

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
OCTOBER 14, 2021**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:03 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)
David Cárdenas (P)
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
Veronica Cazares, District Engineer
Scott Aguiar, Operations Supervisor
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of October 14, 2021 was made by Director Mendes, and seconded by Director Magsig, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

CEREMONIAL MATTERS

Welcome New Employees:

Joseph Barela, Sewerage System Maintenance Technician I – Hired 8/9/21
Kameya Coleman, Operator II – Hired 11/9/20
Martin Diaz, Environmental Technician – Hired 12/28/20
Joel Louangsrihotha, Operator-in-Training – Hired 9/7/21
Jeffrey Ransom, Sewerage System Maintenance Technician I – Hired 3/29/21

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting September 9, 2021. *(p.4)*
- B. Warrant List Reports of September 15, 2021 and September 29, 2021. *(p.8)*
- C. Cash Activity Report of September 30, 2021. *(p.12)*

There being no comment from the public, a motion to approve the consent calendar was made by Director Cárdenas, seconded by Director Mendes, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will receive the bid results for the Combination Sewer and Storm Drain Cleaner and will consider awarding the recommended contract or rejecting bids and re-bidding. *(p.13) Staff Report Prepared By: Veronica Cazares, District Engineer.*

Staff recommended awarding the New 2021 or 2022 Kenworth T880 Combination Single Engine Jet/Vacuum Sewer Cleaner Vehicle contract to Municipal Maintenance Equipment, Inc. of Sacramento, CA to the Board. The District currently has the same vendor equipment in the inventory and has worked with Municipal Maintenance Equipment, Inc for many years. The signed non-collusion affidavit without a notary acknowledgement is a minor irregularity, the Board waived the minor irregularity, and awarded the contract to Municipal Maintenance Equipment, Inc. of Sacramento, CA for a total cost of \$411,961.53 on a motion made by Director Mendes, and seconded by Director Magsig, and approved by the following vote:

AYÉ: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

- B. The Board will consider adoption of Resolution No. 2021-08 Authorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361. (p.16) Staff Report Prepared By: Hilda Cantú Montoy, General Counsel.

The Board received a report on AB 361 and adopted the Resolution Authorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in accordance with the Assembly Bill. This resolution will need to be brought to the Board every 30 days. The November 11, 2021 Regular Board Meeting will need to be held via live video for the public to be able to observe the Board members. The motion was made by Director Magsig, and seconded by Director Mendes and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

The Board would like an update on the District's Solar production at a future meeting.

Fowler will have their Annual Band Review on October 23, 2021

Selma will have their 8th Annual Country and Tejano Music Bash on October 16, 2021

The Board would like an update on the SKF Website and the how the process is coming along

The 2022 Winter CASA Conference will be held January 19-21st in Palm Springs, CA.

Information on registration will be available the first week of November 2021.

GENERAL MANAGER REPORTS

General Manager Muñoz gave the Board a look at the last five years of staffing here at the District. SKF has had difficulty retaining employees such as Certified operators, and other Staff even after compensation of trainings and/or education by the District. It was said that the District has lost seven employees to other Agencies in the last five years. General Manager Muñoz let the Board know that Union negotiations are coming up in 2022 and if they have some

ideas of how the District can retain employees once they have been hired would be appreciated. It was said that in the past, hiring certified operators was less challenging than now, as we are mostly getting OIT's applying. SKF does aid employees financially in getting their Grade I, II, III, IV, and V. In order to qualify as a stand-by operator you must hold at least a Grade III. HR/Admin Services Tricia Miller contacted the State Water Resources Board to get a list of certified Grade III and IV operators and will direct mail them our flyer to see if there is interest. Also, another avenue suggested was contacting the Central Valley Training Center in Selma. Also, possible incentive ideas were mentioned to maintain retention. The Board would like to hear ideas from SKF employees as well. It was asked if an Ad Hoc Committee could be formed to spearhead this, and General Counsel said that yes it could.


Fabrizio Lofaro with Valley ROP asked General Manager Muñoz to be the Keynote Speaker at the Valley ROP Fall Teachers In-Service day on Thursday, October 28, 2021. Also in attendance from SKF will be District Engineer Veronica Cazares, HR Manager/Admin Services Tricia Miller, and Chairwoman Michelle Roman.

The Board and SKF staff discussed the matter of cancelling the November 11, 2021 meeting, but due to the adoption of the Resolution 2021-08, the resolution of authorizing remote teleconference public meetings, it was decided that a Teams Video conference will be held to bring the resolution back for another adoption as it is only valid for thirty [30] days.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes, and seconded by Director Cárdenas, and approved by a unanimous voice vote at 5:06p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,


Michelle Roman
Chairwoman of the Board