

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
JULY 8, 2021**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:03 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig (P)@4:15
Sarah Guerra (P)
David Cárdenas (P)@4:07
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
Tricia Miller, Administrative Services/HR Manager
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of July 8, 2021 was made by Director Mendes, and seconded by Director Guerra, and approved by the following vote:

AYE: Directors Guerra, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Directors Magsig ,Cárdenas
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting June 10, 2021. (p.4)
- B. Warrant List Reports of June 9, 2021 and June 23, 2021. (p.9)
- C. Cash Activity Report of June 30, 2021. (p.13)

There being no comment from the public, a motion to approve the consent calendar was made by Director Mendes, seconded by Director Guerra, and approved by the following vote:

AYE: Directors Guerra, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Directors Magsig ,Cárdenas
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider approving the amendment for Peters Engineering Group of Clovis, CA for engineering, construction support and administration of the Adams Avenue Sewer Improvement Project, increasing the fee for construction staking services in the amount of \$10,000.00, bringing the total to \$42,084.00; and authorize General Manager Muñoz to execute the necessary agreements. (p.14) Staff Report prepared by Veronica Cazares, District Engineer.

The proposed First Amendment to the agreement with Peters Engineering Group is related to a cost increase for construction staking services that was not identified in the original scope. Staff recommends a cost increase for construction staking services for the Adams Avenue Sewer Improvements in the amount of \$10,000. The previously approved fee was \$32,084.00. The total for this project will be \$42,084.00. The cost increase is to be funded from Fowler Collection System Capital R&R G/L 8013-305-05.

There being no comment from the public, a motion to approve the amendment for Peters Engineering Group of Clovis, CA for engineering, construction support and administration of the Adams Avenue Sewer Improvement Project, increasing the fee for construction staking services in the amount of \$10,000.00, bringing the total to \$42,084.00; and authorize General Manager Muñoz to execute the necessary agreements was made by Director Guerra, and seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Guerra, Cárdenas ,Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Magsig
ABSTAIN:

- B. The Board will consider approving amending the FY 2021/22 Budget to add Account # 8173-203-02 in the amount of \$33,000.00 for replacement of Engineering Vehicle V-27, Ford F150. (p.17) Staff Report prepared by Veronica Cazares, District Engineer.

The 2002 Ford F150 (V27, Engineering Department) vehicle transmission is in need of replacement. The Maintenance Department has determined that it is more economical to replace the vehicle due to the repair cost, mileage (140,834 miles), and age. The vehicle was due to be replaced in fiscal year 2023. The budget needs to be amended to add Account # 8173-203-02 and add \$33,000 to the FY 2021/22 Budget. This will affect only the District R&R fund by the cost of the project.

There being no comment from the public, a motion to approve amending the FY 2021/22 Budget to add Account # 8173-203-02 in the amount of \$33,000.00 for replacement of Engineering Vehicle V-27, Ford F150 was made by Director Mendes, and seconded by Director Guerra, and approved by the following vote:

AYE: Directors Guerra, Cárdenas ,Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Magsig
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

GENERAL MANAGER REPORTS

Reservations have been made for the 2021 Annual CASA Conference in San Diego, CA.


The August 12th, 2021 Regular Board meeting will be rescheduled to August 19th at 3:00 p.m. due to the 2021 CASA Conference.

Interim Selma City Manager came on site to join the meeting


ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes, and seconded by Director Magsig, and approved by a unanimous voice vote at 4:16 p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,


Michelle Roman
Chairwoman of the Board