

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**REGULAR MEETING OF BOARD OF DIRECTORS**

**FEBRUARY 12, 2026**

**4:00 P.M.**

**11301 E. Conejo Avenue, Kingsburg, CA 93631**

**1. CALL TO ORDER AND ROLL CALL**

**DIRECTORS**

Nathan Magsig  
Amarjeet Gill  
Laura North  
Jim Avalos  
Buddy Mendes, Chairman

**STAFF and CONSULTANTS**

Veronica Cazares, General Manager/ Secretary  
Alicia Kirk, Executive Assistant to the G.M.  
Tricia Miller, Administrative Services/HR Manager  
Hilda Cantú Montoy, General Counsel  
Craig Perry, Plant Operations Manager  
David Bacon, Information Systems Analyst

**2. CEREMONIAL MATTERS**

A. Resolution No. 2026-05, A Resolution honoring Vince Palomar for three years of service on the Board of Directors for Selma-Kingsburg-Fowler County Sanitation District. *(p.1)*

**3. BOARD REORGANIZATION**

- A. Nominations and Election of Chairperson
- B. Nominations and Election of Vice-Chairperson

**4. APPROVAL OF AGENDA**

Additions, deletions, substitutions, and adoption of agenda

**5. PUBLIC FORUM**

At this time, any member of the public may address the Board regarding any item not on the agenda over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

**6. CONSENT CALENDAR**

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of January 8, 2026 Special Board Meeting. *(p.2)*
- B. Minutes of January 8, 2026 Board Meeting *(p.3)*
- C. Warrant List Reports of January 14, 2026 and January 28, 2026. *(p.6)*
- D. Cash Activity Report of January 31, 2026. *(p.8)*
- E. Resolution No. 2026-06, A Resolution of the Selma-Kingsburg-Fowler County Sanitation District for Recognition and Commendation to District Employees for earning the 2025 CWEA “Plant of the Year” Award. *(p.10)*
- F. Resolution No. 2026-07, A Resolution of the Selma-Kingsburg-Fowler County Sanitation District for Recognition and Commendation to District Employees for earing the 2025 CWEA “Collection System of the Year” Award. *(p.12)*
- G. Resolution No. 2026-08, A Resolution of the Selma-Kingsburg-Fowler County Sanitation District for Recognition and Commendation to District Employee Jeff Ransom for earning the CWEA “Collection System Person of the Year” Award. *(p.13)*
- H. Resolution No. 2026-09 A Resolution of the Selma-Kingsburg-Fowler County Sanitation District for Recognition and Commendation to Richard Westerling for earing the CWEA “Supervisor of the Year” Award. *(p.14)*
- I. Resolution No. 2026-10 A Resolution of the Selma-Kingsburg-Fowler County Sanitation District for Recognition and Commendation to District Employees for Earning the 2025 CWEA “Community Engagement & Outreach Project of the Year” Award. *(p.15)*

## **7. NEW BUSINESS**

- A. Subject: Authorizing Persons in Specified Positions to Act as District Signatories For Checks, Warrants, or Other Orders For the Payment of Money. *(p.16)*

Recommendation: That the Board of Directors adopt Resolution No. 2026-11, A Resolution of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Authorizing Persons in Specified Positions to Act as District Signatories For Checks, Warrants, or Other Orders For the Payment of Money and Directing Staff to Update All Necessary County and Westamerica Bank Documents.

- B. Subject: The Board of Directors consider A Resolution of The Selma-Kingsburg-Fowler County Sanitation District adopting a Legislative Advocacy Procedures and Advocacy Priorities Policy. *(p.19)*

Recommendation: That the Board of Directors Approve Resolution 2026-12, A Resolution of The Selma-Kingsburg-Fowler County Sanitation District Board of Directors Adopting A Legislative Advocacy Procedures and Advocacy Priorities Policy.

- C. Subject: Consideration of Amendment No. 3 to Consulting Services Agreement with MKN and Associates for the Sewer Improvements Between McCall/Wright & Stillman/Tulare/Merced. *(p.26)*

Recommendation: That the Board approve Amendment No. 3 to Agreement increasing the compensation amount by \$10,000 and authorize the General Manager to execute the necessary agreements.

## **8. BOARD MEMBER COMMUNICATION/AGENDA ITEMS**

## **9. GENERAL MANAGER REPORTS**

- A. The Annual Chamber Mixer will be held on Wednesday March 11, 2026 at 5:30 pm in the District Board room.
- B. Suggestions for scheduling Chairman's Barbeque for 2026

## **10. CLOSED SESSION**

- A. Public Employee Performance Evaluation Conference with Labor Negotiators pursuant to Government Code Section 54957.6  
Title: General Manager

## **11. RECONVENNE OPEN SESSION**

Provide closed session report as needed

## **12. ADJOURNMENT**

Motion to Adjourn  
Next Regular Meeting: Thursday, March 12, 2025, at 4:00 p.m.  
Next Ordinance: 2026-01  
Next Resolution: 2026-13

**NOTICE OF AVAILABILITY OF AGENDA MATERIALS:** Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m.-4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at [www.skfcsd.org](http://www.skfcsd.org)

**ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY.** The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist

**RESOLUTION NO. 2026-05**

A RESOLUTION HONORING  
**VINCE PALOMAR**  
FOR THREE YEARS OF SERVICE ON THE  
BOARD OF DIRECTORS FOR THE SELMA-KINGSBURG-FOWLER COUNTY  
SANITATION DISTRICT

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, Vince Palomar has served as a member of the Selma-Kingsburg-Fowler County Sanitation District Board of Directors from December 14, 2023 through January 8, 2026; and

WHEREAS, he has given wise management guidance and has shown long-range thinking and excellent leadership.

