

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF DIRECTORS**

**MAY 12, 2022**

**CALL TO ORDER AND ROLL CALL**

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairwoman Roman.

**DIRECTORS**

Nathan Magsig (P)  
Sarah Guerra (P)  
Mark Rodriquez (P)  
Buddy Mendes, Vice Chair (P)  
Michelle Roman, Chairwoman (P)

**STAFF and CONSULTANTS**

Veronica Cazares, Interim General Manager/Secretary  
Alicia Kirk, Executive Assistant to the G.M.  
Tricia Miller, Administrative Services/HR Manager  
Craig Perry, Plant Operations Supervisor  
David Bacon, Information Systems Analyst  
Shelline K. Bennett, Liebert Cassidy Whitmore

**APPROVAL OF AGENDA**

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of May 12, 2022, was made by Director Mendes and seconded by Director Guerra and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman  
NO:  
ABSENT:  
ABSTAIN:

**PUBLIC FORUM**

None

**CONSENT CALENDAR**

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting April 14, 2022. (p.5)
- B. Minutes of the Special Meeting March 2, 2022 (p.10)

- C. Warrant List Reports of April 12, 2022, April 13, 2022, and April 27, 2022. (p. 12)
- D. Cash Activity Report of April 30, 2022. (p.15)
- E. The Board will consider adoption of Resolution No. 2022-11 Reauthorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361. (p.17) *Staff Report Prepared By: Interim General Manager Cazares*

Item A was pulled due to a typo. It was corrected.

There being no comment from the public, a motion to approve the consent calendar items B-E was made by Director Mendes seconded by Director Magsig, and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

There being no comment from the public a motion to approve Item A from the consent calendar was made by Director Mendes and seconded by Director Magsig and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

**PUBLIC HEARINGS**

- A. Public Hearing on Capital Improvement Program: The Board will conduct the public hearing, receive staff report and public comments, and will consider adopting Resolution No. 2022-12 which accepts the Capital Improvement Program for Fiscal Year 2022-23. (p.21) *Staff Report prepared by Veronica Cazares, Interim General Manager*

Interim GM Cazares said there were no changes since the April meeting for the CIP. Director Magsig asked if the three cities were happy with the schedule, and the representatives of Selma, Kingsburg, and Fowler, also SKF Board members, said they had spoken with their City Managers, and all are pleased. PAC members (three city managers) also had a meeting prior to the present meeting and recommended to the Board to approve. SKF did not received any public comment via letter or phone call protesting the CIP.

There being no comment from the public, a motion to adopt Resolution 2022-12, a Resolution accepting the Capital Improvement Plan for Fiscal Year 2022-23, was made by Director Mendes and seconded by Director Rodriquez, and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

- B. Public Hearing on FY 2022-23 Budget: The Board will conduct the public hearing, receive staff report and public comments, and will consider adopting Resolution No. 2022-13 which establishes the Budget for Fiscal Year 2022-23. (p.23) Staff Report prepared by Veronica Cazares, Interim General Manager

Interim GM Cazares said there were no changes since the April meeting for the Budget. PAC members (three city' managers) also had a meeting prior to the present meeting and recommended to the Board to approve. SKF did not received any public comment via letter or phone call protesting the Budget.

There being no comment from the public, a motion to approve Resolution 2022-13, a Resolution establishing the Budget for Fiscal Year 2022-23, was made by Director Mendes, and seconded by Director Guerra, and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

- A. The Board will consider approving a continued partnership with the VROP and the School Districts within our Member Cities and authorize the Interim General Manager to execute the necessary MOU. (p.25) Staff Report Prepared By: Veronica Cazares, Interim General Manager

The District is entering the 4<sup>th</sup> year of educational opportunities with Valley Regional Occupational Program (VROP) and Selma Unified School District (SUSD) to train students from middle school, high school, and adult school in manufacturing jobs. As a wastewater facility, the District can offer students learning opportunities in the form of tours, lectures, coaching, job shadowing, training and apprenticeship in various tasks and equipment in the areas of operations, maintenance, and engineering. The District firmly believes in training young people in the wastewater industry to help our communities grow and develop. The VROP and District's Job Shadowing Training Program will begin in June 2022. VROP Students and Faculty are set to tour the Plant on Tuesday, May 17<sup>th</sup> at 10:30am. Chairwoman Roman thanked Staff for taking the time to participate in this program.

