

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

JUNE 8, 2023

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:00 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig (P)
Juan Mejia (P)
Brandon Pursell (P)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
David Bacon, Information Systems Analyst
Craig Perry, Chief Plant Operator

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Board meeting of June 8, 2023, was made by Director Pursell and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Directors Mejia, Pursell, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT: Directors Magsig
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Pursell and approved by a unanimous voice vote:

AYE: Directors Mejia, Pursell, Vice Chair Robertson, Chairman Mendes
NO:

ABSENT: Director Magsig
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

A. Subject: Bid Results for FY 2021 Sewer Rehab Project and award of contract

The project is a multiple year project and design started in FY 21-22 and identified in the FY 22-23 budget. We note that in reviewing the bid proposals, it was found that the Dawson-Mauldin, LLC subtotals do not add up to the total base bid. In other words, the total reflected in words is \$1,250,725.68 which is less than the actual total of \$1,256,975.68 if added correctly. As the specifications Instruction to Bidders Section 00100, 1.04 Item A.2 states that the bid in words govern over the figures, the District is holding Dawson-Mauldin to the lesser amount reflected in the bid and Dawson-Mauldin agrees to that amount. It was asked for a timeline of the project, and it was answered that it is a 220-day project. It was asked why the bid alternate was not going to be included, and it was answered that the District awards on total base bids, and the alternate was too costly.

There being no comment from the public, a motion to accept the Bid Results for FY 2021 Sewer Rehab Project and award of contract to Dawson Mauldin was made by Director Robertson and seconded by Director Mejia, and approved by a unanimous voice vote:

AYE: Directors Mejia, Pursell, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT: Directors Magsig
ABSTAIN:

**Director Magsig arrived at 3:07 p.m.*

B. Subject: Pre-Purchase Equipment for North Street Panel Replacement

General Manager Cazares let the Board know that request for quotes was sent directly to vendors for the procurement of the electrical control panel equipment for the North Street Pump Station. Quotes were due to the District office on May 22, 2023. Aqua Sierra was the only quote received. Installation of the electrical control panel will occur after the panel is delivered to the District.

There being no comment from the public, a motion to approve the issuance of a purchase order by the General Manager to Aqua Sierra Controls, Inc. in the amount of \$116,680.17 for procurement of electrical control panel equipment for the North Street Pump Station was made by Director Robertson, and seconded by Director Pursell, and approved by the following voice vote:

AYE: Directors Magsig, Mejia, Pursell, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

General Manager Cazares reminded the Board of the upcoming CASA Conference.
The District held a luncheon for all three cities (Selma-Kingsburg-Fowler) in honor of National Public Works Week on Wednesday May 24.
SKF had a Collection System Master Plan meeting with PAC on June 8, 2023.
Valley Regional Occupational Program will begin on June 12, 2023

GENERAL COUNSEL REPORT

General Counsel Montoy gave report on a Closed Session item from the May 11, 2023, Board Meeting concerning the outstanding debt owed from National Raisin. The Board provided direction to General Counsel Montoy and General Manager Cazares and within five days a written agreement from National Raisin to the District was achieved. The agreement that was reached was all in accordance with Board authorization as well as the background of the debt that was owed to the District from National Raisin. The settlement amount that National Raisin will pay the District is \$379,052.23 which was the amount that National Raisin was in arrears. The agreement includes a specific payment schedule in which National Raisin will pay a sum of \$25,000 twice a month beginning with the first payment on July 7, 2023. There is specific language in the agreement that says the account must remain current at all times. There is specific language in the agreement that the District can take any action against National Raisin to enforce the agreement. This agreement can be terminated at any time by the District for any breach made by National Raisin. This means the District can automatically file a lien against National Raisin without starting any process over.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Robertson, and seconded by Director Pursell, and approved by a unanimous voice vote at 3:15 p.m.

Respectfully submitted,

Veronica Cazares

Veronica Cazares, General Manager

Approved,

Buddy Mendes

Buddy Mendes, Chairman of
the Board