



SKF County Sanitation District

Request for Proposals

Sewer Rate Study

ADDENDUM NO. 1

Delete: Proposal Due Date: July 21, 2023 Time: 3:00 PM

Add: Proposal Due Date: July 25, 2023 Time: 3:00PM

Delete: Page 5, Section 5, item D: References, provide a list of three references within last three years for completed sewage pump station projects, including project completion date, duration, original project cost, project key members, role of firm, and final project cost. Include current contact person, email address, and phone number who may be contacted regarding firm performance.

Add: Page 5, Section 5, item A: References, provide a list of three references within last three years for completed sewer rate study projects, including project completion date, duration, original project cost, project key members, role of firm, and final project cost. Include current contact person, email address, and phone number who may be contacted regarding firm performance.

Delete: Page 5, Section 5, item E: Experience, qualifications, and availability of the proposed key project staff, including sub consultants, specifically related to the proposed function they would perform. Emphasis should be placed on projects by the individuals proposed where there was a team approach with a management group and project manager. Describe specific characteristics of previous pump station projects.

Add: Page 5, Section 5, item E: Experience, qualifications, and availability of the proposed key project staff, including sub consultants, specifically related to the proposed function they would perform. Emphasis should be placed on projects by the individuals proposed where there was a team approach with a management group and project manager. Describe specific characteristics of previous sewer rate projects.

Delete: Page 5, Section 5, item F: A summary disclosing any potential conflicts of interest your company may have from working with other clients or related issues. Note that this should not be construed as a conflict of interest in the strict legal sense, rather, any relationship with other parties that may have some interest in the performance of the Consulting Engineer.

Add: Page 5, Section 5, item F: A summary disclosing any potential conflicts of interest your company may have from working with other clients or related issues. Note that this should not be construed as a conflict of interest in the strict legal sense, rather, any relationship with other parties that may have some interest in the performance of the Consultant.

Question: When does the District want to implement the new sewer rates and capacity charges?

Answer: Pending results of sewer rate study and Board consideration it is anticipated that the new sewer rates and capacity charges would be implemented fiscal year 24-25.

Question: Does the District also want the consultant to print and mail the notices for an extra fee?

Answer: No, the District will be responsible for noticing. The consultant will be responsible for reviewing notice for compliance with Prop 218 process.

Question: Can some of the progress meetings with District staff be done remotely through videoconference or does the District prefer all in-person meetings?

Answer: Meetings with staff may be conducted remotely. Meetings with the policy advisory committee and District Board shall be in-person.

Question: In addition to the presentations to the Board and SKF Policy Advisory Committee, will the consultant have to make separate presentations to the governing boards of the member agencies?

Answer: The District does not anticipate separate meetings for the member agencies.

Estimated Budget: \$60,000

Addendum Acknowledgement

Acknowledgment of receipt of this addendum shall be noted in cover letter of proposal.



By: Veronica Cazares
General Manager

July 20, 2023

Date