NOW, THEREFORE, the Board of Directors hereby honors Vince Palomar for three years of outstanding service.

**CERTIFICATION**

The foregoing Resolution No. 2026-05 was adopted on February 12, 2026, on a motion duly made, seconded and approved as follows:

DIRECTOR MAGSIG	_____
DIRECTOR GILL	_____
DIRECTOR NORTH	_____
VICE CHAIR AVALOS	_____
CHAIRMAN MENDES	_____

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

\_\_\_\_\_  
Veronica Cazares, General Manager/Secretary of  
the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MINUTES OF THE SPECIAL BOARD MEETING OF DIRECTORS**

**JANUARY 8, 2026**

**CALL TO ORDER AND ROLL CALL**

The Special Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:45 pm. by Chairman Mendes

**DIRECTORS**

Nathan Magsig (A)  
Amarjeet Gill (P)  
Vince Palomar (P)  
Jim Avalos, Vice Chairman(A)  
Buddy Mendes, Chairman (P)

**STAFF AND CONSULTANTS**

Veronica Cazares, General Manager/Secretary  
Alicia Kirk, Executive Assistant to the G.M.  
Hilda Cantú-Montoy, General Counsel  
Craig Perry, Chief Plant Operator  
David Bacon, Information Systems Analyst

**CLOSED SESSION**

- A. Conference with Legal Counsel – Anticipated Litigation  
Significant Exposure to litigation pursuant to Government Code Section 54956.9 (b)  
JT2 Inc dba Todd Companies  
Public Works Construction Claim

Closed Session began at 3:47 pm

**RECONVENNE OPEN SESSION**

Open Session began at 3:57 pm.

Board Members Gill, Palomar, and Chairman Mendes were in attendance

General Counsel reported that there was no action at this time.

**ADJOURNMENT**

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned at 3:57 pm.

Respectfully submitted,

Approved,

\_\_\_\_\_  
Veronica Cazares, General Manager

\_\_\_\_\_  
Buddy Mendes, Chairman of the Board

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MINUTES OF THE BOARD MEETING OF DIRECTORS**

**JANUARY 8, 2026**

**CALL TO ORDER AND ROLL CALL**

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 pm. by Chairman Mendes

**DIRECTORS**

Nathan Magsig (A)  
Amarjeet Gill (P)  
Vince Palomar (P)  
Jim Avalos, Vice Chairman(A)  
Buddy Mendes, Chairman (P)

**STAFF AND CONSULTANTS**

Veronica Cazares, General Manager/Secretary  
Alicia Kirk, Executive Assistant to the G.M.  
Hilda Cantú-Montoy, General Counsel  
Craig Perry, Chief Plant Operator  
David Bacon, Information Systems Analyst

**APPROVAL OF AGENDA**

There being no comment from the public, a motion to approve the agenda of the Board meeting of January 8, 2026 was made by Director Palomar seconded by Director Gill and approved by the following vote:

AYE: Directors Palomar, Gill, Chairman Mendes

NO:

ABSENT: Director Magsig, Vice Chair Avalos

ABSTAIN:

**PUBLIC FORUM**

None

**CONSENT CALENDAR**

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of December 11, 2025 Board Meeting. (p.1)
- B. Warrant List Reports of December 3, 2025, and December 17, 2025, and December 31, 2025. (p.4)
- C. Cash Activity Report of December 31, 2025. (p.7)

- D. Fiscal Year 2026-27 Budget Preparation Schedule *(p.9)*
- E. Resolution No. 2026-01, a Resolution of Recognition and Commendation to Jeff Ransom as 2025 Employee of the Year. *(p.14)*
- F. Resolution No. 2026-02, a Resolution of Recognition and Commendation to Karen Steinhauer for Forty-Five Years of Dedicated Service. *(p.15)*
- G. Resolution No. 2026-03, a Resolution of Recognition and Commendation to Paul Lopez for Thirty Years of Dedicated Service. *(p.16)*
- H. Resolution No. 2026-04 a Resolution of Recognition and Commendation to Mark Gonzales for Twenty Years of Dedicated Service. *(p.17)*

There being no comment from the public, a motion to approve the consent calendar was made by Director Gill and seconded by Director Palomar and approved by the following vote:

AYE: Directors Palomar, Gill, Chairman Mendes  
 NO:  
 ABSENT: Director Magsig, Vice Chair Avalos  
 ABSTAIN:

**NEW BUSINESS**

- A. Subject: The Board will receive the Fiscal Year 2024-25 Audit Report Presentation from Sampson and Sampson, LLP. *(p.18)*

Recommendation: That the Board of Directors accept the independent auditor’s report for the fiscal year ending June 30, 2025.

The Audit report for Fiscal Year June 30, 2025 was given to the Board.

There being no comment from the public, a motion to approve the independent auditor’s report for the fiscal year ending June 30, 2025 was made by Director Palomar and seconded by Director Gill and approved by the following vote:

AYE: Directors Palomar, Gill, Chairman Mendes  
 NO:  
 ABSENT: Director Magsig, Vice Chair Avalos  
 ABSTAIN:

**BOARD MEMBER COMMUNICATION/AGENDA ITEMS**

This is the last meeting that Director Palomar will attend, Kingsburg City Council did their reorganization at the January 7, 2026 meeting. Kingsburg will be sending a new representative to sit on the SKF Board of Directors.

**GENERAL MANAGER REPORTS**

A. CWEA Annual Installation of Officers and Award Banquet will be held at The Grand located at 1401 Fulton St. in Fresno, on Friday, January 23, 2026, at 5:30pm.

SKF is the recipient of multiple California Water Environment Association (CWEA) awards this year.

