

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE SPECIAL BOARD MEETING OF DIRECTORS

APRIL 19, 2023

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:03 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig
Juan Mejia
Vince Palomar
Scott Robertson, Vice Chair
Buddy Mendes, Chairman

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Special Board meeting of April 19, 2023, was made by Director Robertson and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public, a motion to approve the consent calendar was made by Director Mejia and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

Let the record show that Closed Session was moved up to before New Business as one of the Directors needed to leave early.

CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation Potential Initiation of litigation pursuant to Government Code Section 54956.9 (d) (4)
One Case

Closed Session began at 3:05 p.m.

RECONVENE OPEN SESSION

Open Session began at 3:30 p.m. There was no reportable action.

Vice Chairman Robertson left at 3:30 p.m.

NEW BUSINESS

- A. Subject: First Presentation of The Draft Capital Improvement Program for FY 2023-24 (p.22)

Recommendation: That the Board will Review the First Presentation of The Draft Capital Improvement Program for FY 2023-24 and Provide Direction to Staff.

General Manager Cazares presented the draft Capital Improvement Program (CIP) to the Board. The CIP is a plan that identifies capital improvement needs and allocates available dollars over a ten-year period. Development of the ten-year CIP includes opportunities for input from the CIP Committee, District department heads, cities, and the Board of Directors to help ensure that the projects meet the District's needs. It was said that the City of Selma requested items have been incorporated into the current CIP, including projected Equivalent Single-Family Residences (ESFR's). It was clarified that since the Clarkson Sewer Improvement involves SKF's Interceptor line, is it SKF's responsibly to maintain. It was asked if there were any additions that were not on the document from last year, so General Manager Cazares read aloud what those were. It was said that SKF is in its 5th and final rate increase previously adopted by the Board on July 11, 2019. It was asked if the SRF loan debt service for the McCall Line Project was indicated in the CIP. The SRF loan debt service is a line item in table 4 of CIP. General Manager Cazares let the Board know that we are on target to meet the reserve amount in operation and maintenance budget. The Board was given corrected pages for the beginning balances for the Capital Refurbishment & Replacement fund.

- B. Subject: First Presentation of the Draft FY 2023-24 Budget (p.23)

Recommendation: That the Board review the Draft Budget for FY2022-23 and Provide Direction to Staff.

General Manager Cazares reviewed the summary pages of the budget.

The budget proposes to increase the rates consistent with the last rate study approved by the Board of Directors on July 11, 2019. This will be the 5th year and final rate increase under that study. The rates will be increased from \$515.95 to \$533.50 per year for Selma, from \$481.95 to \$499.50 per year for Kingsburg and from \$497.95 to \$515.50 per year for Fowler for each equivalent single-family residence (ESFR).

C. Subject: Agreement for Sewer Service Outside District Boundaries for APN 390-020-15 located at 1705 Thompson, Selma, CA. (p.25)

Recommendation: That the Board approve Agreement for Sewer Service Outside District Boundaries with Michele C. Garza for APN 390-020-15 located at 1705 Thompson, Selma, CA subject to LAFCO's written approval and authorize the General Manager to execute the Agreement.

The District has received an application for connection of a single-family residence located at 1705 Thompson, in the City of Selma. The septic tank is failing and is at the end of its useful life. The District may allow outside users to apply and obtain sewer services through the process as outlined in Ordinance 2014-03 and per state law.

There being no comment from the public, a motion to approve General Manager Cazares to execute the agreement for Michele C. Garza for APN 390-020-15 was made by Director Palomar and seconded by Director Mejia and approved by the following voice vote:

AYE: Directors Magsig, Mejia, Palomar, Chairman Mendes

NO:

ABSENT: Vice Chair Robertson

ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

General Manager Cazares let the Board know that a PAC Meeting was held on 3-22-23.

SKF and VROP will meet in late April to discuss this year' partnership.

The Chairman's Barbeque was a success.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Mejia, and seconded by Director Palomar, and approved by a unanimous voice vote at 3:54 p.m.

Respectfully submitted,

Veronica Cazares

Veronica Cazares, General Manager

Approved,

Buddy Mendes

Buddy Mendes, Chairman of
of the Board