

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
DECEMBER 9, 2021**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairwoman Roman

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)
David Cárdenas (P)@4:02pm
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel (A)
Veronica Cazares, District Engineer
Scott Aguiar, Operations Supervisor
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of December 9, 2021 was made by Director Mendes, and seconded by Director Magsig, and approved by the following roll call vote:

AYE: Directors Magsig, Guerra, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Cárdenas
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting November 11, 2021. (p.4)
- B. Warrant List Reports of November 10, 2021 and November 24, 2021. (p.7)
- C. Cash Activity Report of November 30, 2021. (p.11)
- D. The Board will consider adoption of Resolution No. 2021-11 Reauthorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361. (p.12) *Staff Report Prepared By: General Manager*

There being no comment from the public, a motion to approve the consent calendar was made by Director Magsig, seconded by Director Mendes, and approved by the following roll call vote:

AYE: Directors Magsig, Guerra, Vice Chair Mendes, Chairwoman Roman
 NO:
 ABSENT: Director Cárdenas
 ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider adopting Resolution No. 2021-10, A Resolution Adopting the Amended Section 125 Premium Only Plan for Calendar Year 2022. (p.16) Staff Report Prepared By: Tricia Miller, Administration Services/HR Manager.

The District has had a Section 125 Premium Only Plan since April 15, 2001. The POP was set up as an easy and cost-effective way to enhance employee benefits and decrease employer liability. It is written in the current MOU under Article XII. This is an annual housekeeping item.

There being no comment from the public, a motion to adopt Resolution 2021-10, A Resolution Adopting the Amended Section 125 Premium Only Plan for Calendar Year 2022 was made by Director Mendes, and seconded by Director Cárdenas and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
 NO:
 ABSENT:
 ABSTAIN:

- B. The Board will consider approving the District's participation in the Kings Water Alliance Nitrate Control Program by approving the Management Zone Agreement; and authorize General Manager Muñoz to execute the Agreements. (p.19) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary.

SKF has opted to participate in Pathway B. This pathway will allow the District to work towards compliance over a long period while also working with other dischargers to provide safe clean drinking water to those impacted by high nitrates in their current drinking water. The Local Management Zone will be made up of multiple dischargers who will then share the costs associated with compliance to the Water Board's Salt and Nitrate Control Programs. The more

There being no comment from the public, a motion to approve the District's participation in the Kings Water Alliance Nitrate Control Program by approving the Management Zone Agreement; and authorize General Manager Muñoz to execute the Agreements was made by Director Mendes, and seconded by Director Magsig and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

- C. The Board will consider accepting the proposal for the Groundwater Monitor Wells and minor work to an additional monitor well and consider awarding contract to Bradley & Sons, Inc. (p.37) Staff Report Prepared By: Veronica Cazares, District Engineer

District staff has extensive work experience with Bradley & Sons, Inc. Bradley & Sons, Inc. is also familiar with the installation of groundwater monitoring wells and has worked with Kenneth D. Schmidt and Associates (KDSA). As part of the groundwater monitoring well installation the contractor will coordinate the drilling schedule and observation with KDSA. The project is funded out of services and supplies in line-item repair and maintenance.

There being no comment from the public, a motion to accept the proposal for the Groundwater Monitor Wells and minor work to an additional monitor well and consider awarding contract to Bradley & Sons, Inc, was made by Director Mendes, and seconded by Director Guerra, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN

- D. The Board will consider approving contract Change Order No. 1 for an additive amount from Municipal Maintenance Equipment, Inc. in the amount of \$6,000 and authorize the General Manager to execute necessary agreements. The total contract amount including contract Change Order No. 1 is \$417,961.53. (p.40) Staff Report Prepared By: Veronica Cazares, District Engineer

On October 14, 2021, the Board approved the bid for the 2022 Kenworth T880 Combination Single Engine Jet/Vacuum Sewer Cleaner Vehicle from Municipal Maintenance Equipment, Inc. of Sacramento, CA for a total cost of \$411,961.53. This contract change order is for an Owner requested upgrade to the front hose reel of the 2022 Kenworth T880 Combination Single Engine Jet/Vacuum Sewer Cleaner Vehicle. The upgrade comprises of an articulating reel, which is necessary to maneuver equipment into tight spaces.

There being no comment from the public, a motion to approve contract Change Order No. 1 for an additive amount from Municipal Maintenance Equipment, Inc. in the amount of \$6,000 and authorize the General Manager to execute necessary agreements. The total contract amount including contract Change Order No. 1 was made by Director Mendes, and seconded by Director Magsig and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN

- E. The Board will consider adoption of Resolution No. 2021-12, A Resolution Honoring Scott Anthony Aguiar, Plant Operations Supervisor upon his retirement after thirteen years of service to the Selma-Kingsburg-Fowler County Sanitation District. (p.43) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary.

The Board of Directors hereby thanks and honors Scott Anthony Aguiar for thirteen years of excellent public service. He will retire on December 22, 2021. The District will hold a barbeque with Staff and Board Members as well as his family to recognize him.

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

The city of Fowler will hold their Grand Opening of the Fire Station on December 14th at 2:00 p.m.

T-Mobile is hiring in Kingsburg. The opening of the business will commence in April 2022.

GENERAL MANAGER REPORTS

The Annual CASA Winter Conference in Palm Springs was mentioned as a reminder for any Board Member that would like to attend. Chairwoman Roman and Director Cárdenas will be present.


Scott Aguiar's BBQ on December 22, 2021-Board is invited to attend

SKF is getting a website makeover with Streamline. It was said to be moving along and plans to go live in January 2022.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes, and seconded by Director Cárdenas, and approved by a unanimous voice vote at 4:50 p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,


Michelle Roman
Chairwoman of the Board