B. Fresno County has switched to NetFile from South Tech for Form 700. All filers will be receiving an email from them in January.

Informational item for SEI Filers.

**ADJOURNMENT**

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Gill and seconded by Director Palomar at 4:08 p.m.

Respectfully submitted,

Approved,

\_\_\_\_\_  
Veronica Cazares, General Manager

\_\_\_\_\_  
Buddy Mendes, Chaiman of  
the Board

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**January 14, 2026**

**WARRANT LIST**

AMARJEET GILL	DIRECTOR'S FEE	127.63
AMAZON CAPITAL SERVICES	OUTREACH SUPPLIES, OFFICE SUPPLIES	110.29
AMERICAN EXPRESS	SAFETY AWARDS, EMPLOYEE RECOGNITION, TRAVEL & TRAINING	87.45
ANDERSON & BALLOU INC.	CREDIT, FUEL, NOTARY SERVICE	
APPLIED INDUSTRIAL TECH CA-LLC	COLLECTIONS REPAIRS & MAINTENANCE	24,900.00
ARNOLD, STEPHEN	EQUIPMENT REPAIRS & MAINTENANCE	385.07
ACCOUNTING SYSTEMS INC.	RETIREE HEALTH REIMBURSEMENT	319.29
AT&T MOBILITY	INFORMATION SYSTEMS	375.00
BILL'S AUTO OF KINGSBURG, INC.	COMMUNICATIONS	102.00
CALIFORNIA DEPARTMENT OF TAX & FEE ADMIN	AUTO MAINTENANCE	71.70
CALPERS	USE TAX	319.00
CENTRAL VALLEY CULLIGAN, INC.	RETIREMENT	55,321.42
CINTAS CORPORATION NO.2	DRINKING WATER	184.40
CSRMA	RENT & LEASE EQUIPMENT	284.42
DATCO	GENERAL INSURANCE POOLED LIABILITY	295,099.00
DAVID MICHEL	PROF.SERVICES - MED & SAFETY	546.00
DKF SOLUTIONS GROUP, LLC	RETIREE HEALTH REIMBURSEMENT	319.29
ELECTRIC MOTOR SHOP, INC.	PROF.SERVICES - MED & SAFETY	470.00
ERNEST C MENDES	EQUIPMENT REPAIRS & MAINTENANCE	583.06
FRESNO OXYGEN/BARNES WELDING	DIRECTOR'S FEE	127.63
GARY HELM	EQUIPMENT REPAIRS & MAINTENANCE	32.40
JAIME RUIZ	RETIREE HEALTH REIMBURSEMENT	319.29
JAMES HORNE	RETIREE HEALTH REIMBURSEMENT	319.29
JIM OLINGER	RETIREE HEALTH REIMBURSEMENT	319.29
JIMMY GARCIA	RETIREE HEALTH REIMBURSEMENT	319.29
KINGSBURG, CITY OF	RETIREE HEALTH REIMBURSEMENT	319.29
LUCERO, JULIAN	RETIREE HEALTH REIMBURSEMENT	319.29
MKN	SKF COLLECTIONS SYSTEM PROJECTS	930.00
NAPA AUTO PARTS	EQUIPMENT REPAIRS & MAINTENANCE	1,317.02
NELSON'S ACE HARDWARE	MAINT. BUILDING & GROUNDS	45.67
NEW ENGLAND SHEET METAL & MECHANICAL CO.	MAINT. BUILDING & GROUNDS	674.00
NEXTIVA INC.	COMMUNICATIONS	435.08
PAPE KENWORTH	EQUIPMENT REPAIRS & MAINTENANCE	899.33
PG&E	ELECTRIC UTILITIES	885.74
PRINT THEORY	EMPLOYEE RECOGNITION	114.43
ROBERT CURRIE	RETIREE HEALTH REIMBURSEMENT	319.29
ROBERT S. MARKS PLUMBING INC.	EQUIPMENT REPAIRS & MAINTENANCE	16,352.69
SALLY RODRIGUEZ	RETIREE HEALTH REIMBURSEMENT	319.29
SARA J. STAUNTON	RETIREE HEALTH REIMBURSEMENT	319.29
SCOUT SPECIALTIES INC.	EQUIPMENT REPAIRS & MAINTENANCE	230.77
SILVAS OIL CO. INC.	FUEL	1,696.79
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	1,015.56
STEVE JENSEN	RETIREE HEALTH REIMBURSEMENT	194.83
TELETRAC NAVMAN US LTD.	COMMUNICATIONS	1,426.43
TESCO CONTROLS, INC	EQUIPMENT REPAIRS & MAINTENANCE	7,389.93
THE SELMA BARN LLC	EQUIPMENT REPAIRS & MAINTENANCE	45.00
T-MOBILE USA INC.	COMMUNICATIONS	1,207.35
TOSHIBA FINANCIAL SERVICES	COPIER LEASE	779.66
UNITEDHEALTHCARE	HEALTH INSURANCE	950.99
UNWIRED BROADBAND, INC.	COMMUNICATIONS	749.99
VESTIS	UNIFORMS,MATS,MOPS,TOWELS	1,191.24
VINCE PALOMAR	DIRECTOR'S FEE	127.63
WALSH MONTGOMERY CONSTRUCTION INC.	COLLECTION SYSTEM PROJECTS	190,558.91

**MAS 200 Total Checks**

**\$612,184.97**

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT  
January 28, 2026  
WARRANT LIST**

