made by Member Gaffrey, seconded by Member Henderson and approved by the following vote:

AYE: Members Henderson, Cazares, Vice-Chair Gaffrey

NO:

ABSENT: Member Nerland, Chairman Santillan

ABSTAIN:

**APPROVAL OF AGENDA**

There being no comment from the public a motion to approve the agenda of the PAC meeting of February 26,2025 was made by Member Henderson, and seconded by Member Cazares, and approved by the following vote:

AYE: Members Henderson, Cazares, Vice-Chair Gaffrey

NO:

ABSENT: Member Nerland, Chairman Santillan

ABSTAIN:

## **PUBLIC FORUM**

None

## **CONSENT CALENDAR**

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any PAC member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Subject: Minutes of February 13, 2025, Policy Advisory Committee Meeting *(p.1)*

Recommendation: PAC approve minutes as presented

There being no comment from the public, a motion to approve the PAC minutes of February 13, 2024, was made by Member Henderson and seconded by Member Cazares and approved by the following vote:

AYE: Members Henderson, Cazares, Vice-Chair Gaffrey

NO:

ABSENT: Member Nerland, Chairman Santillan

ABSTAIN:

## **NEW BUSINESS**

- A. Subject: The Committee will receive the FY 2025-26 Capital Improvement Program (CIP) *(p.4)*

Recommendation: Informational and for recommendations.

This item is informational for the three cities. A second PAC meeting is scheduled for March 19, 2025, at 2:00pm at the District.

- B. Subject: The Committee will receive the FY 2025-26 Draft Budget *(p.5)*

Recommendation: Informational and for recommendations.

This item is informational for the three cities. A second meeting is scheduled for March 19, 2025, at the District.

## **COMMITTEE MEMBER COMMUNICATION ITEMS**

Vice Chairman Gaffrey announced the March 21, 2025, will be his last day as Interim City Manager of Fowler.

City of Kingsburg and City of Selma requested individual meetings on the CIP and Budget with SKF Staff with regard to their cities prior to the next PAC Meeting on March 19, 2025.

**GENERAL MANAGER REPORTS**

**ADJOURNMENT**

There being no further business to come before the Committee, Vice Chairman Gaffrey declared the meeting adjourned on a motion made by Member Henderson at 2:51 p.m.

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Veronica Cazares, General Manager/  
Secretary

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Chairman of the Committee

## MEMORANDUM

(February 25, 2026, PAC Meeting)

To: Policy Advisory Committee  
From: Veronica Cazares, General Manager  
Date Memo Prepared: February 13, 2026

Agenda Item: 6-A  
Action: Informational

### **SUBJECT**

Receive a report from Dave Peters, PE (Secretary, South Kings Groundwater Sustainability Agency) on potential South Kings Groundwater Sustainability Agency (SKGSA) project at SKF facility.

### **RECOMMENDATION**

That the PAC discuss, review, and provide input on potential SKGSA project using the stormwater ponds located south of Kamm Avenue for groundwater recharge.

### **EXECUTIVE SUMMARY**

Dave Peters, PE will be presenting a potential South Kings Groundwater Sustainability Agency (SKGSA) project to the PAC.

### Background

PAC member Henderson requested a discussion regarding the potential use of the stormwater ponds south of Kamm Avenue for the purposes of groundwater recharge. The item was subsequently taken to the September 12, 2024, Board meeting. The District Board authorized the PAC to explore the feasibility of using the storm water ponds for groundwater recharge. The SKGSA would be conducting most of the work and the PAC will be providing input and recommendations for consideration by the District Board.

Attachments: Potential SKGSA Recharge Project @ SKF facility memo, Dave Peters, PE, Recharge Project Map

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**MEMORANDUM**

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**TO:** SKF POLICY ADVISORY COMMITTEE

**FROM:** DAVID PETERS, PE

**SUBJECT:** POTENTIAL SKGSA RECHARGE PROJECT @ SKF FACILITY

**DATE:** FEBRUARY 25, 2026

**CC:** VERONICA CAZARES, GENERAL MANAGER

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The South Kings Groundwater Sustainability Agency has identified the potential to develop a groundwater recharge project on approximately 40 acres of underutilized ponding basins at the Selma-Kingsburg-Fowler Sanitation plant property. The ponds are located on Kamm Avenue west of State Route 99 and adjacent to two irrigation canals operated by Consolidated Irrigation District. An aerial plan of the project area is attached.

The ponds are partially reserved for storm water disposal through an agreement with the City of Selma. Selma has indicated that the long-term plan is to abandon use of these ponds, but that the ponds will continue to be utilized for the near future.

SKGSA proposes to construct improvements to the existing ponding basins, including grading to preserve the storm water storage capacity reserved for the City of Selma, new irrigation canal turnouts to control and measure the water directed to the basins for recharge, fencing, access improvements, and other improvements that may be required for the safe and efficient use of the facility. Additionally, SKGSA would commit to maintain the facility annually.

The project would be mutually beneficial as the SKF plant's main water supply is via the City of Kingsburg municipal water system. This project would assist in providing groundwater sustainability for the City of Kingsburg's system and therefore help in ensuring the future secure supply of water from the City of Kingsburg's system for uses at the SKF Plant.

SKGSA is seeking concurrence of this project concept from the PAC and direction to SKF staff to begin developing a written agreement regarding this project between SKGSA and SKF that could be taken to the SKF Board for consideration.

David Peters, SKGSA Secretary, will make a presentation regarding this proposed project at the PAC meeting on February 25, 2026.



CANAL

KAMM AVE

SR 99

CANAL



**POTENTIAL SKGSA  
RECHARGE PROJECT**