There being no comment from the public, a motion to approve a continued partnership with the VROP and the School Districts within our Member Cities and authorize the Interim General Manager to execute the necessary MOU was made by Director Guerra, and seconded by Director Magsig and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

- B. The Board will consider adoption of Resolution Authorizing Participation in the California Air Board San Joaquin Valley Air Pollution Control District (SJVAPCD) Section 5 Grant Program and Authorizing the Purchase of ZeroNox Utility Carts Directly from the Manufacturer and Without Public Notice or Bid (p.31) Staff Report Prepared By: Craig Perry, Operations Supervisor

The District plans to replace the existing diesel-powered utility carts with a similar style utility cart in fiscal year 2022-2023. An enclosed utility cart costs an average of \$30,000 each. The District was contacted to participate in a California Air Board San Joaquin Valley Air Pollution Control District (SJVAPCD) Section 5 Grant Program which offers a \$20,000 reimbursement for each battery powered utility cart purchased through ZeroNox out of Porterville, CA. The District plans to replace all diesel-powered utility carts with battery powered vehicles. The total cost is \$146,376.21 for five carts out of pocket in FY 22/23 with a \$100,000 reimbursement from the SJVAPD program upon delivery of the vehicles. After grant reimbursement the net cost to the District will be \$46,376.21 for five (5) new in plant utility carts. The payback will be 3.5-years between fuel savings and using existing infrastructure to recharge the battery powered utility carts. ZeroNox Porterville is the only manufacturer that is participating in the SJVAPCD program for our region, this reimbursement is not available from other vendors. The procurement process takes about 12-18 months. Director Magsig suggested selling the old carts that are being replaced to put toward the loan. The carts will be charged using the solar batteries. Director

Magsig asked if the solar batteries were operating properly yet, or if it is something still in the works. CPO Craig said there have been a few power issues such as surges and outages. It was said that the batteries have a 5-year life span and the company that provided them are no longer in business and it was suggested that the District may need to look into a new warranty agreement for said batteries.

There being no comment from the public, a motion to approve Resolution 2022-14, a Resolution Authorizing Participation in the California Air Board San Joaquin Valley Air Pollution Control District (SJVAPCD) Section 5 Grant Program and Authorizing the Purchase of ZeroNox Utility Carts Directly from the Manufacturer and Without Public Notice or Bid was made by Director Mendes and seconded by Director Rodriquez, and approved by the following vote:

AYE: Directors Rodriquez, Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

### **CLOSED SESSION**

#### A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

The Board will meet with Interim General Manager, Labor Relations Consultant and/or General Counsel regarding wages, hours and working conditions of employees represented by the International Union of Operating Engineers Stationary Local 39.

Closed Session began at 4:18 pm

### **RECONVENE OPEN SESSION**

Open session began at 4:51 pm

There was no reportable action

### **BOARD MEMBER COMMUNICATION/AGENDA ITEMS**

Chairwoman Roman said that the Swedish Festival kicks off Thursday, May 19<sup>th</sup> in Kingsburg

### **GENERAL MANAGER REPORTS**

Interim GM Veronica Cazares let the Board know that SKF would be participating in the Swedish Festival by having an information booth, as well as driving the Vac Con through the Parade.

Interim GM Veronica Cazares reminded all that the District is hosting a lunch and giving plant tours on Wednesday, May 18 from 11:30am to 2:30 pm to celebrate National Public Works Week.

Chairwoman's Barbeque is set for Wednesday, May 25<sup>th</sup> at 11:30am here in the District Board room.


**ADJOURNMENT**

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes and seconded by Director Rodriguez and approved by a unanimous voice vote at 4:54 pm.

Respectfully submitted,

  
Veronica Cazares Interim General Manager/  
Secretary of the Board

Approved,

  
Michelle Roman  
Chairwoman of the Board