

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

APRIL 4, 2024

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:30 p.m. by Chairman Mendes

DIRECTORS

Nathan Magsig (P)
Juan Mejia (P)
Vince Palomar (P)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú-Montoy, General Counsel
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Board meeting of April 4, 2024, was made by Director Magsig and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

A. Minutes of March 14, 2024, Regular Board Meeting

(p.1)

- B. Warrant List Reports of, March 4, 2024, March 13, 2024, March 27, 2024 (p.6)
- C. Cash Activity Report of, March 31, 2024 (p.9)
- D. That the Board approve the filing of the Notice of Completion for the Administration Roof Rehabilitation Project in the amount of \$147,979 (p.11)

There being no comment from the public, a motion to approve the consent calendar was made by Director Palomar and seconded by Director Magsig and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes
 NO:
 ABSENT:
 ABSTAIN:

NEW BUSINESS

- A. Subject: First Presentation of The Draft Capital Improvement Program for FY 2024-25 (p.12)

Recommendation: That the Board will Review the First Presentation of The Draft Capital Improvement Program for FY 2024-25 and Provide Direction to Staff.

On March 14, 2024, this item was brought up at the Joint Board and PAC meeting and was tabled for a later date. The Budget and CIP was presented on March 27, 2024, to the Policy Advisory Committee (PAC). The committee accepted the draft FY24-25 CIP and recommended its approval to the SKF Board of Directors. The Board received a report from General Manager Cazares. There is no motion required for this informational item.

- B. Subject: First Presentation of the Draft FY 2024-25 Budget (p.13)

Recommendation: That the Board review the Draft Budget for FY 2024-25 and Provide Direction to Staff.

On March 14, 2024, this item was brought up at the Joint Board and PAC meeting and was tabled for a later date. The Budget and CIP was presented on March 27, 2024, to the Policy Advisory Committee (PAC). The committee accepted the draft FY24-25 Budget and recommended its approval to the SKF Board of Directors. The Board received a report from General Manager Cazares. There is no motion required for this informational item.

- C. Subject: FY 21 Sewer Rehabilitation Project (p.14)

Recommendation: That the Board approve Contract Change Order No.1 and Filing of the Notice of Completion.

Dawson-Mauldin completed the project on time and in accordance with plans and specifications. The change order number 1 is a deduct of \$37,268.66 for a total revised contract amount of \$1,213,457.02. There being no comment from the public, a motion to accept the FY 21 Sewer Rehabilitation Project Contract Change order, and filing of the Notice of Completion was made by Director Roberston and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Director Magsig, Mejia, Palomar, Vice Chair Roberston, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

Vice Chairman Robertson thanked SKF Staff for their participation at the Joint Board of Directors and Selma City Council on March 26, 2024.

Director Palomar announced that Toshiko’s Japanese Restaurant is now open in Kingsburg.

GENERAL MANAGER REPORTS

The Annual Chairman’s Barbeque will be held on May 1, 2024, here in the District Board room.

CLOSED SESSION

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: General Manager, Human Resources/Administration Manager, Labor Relations Consultant and/or General Counsel

Employee Organization: The International Union of Operating Engineers Stationary Local 39

Closed Session began at 4:12 p.m.

RECONVENNE OPEN SESSSION

Open Session began at 4:40 p.m. There was no reportable action.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Robertson, and seconded by Director Palomar, and approved by a unanimous voice vote at 4:40 p.m.

Respectfully submitted,

A handwritten signature in blue ink that reads "Veronica Cazares". The signature is written in a cursive style and is positioned above a horizontal line.

Veronica Cazares, General Manager

Approved,

A handwritten signature in blue ink that reads "Buddy Mendes". The signature is written in a cursive style and is positioned above a horizontal line.

Buddy Mendes, Chaiman of
the Board