ALERT O LITE, INC.	EQUIPMENT REPAIRS & MAINTENANCE	193.02
AMAZON CAPITAL SERVICES	INFORMATION SYSTEMS	401.95
AQUA SIERRA CONTROLS INC.	NORTH ST. P/S PANEL REPLACEMENT	5,623.24
AT&T/CALNET 3	COMMUNICATIONS	123.39
BEST WEIGH SCALE COMPANY INC.	LABORATORY SUPPLIES	398.00
CALIFORNIA WATER SERVICE	WATER UTILITIES	51.89
CALPERS HEALTH	HEALTH INSURANCE	47,330.05
INDUSTRIAL ELECTRICAL CO	EQUIPMENT REPAIRS & MAINTENANCE	2,100.00
INTER. UNION OF OPER. ENG. #39	UNION DUES	645.70
JEFFREY GLENN RANSOM	CERTIFICATION FEE REMIBURSEMENT	225.00
KINGS MEDICAL CENTER	PROF.SERVICES - MED & SAFETY	200.00
MID VALLEY DISPOSAL	WASTE UTILITIES	1,129.55
MONTOY LAW CORPORATION	PROF.SERVICES - LEGAL	3,712.50
MORGAN BROTHERS INC	PEST CONTROL	155.00
NAPA AUTO PARTS	AUTO MAINTENANCE	193.61
NELSON'S ACE HARDWARE	LAB SUPPLIES,SMALL TOOLS	100.84
NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	397.62
O'REILLY AUTO PARTS	EQUIPMENT REPAIRS & MAINTENANCE	19.59
PAPE KENWORTH	AUTO MAINTENANCE	52.40
PG&E	ELECTRIC UTILITIES	12,483.91
PROFESSIONAL COMMUNICATIONS NETWORK	COMMUNICATIONS	60.00
QUINN CO	RENT & LEASE EQUIPMENT	6,048.36
ROBERT V JENSEN, INC.	LUBRICANTS	1,028.77
SAMPSON & SAMPSON LLP	PROF.SERVICES - ACCOUNTING	3,000.00
SKF - EAC	EMPLOYEE RECOGNITION - WINTER DINNER	1,190.00
TELSTAR INSTRUMENTS, INC.	EQUIPMENT REPAIRS & MAINTENANCE	3,966.00
TERRAVERDE ENERGY LLC	PROF.SERVICES - ENGINEERING & TECH	942.50
THE GAS CO	GAS UTILITIES	976.05
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	365.83
UNWIRED BROADBAND, INC.	COMMUNICATIONS	56.60
VESTIS	UNIFORMS, MATS, MOPS, TOWELS	1,234.65
<b>MAS 200 Total Checks</b>		<b>\$94,406.02</b>

SKF COUNTY SANITATION DISTRICT  
 CASH ACTIVITY REPORT  
 Month: JANUARY  
 Fiscal Year: 2025-26

Cash Account Description	End of Month Cash Balance June 30, 2025	End of Month Cash Balance January 31, 2026
Cash in Treasury: Operations & Maintenance	\$ 6,545,183.41	\$ 7,846,114.11
Cash in Bank: Operations & Maintenance	\$ 26,443.55	\$ 26,202.71
Cash in Bank: Payroll	\$ 120,095.25	\$ 120,736.57
Petty Cash	\$ 700.00	\$ 700.00
Total Operations & Maintenance	\$ 6,692,422.21	\$ 7,993,753.39
Cash in County Treasury:Expansion	\$ 7,043,800.09	\$ 7,442,761.63
Cash in County Treasury: R&R	\$ 9,990,670.15	\$ 9,801,886.64
Cash in County Treasury:Selma	\$ 1,621,733.37	\$ 1,223,633.99
Cash in County Treasury: Selma SWRCB Reserve	\$ 279,019.26	\$ 282,897.33
Total Selma	\$ 1,900,752.63	\$ 1,506,531.32
Cash in County Treasury:Kingsburg	\$ 3,568,662.77	\$ 3,119,671.17
Cash in County Treasury:Fowler	\$ 2,106,767.76	\$ 1,701,152.53
Total Cash Balance	\$ 31,303,075.61	\$ 31,565,756.68

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT  
WARRANT LIST & SALARY AND FRINGE BENEFIT EXPENDITURE SUMMARY  
FOR THE MONTH ENDED JANUARY 31, 2026

SERVICE AND SUPPLIES EXPENDITURES:

WARRANT LIST ENDING	1/14/2026	\$	612,184.97
WARRANT LIST ENDING	1/28/2026	\$	94,406.02
			706,590.99
TOTAL SERVICE AND SUPPLIES EXPENDITURES			\$ 706,590.99

SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES

TOTAL SALARIES PERIOD ENDING:

SALARIES	1/11/2026	\$	102,896.07
EMPLOYER CONTRIBUTIONS (PERS)	1/11/2026	\$	10,019.99
EMPLOYER TAXES	1/11/2026	\$	1,336.35
HEALTH INSURANCE	1/11/2026	\$	17,739.96
			131,992.37

TOTAL SALARIES PERIOD ENDING:

SALARIES	1/25/2026	\$	103,012.09
EMPLOYER CONTRIBUTIONS (PERS)	1/25/2026	\$	10,068.73
EMPLOYER TAXES	1/25/2026	\$	1,339.81
HEALTH INSURANCE	1/25/2026	\$	17,739.96
			132,160.59

TOTAL SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES			\$ 264,152.95
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		\$	970,743.94
			970,743.94

**RESOLUTION NO. 2026-06**

A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT FOR RECOGNITION AND COMMENDATION TO DISTRICT EMPLOYEES FOR EARNING THE 2025 CWEA “PLANT OF THE YEAR” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, the District was presented with the 2025 California Water Environment Association Central San Joaquin Section “Plant of the Year” Award; and

WHEREAS, many District employees played vital roles in operating and maintaining the wastewater treatment plant and collection system in such an excellent manner; and

WHEREAS, the pride, professionalism and dedication of District employees exemplify the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that District employees have made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends District employees for their outstanding efforts and accomplishments in caring for the public works facilities with which they have been entrusted.

