

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MEETING OF THE POLICY ADVISORY COMMITTEE

October 11, 2023

10:00 a.m.

**Rm. 103, Board Room
11301 E. Conejo Avenue, Kingsburg, California**

1. CALL TO ORDER AND ROLL CALL

MEMBERS

Alex Henderson, Kingsburg City Manager
Wilma Tucker, Fowler City Manager
Fernando Santillan, Selma City Manager
Paul Nerland, Fresno County AO
Veronica Cazares, General Manager/Secretary

STAFF AND CONSULTANTS

Alicia Kirk, Executive Assistant to the GM
Craig Perry, Chief Plant Operator
Tricia Miller, Admin Services/HR Manager

2. APPROVAL OF AGENDA

Additions, Deletions, Substitutions, and Adoption of Agenda

3. PUBLIC FORUM

At this time, any member of the public may address the PAC regarding any item not on the agenda, over which the PAC has jurisdiction. No action or discussion will be undertaken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

4. CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any PAC member or member of the public may request removal of any item from the consent calendar for independent consideration.

A. Subject: Minutes of July 26, 2023, Policy Advisory Committee meeting. *(p. 1)*

Recommendation: PAC approve minutes as presented.

5. UNFINISHED BUSINESS

- A. Subject: Collection System Master Plan Update Status Report - Receive presentation from Jon Wells, Dopudja & Wells

Recommendation: Review, discuss, and provide input.

6. NEW BUSINESS

- A. None

7. COMMITTEE MEMBER COMMUNICATION/AGENDA ITEMS

8. GENERAL MANAGER REPORTS

- A. Grant Opportunities For Future Infrastructure

9. ADJOURNMENT

Action, Motion to Adjourn

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m. – 4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at www.skfcsd.org.

ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY. The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist you. Please contact the District Office at (559)897-6500 Extension 213 so such aids or services can be arranged. Requests may also be made by email to the Executive Assistant to the General Manager at: akirk@skfcsd.org or can be sent by US Mail to: Alicia Kirk, PO BOX 158, Kingsburg, CA 93631. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested.

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE POLICY ADVISORY COMMITTEE MEETING

**July 26, 2023
10:00 a.m.**

CALL TO ORDER AND ROLL CALL

The Policy Advisory Committee (PAC) meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 10:00 a.m. by Chairman Fernando Santillan.

MEMBERS

Fernando Santillan, Selma City Manager (P)
Alex Henderson, Kingsburg City Manager (A)
Wilma Tucker, Fowler City Manager (P)
Paul Nerland, Fresno County Administrative
Officer (A)
Veronica Cazares, General Manager/
Secretary (P)

STAFF AND CONSULTANTS

Alicia Kirk, Executive Assistant to the GM
Craig Perry, Chief Plant Operator
Tricia Miller, Admin Services/HR Manager
David Horn, City of Selma Engineer

APPROVAL OF AGENDA

There being no comment from the public a motion to approve the agenda of the PAC meeting of July 26, 2023, was made by Member Tucker, and seconded by Member Cazares, and approved by the following vote:

AYE: Members Cazares, Vice Chair Tucker, Chairman Santillan

NO:

ABSENT: Members Henderson, Nerland

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any PAC member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public a motion to approve the minutes of the July 26, 2023, Policy Advisory Committee meeting was made by Member Tucker, and seconded by Member Cazares and approved by a unanimous vote:

AYE: Members Cazares, Vice Chair Tucker, Chairman Santillan
NO:
ABSENT: Members Henderson, Nerland
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Subject: Review Grant Opportunities For Future Infrastructure

The following topics were discussed as future possibilities: Applying for Clean Water State Revolving Loans, Water Infrastructure Finance and Innovation Act, State and Federal Earmarks, and Grant Consulting Services. With regard to the topics, PAC weighed in and gave ideas based on their experiences. As it stands, grants have specific criteria to meet, and growth inducing projects are not considered, however there is opportunity for rehabilitation at the Plant as well as the three cities SKF serves. It was said that SKF must look at what is affordable based on the current fee schedule of the rate payers. It was asked what is in the near future for the District and it was answered rehabilitation projects such as District owned facilities throughout Selma, Kingsburg, Fowler.

COMMITTEE MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

Upcoming PAC Meeting scheduled for September 13, 2023.

Year six of Valley ROP has concluded.

ADJOURNMENT

There being no further business to come before the Committee, Chairman Santillan declared the meeting adjourned on a motion made by Member Tucker and seconded by Member Cazares and approved by a unanimous voice vote at 10:32 a.m.

Veronica Cazares, General Manager/
Secretary

Fernando Santillan/Chairman
of the Committee