**CERTIFICATION**

The foregoing Resolution No. 2026-06 was adopted on February 12, 2026 on a motion duly made, seconded and approved as follows:

DIRECTOR MAGSIG	_____
DIRECTOR GILL	_____
DIRECTOR NORTH	_____
VICE CHAIR AVALOS	_____
CHAIRMAN MENDES	_____

WHEREUPON, the Chaiman declared the foregoing resolution adopted, and SO ORDERED.

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Veronica Cazares, General Manager/  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**RESOLUTION NO. 2026-07**

RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT  
FOR RECOGNITION AND COMMENDATION TO DISTRICT EMPLOYEES  
FOR EARNING THE 2025 CWEA “**COLLECTION SYSTEM OF THE YEAR**” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, the District was presented with the 2025 California Water Environment Association Central San Joaquin Section “Collection System of the Year” Award; and

WHEREAS, many District employees played vital roles in operating and maintaining the wastewater treatment plant and collection system in such an excellent manner; and

WHEREAS, the pride, professionalism and dedication of District employees exemplify the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that District employees have made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends District employees for their outstanding efforts and accomplishments in caring for the public works facilities with which they have been entrusted.

**CERTIFICATION**

The foregoing Resolution No. 2026-07 was adopted on February 12, 2026 on a motion duly made, seconded and approved as follows:

DIRECTOR MAGSIG

DIRECTOR GILL

DIRECTOR NORTH

VICE CHAIR AVALOS

CHAIRMAN MENDES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

\_\_\_\_\_  
Veronica Cazares, General Manager  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**RESOLUTION NO. 2026-08**

RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT FOR RECOGNITION AND COMMENDATION TO DISTRICT EMPLOYEE JEFF RANSOM FOR EARNING THE 2025 CWEA “COLLECTION SYSTEM PERSON OF THE YEAR” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, Jeff Ransom was presented with the 2025 California Water Environment Association Central San Joaquin Section “Collection System Person of the Year” Award;

WHEREAS, Jeff Ransom played a vital role in operating and maintaining the wastewater treatment plant and collection system in such an excellent manner; and

WHEREAS, the pride, professionalism and dedication of Jeff Ransom exemplify the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that Jeff Ransom has made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends District employee Jeff Ransom for his outstanding efforts and accomplishments in caring for the public works facilities with which he has been entrusted.

**CERTIFICATION**

The foregoing Resolution No. 2026-08 was adopted on February 12, 2026 on a motion duly made, seconded and approved as follows:

DIRECTOR MAGSIG

DIRECTOR GILL

DIRECTOR NORTH

VICE CHAIR AVALOS

CHAIRMAN MENDES

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

\_\_\_\_\_  
Veronica Cazares, General Manager/  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**RESOLUTION NO. 2026-09**

A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT  
FOR RECOGNITION AND COMMENDATION TO  
RICHARD WESTERLING FOR EARNING THE 2025 CWEA  
“SUPERVISOR OF THE YEAR” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, Richard Westerling, Assistant Collections Supervisor was presented with the 2025 California Water Environment Association Central San Joaquin Section “Supervisor of the Year” Award; and

WHEREAS, the pride, professionalism and dedication of Richard Westerling exemplify the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that Richard Westerling has made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends Richard Westerling for his outstanding efforts and accomplishments in caring for the public works facilities with which he has been entrusted.

**CERTIFICATION**

The foregoing resolution was adopted on February 12, 2026 on a motion duly made, seconded and approved as follows:

DIRECTOR MAGSIG

DIRECTOR GILL

DIRECTOR NORTH

VICE CHAIRMAN AVALOS

CHAIRMAN MENDES

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WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

\_\_\_\_\_  
Veronica Cazares, General Manager  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**RESOLUTION NO. 2026-10**

**A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT  
FOR RECOGNITION AND COMMENDATION TO DISTRICT EMPLOYEES FOR EARNING  
THE 2025 CWEA “COMMUNITY ENGAGEMENT & OUTREACH PROJECT  
OF THE YEAR” AWARD**

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, the District was presented with the 2025 California Water Environment Association Central San Joaquin Section “Community Engagement & Outreach of the Year Award; and

WHEREAS, the pride, professionalism and dedication of District employees exemplify the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that District employees have made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends District employees for their outstanding efforts and accomplishments in caring for the public works facilities with which they have been entrusted.

**CERTIFICATION**

The foregoing resolution was adopted on February 12, 2026 on a motion duly made, seconded and approved and follows:

DIRECTOR MAGSIG

DIRECTOR GILL

DIRECTOR NORTH

VICE CHAIR AVALOS

CHAIRMAN MENDES

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WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

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Veronica Cazares, General Manager/  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**MEMORANDUM**

(February 12, 2026, Board Meeting)

To: S-K-F CSD Board of Directors  
From: Veronica Cazares, General Manager  
Date Prepared: February 2, 2026

Agenda Item: 7-A  
Action: Resolution No. 2026-11

**SUBJECT:** Authorizing Persons in Specified Positions to Act as District Signatories For Checks, Warrants, or Other Orders For the Payment of Money

**RECOMMENDATION**

That the Board of Directors adopt Resolution No. 2026-11, A Resolution of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Authorizing Persons in Specified Positions to Act as District Signatories For Checks, Warrants, or Other Orders For the Payment of Money and Directing Staff to Update All Necessary County and Westamerica Bank Documents.

**EXECUTIVE SUMMARY**

Special Districts that have their Funds on deposit with County of Fresno are required to update the County of Fresno Auditor-Controller/Treasurer-Tax Collector Special District/Organization Data Sheet for check signatures and release authorization.

Westamerica Bank requires checking account holders to have on their file an updated Personal Information Sheet for check signatures and release authorization. The completed forms must be submitted to County of Fresno Auditor-Controller/Treasurer-Tax Collector office and Westamerica Bank.

Due to the new Board of Directors, the District needs to update the attached County of Fresno Auditor-Controller/Treasurer-Tax Collector Special District/Organization Data Sheet and Westamerica Bank Personal Information Sheet for check signatures and release authorization. The Board had approved Resolution No. 2025-11, A Resolution of The Board of Directors of The Selma-Kingsburg-Fowler County Sanitation District Authorizing Persons in Specified Positions to Act as District Signatories For Checks, Warrants, or Other Orders For the Payment of Money and Directing Staff to Update All Necessary County and Westamerica Bank Documents in February 2025. However, the District needs to update the names of the signatories for the Westamerica Bank Document.

Attachments: (1) Resolution No. 2026-11

**RESOLUTION NO. 2026-11**

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT AUTHORIZING PERSONS IN SPECIFIED POSITIONS TO ACT AS DISTRICT SIGNATORIES FOR CHECKS, WARRANTS, OR OTHER ORDERS FOR THE PAYMENT OF MONEY AND DIRECTING STAFF TO UPDATE ALL NECESSARY COUNTY AND WESTAMERICA BANK DOCUMENTS.

WHEREAS, the County Auditor-Controller/Treasure-Tax Collector and Westamerica Bank require documentation of authorized signatories and signatures; and

WHEREAS, the District has new Board members; and

WHEREAS, the District determines that it is necessary for the efficient administration of the fiscal affairs of the District that this resolution be passed and adopted.

NOW, THEREFORE, the Board of Directors hereby resolves as follows:

Section 1. Each bank doing business with the District is hereby authorized to honor checks, warrants, or other orders for the payment of money drawn in the name of the District on all its accounts when bearing at least two of the following signatures:

- (a) Board Chairman,
- (b) Board Vice-Chairman,
- (c) Administrative Services/Human Resources Manager, Tricia Miller
- (d) General Manager, Veronica Cazares

Section 2. Directs staff to cause the completion and submission of necessary documents regarding Section 1 as required by the County Auditor Controller/Treasurer-Tax Collector and Westamerica Bank.

Section 3. This resolution shall become effective immediately upon its passage and adoption. All previous resolutions and approvals authorizing the honoring of signatures of District officials other than those set forth in this resolution are hereby rescinded.

**CERTIFICATION**

The foregoing resolution was adopted on February 12, 2026, on a motion duly made, seconded, and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR GILL

DIRECTOR NORTH

VICE CHAIR AVALOS

CHAIRMAN MENDES

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WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

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Veronica Cazares, General Manager/  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**MEMORANDUM**

(February 12, 2026, Board Meeting)

To: S-K-F CSD Board of Directors  
From: Veronica Cazares, General Manager  
Date Memo Prepared: January 29, 2026

Agenda Item: 7-B  
Action: Motion

**SUBJECT:**

The Board of Directors consider A Resolution of The Selma-Kingsburg-Fowler County Sanitation District adopting a Legislative Advocacy Procedures and Advocacy Priorities Policy.

**RECOMMENDATION**

That the Board of Directors Approve Resolution 2026-12, A Resolution of The Selma-Kingsburg-Fowler County Sanitation District Board of Directors Adopting A Legislative Advocacy Procedures and Advocacy Priorities Policy.

**EXECUTIVE SUMMARY**

Staff is recommending the adoption of a policy for the purpose of considering legislative or regulatory proposals that are likely to have an impact on the District, and to allow for a timely response to important legislative issues.

The proposed policy is modeled after a similar policy provided by CSDA. It establishes Advocacy Priorities by the Board and authorizes the General Manager to pursue positions on legislation in a timely manner. All legislative positions adopted via a process outside of a regularly scheduled Board Meeting shall be communicated to the Board of Directors at the next regularly scheduled Board Meeting. When appropriate, the General Manager will submit a report (either written or verbal) summarizing activity on legislative measures to the Board of Directors.

This Resolution 2026-12 sets forth the following:

- Policy Goals.
- Policy Principles.
- Legislative Advocacy Procedures.
- Advocacy Priorities.

Attachments: Resolution 2026-11, A Resolution of The Selma-Kingsburg-Fowler County Sanitation District Board of Directors Adopting A Legislative Advocacy Procedures and Advocacy Priorities Policy

**RESOLUTION 2026-12**

A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION  
DISTRICT BOARD OF DIRECTORS ADOPTING A LEGISLATIVE ADVOCACY  
PROCEDURES AND ADVOCACY PRIORITIES POLICY

WHEREAS, the Selma-Kingsburg-Fowler County Sanitation District (District) desires to establish a policy for the purpose of considering legislative or regulatory proposals that are likely to have an impact on the District, and to allow for a timely response to important legislative issues.

WHEREAS, the purpose for identifying Legislative Advocacy Procedures is to provide clear direction to the District staff with regard to monitoring and acting upon bills during state and federal legislative sessions.

WHEREAS, to Legislative Advocacy Procedures will ensure that legislative inquiries and responses will be administered consistently with “one voice” as to the identified Advocacy Priorities adopted by the Board of Directors.

WHEREAS, a Legislative Advocacy Procedures and Advocacy Priorities Policy will provide the District General Manager with discretion to advocate in the District’s best interests in a manner consistent with the goals and priorities adopted by the Board of Directors.

WHEREAS, the Board wishes to adopt a policy which is manageable, consistent, and tailored to the specific needs of the District.

NOW THEREFORE, the Selma-Kingsburg-Fowler County Sanitation District resolves as follows:

1. The foregoing recitals are true and correct and incorporated by reference.
2. The Board hereby adopts the Legislative Advocacy Procedures and Advocacy Priorities Policy attached as **Attachment A** and incorporated by reference.
3. This resolution is effective upon adoption.

(certification on following page)

CERTIFICATION

The foregoing Resolution No. 2026-12 was adopted on February 12, 2026, on a motion duly made, seconded, and approved as follows:

DIRECTOR MAGSIG \_\_\_\_\_  
DIRECTOR GILL \_\_\_\_\_  
DIRECTOR NORTH \_\_\_\_\_  
VICE CHAIR AVALOS \_\_\_\_\_  
CHAIRMAN MENDES \_\_\_\_\_

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

\_\_\_\_\_  
Veronica Cazares, General Manager/  
Secretary of the Board of Directors  
SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT

**SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT  
LEGISLATIVE ADVOCACY PROCEDURES AND ADVOCACY PRIORITIES POLICY**

The following sets forth the District’s procedures for legislative advocacy and the Board of Directors’ advocacy procedures.

**A. POLICY GOALS**

- Advocate the District legislative interests at the State, County, and Federal levels.
- Inform and provide information to the Board of Directors and district staff on the legislative process and key issues and legislation that could have a potential impact on the district.
- Serve as an active participant with other local governments, the California Special Districts Association (CSDA), and local government associations on legislative and regulatory issues that are important to the District and the region.
- Seek grant and funding assistance for the District projects, services, and programs to enhance services for the community.

**B. POLICY PRINCIPLES**

The Board of Directors recognizes the need to protect the District interests and local control, and to identify various avenues to implement its strategic and long-term goals. It is the policy of the District to proactively monitor and advocate for legislation as directed by the Advocacy Priorities and by the specific direction of the Board of Directors.

This policy provides the District General Manager the flexibility to pursue positions on legislation in a timely manner, while allowing the Board of Directors to set Advocacy Priorities to provide policy guidance.

Under this policy, a position may be adopted by the General Manager if any of the following criteria is met:

- a. The position is consistent with the Board-adopted Advocacy Priorities;
- b. The position is approved by the Board of Directors.

The Board of Directors shall establish various Advocacy Priorities and, so long as the position fits

within the Advocacy Priorities, staff is authorized to take a position without Board approval.

Whenever an applicable Advocacy Priority does not exist pertaining to legislation affecting the District, the matter shall be brought before the Board of Directors at a regularly scheduled board meeting for formal direction from the Board of Directors.

The District will not address matters that are not pertinent to the District's local government purpose and services, such as social issues or international relations issues.

### **C. LEGISLATIVE ADVOCACY PROCEDURES**

It is the policy of the District to proactively monitor and advocate for legislation as directed by the Advocacy Priorities and by the specific direction of the Board of Directors. This process involves interaction with local, state, and federal government entities both in regard to specific items of legislation and to promote positive intergovernmental relationships. Accordingly, involvement and participation in regional, state, and national organizations is encouraged and supported by the District.

Monitoring legislation is a shared function of the Board of Directors and General Manager or designated staff. The Legislative Advocacy Procedures are the process by which staff will track and respond to legislative issues in a timely and consistent manner. The General Manager will act on legislation utilizing the following procedures:

2. The General Manager shall review requests that the District take a position on legislative issues to determine if the legislation aligns with the district's current approved Advocacy Priorities.
3. The General Manager will conduct a review of positions and analysis completed by the CSDA and other local government associations when formulating positions.
4. If the matter aligns with the Board's approved priorities, the District response shall be supplied in the form of a letter to the legislative body reviewing the bill or measure. Advocacy methods utilized on behalf of the District, including but not limited to letters, phone calls, emails, and prepared forms, will be communicated through the General Manager. The General Manager shall advise staff to administer the form of advocacy, typically via letters signed by the General Manager, on behalf of the Board of Directors.
5. All draft legislative position letters initiated by the General Manager shall state whether the District is requesting "support", "support if amended", "oppose", or "oppose unless amended" action on the issue, and shall include adequate justification for the recommended action. If possible, the letter should include examples of how a bill would specifically affect the district.
  - a. Support – legislation in this area advances the District's goals and priorities.

- b. Oppose – legislation in this area could potentially harm, negatively impact or undo positive momentum for the District, or does not advance the District’s goals and priorities.
6. The General Manager may also provide a letter of concern or interest regarding a legislative issue without taking a formal position on a piece of legislation.
7. When a letter is sent to a state or federal legislative body, the appropriate federal or state legislators representing the Board shall be included as a copy or “cc” on the letter. The appropriate contacts at the CSDA and other local government associations, if applicable, shall be included as a cc on legislative letters.
8. All legislative positions adopted via a process outside of a regularly scheduled Board Meeting shall be communicated to the Board of Directors at the next regularly scheduled Board Meeting. When appropriate, the General Manager will submit a report (either written or verbal) summarizing activity on legislative measures to the Board of Directors.

#### **D. ADVOCACY PRIORITIES**

The Board adopts the Advocacy Priorities set forth below. These Advocacy Priorities may be amended at any time by the Board.

##### **1. Revenue, Finances, and Taxation**

Ensure adequate funding for special districts’ safe and reliable core local service delivery. Protect special districts’ resources from the shift or diversion of revenues without the consent of the affected districts. Promote the financial independence of special districts and afford them access to revenue opportunities equal to that of other types of local agencies. Protect and preserve special districts’ property tax allocations and local flexibility with revenue and diversify local revenue sources.

Support opportunities that allow the district to compete for its fair share of regional, state, and federal funding, and that maintain funding streams. Opportunities may include competitive grant and funding programs, dedicated funding streams at the regional, state, or federal levels that allow the district to maximize local revenues and prospective dedicated funding streams at the regional, state, or federal levels that allow the district to maximize local revenues, offset and leverage capital expenditures, and maintain district goals and standards.

##### **2. Governance and Accountability**

Enhance special districts’ ability to govern as independent local government bodies in an open and accessible manner. Encourage best practices that avoid burdensome, costly, redundant or one-size-fits all approaches.

Protect meaningful public participation in local agency formations, dissolutions, and reorganizations,

and ensure local services meet the unique needs, priorities, and preferences of each community.

Oppose additional public meeting and records requirements that unnecessarily increase the burden on public resources without effectively fostering public engagement and enhancing accountability of government agencies.

Promote local-level solutions, decision-making, and management concerning service delivery and governance structures while upholding voter control and maintaining LAFCO authority over local government jurisdictional reorganizations and/or consolidations.

### **3. Human Resources and Personnel**

Promote policies related to hiring, management, and benefits and retirement that afford flexibility, contain costs, and enhance the ability to recruit and retain highly qualified, career-minded employees to public service. As public agency employers, support policies that foster productive relationships between management and employees.

Maintain special districts' ability to exercise local flexibility by minimizing state-mandated requirements for contracting for services. Oppose measures that would hinder the ability of special districts to maximize local resources and efficiencies through the use of contracted services.

### **4. Infrastructure, Innovation, and Investment**

Encourage prudent planning for investment and maintenance of innovative long-term infrastructure. Support the contracting flexibility and fiscal tools and incentives needed to help special districts meet California's changing demands. Promote the efficient, effective, and sustainable delivery of core local services. Prevent restrictive one-size-fits-all public works requirements that increase costs to taxpayers and reduce local flexibility.

END

**MEMORANDUM**

(February 12, 2026, Board Meeting)

To: S-K-F CSD Board of Directors  
From: Veronica Cazares, General Manager  
Date Memo Prepared: February 3, 2026

Agenda Item: 7-C  
Action: Motion

**SUBJECT**

Consideration of Amendment No. 3 to Consulting Services Agreement with MKN and Associates for the Sewer Improvements Between McCall/Wright & Stillman/Tulare/Merced.

**RECOMMENDATION**

That the Board approve Amendment No. 3 to Agreement increasing the compensation amount by \$10,000 and authorize the General Manager to execute the necessary agreements.

**EXECUTIVE SUMMARY**

The Board of Directors approved an agreement with MKN and Associates for the sewer improvements in Selma in December 2023. The Board approved design and construction management services for the total amount of \$48,500. Amendment No.1 to the agreement was approved in October of 2024 in the amount of \$20,000 to complete bid process, review submittals, request for information request, and field visits as needed during the construction phase.

Amendment No. 2 was approved on June 12, 2025 and covered costs associated with additional inspection services to cover for District staff, extensive review and negotiation of change orders, underground utility, and RFI's bringing the total contract amount to \$133,500.

Amendment No. 3 is for services related to RFI's, project closeout, final review of change orders, and final punch list items. The \$10,000 increase brings the total to \$143,500.

Attachments: Amendment No.3

**AMENDMENT NO. 3 TO  
CONSULTING SERVICES AGREEMENT BETWEEN  
SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT AND  
MKN AND ASSOCIATES  
(Sewer Improvement Between McCall /Wright & Stillman/Tulare/Merced)**

This Amendment No. 3 to Consulting Services Agreement Between Selma-Kingsburg-Fowler County Sanitation District (“Amendment No. 3”) by and between Selma-Kingsburg-Fowler County Sanitation District, (“District”) and MKN and Associates (Consulting Engineer”) is effective as of February 12, 2026. District and Consulting Engineer are each a “Party” and collectively the “Parties.

Whereas, District and Consulting Engineer entered into a Consulting Services Agreement effective January 8, 2024 (the “Agreement”) in the amount of \$33,500 and a contingency of \$15,000 for Sewer Improvements Between McCall/Wright & Stillman/Tulare/Merced; and

Whereas, Amendment No. 1 increased the cost by \$20,000 for completion of bid process, review submittals, request for information request, and field visits as needed during the construction phase; and

Whereas, the request for funds is for additional inspection services to cover for staff, extensive review and negotiation of change orders, underground utility, and RFI’s.

Whereas, Amendment No. 2 increased the cost by \$65,000 the total cost for the design and construction management engineering services Sewer Improvements Between McCall/Wright & Stillman/Tulare/Merced is \$133,500.

Whereas, Amendment No. 3 is for services related to RFI’s, project closeout, final review of change orders, and final punch list items.

Now, therefore, District and Consulting Engineer agree as follows:

1. The foregoing recitals are true and correct.
2. Section 1 of the Agreement is amended to add the following to Exhibit A:  
The not to exceed amount of \$68,500 in the Fee and Schedule section is increased by \$10,000 for a total contract cost of \$143,500.
3. Except as amended by this Amendment No.3, the Agreement remains unchanged and in full force and effect.

**IN WITNESS THEREOF**, the Parties hereto have executed this Agreement on the date first written above.

*(Signatures On Next Page)*

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MKN AND ASSOCIATES**

By:

\_\_\_\_\_  
Veronica Cazares, PE  
General Manager

Date: \_\_\_\_\_

By:

\_\_\_\_\_  
  
\_\_\_\_\_  
Title

Date: \_\_\_\_\_

Any Applicable Professional License:

Number: \_\_\_\_\_

Name: \_\_\_\_\_

Date of Issue: \_\_\_\_\_