

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
JANUARY 13, 2022**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:02 p.m. by Chairwoman Roman

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (Remotely)
David Cárdenas
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel (A)
Veronica Cazares, District Engineer
Scott Aguiar, Operations Supervisor
David Bacon, Information Systems Analyst

*As Director Guerra attended the meeting remotely, a voice roll call was asked for each item that required a vote.

BOARD REORGANIZATION

A. Nominations and Election of Chairperson

There being no comments from the public or further nominations for chair, a motion to appoint Michelle Roman as Chairwoman was made by Vice-Chairman Mendes, seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

B. Nominations and Election of Vice-Chairperson

There being no comments from the public or further nominations for vice-chair, a motion to appoint Buddy Mendes as Vice-Chairman was made by Director Magsig, seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice-Chairman Mendes, and Chairwoman Roman
NO:

ABSENT:
ABSTAIN:

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of January 13, 2022, was made by Director Magsig, and seconded by Director Mendes and approved by the following roll call vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

CEREMONIAL MATTERS

General Manager Muñoz introduced the new Plant Operations Supervisor, Craig Perry to the Board.

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting December 9, 2021. *(p.6)*
- B. Warrant List Reports of December 8, 2020, and December 20, 2020. *(p.11)*
- C. Cash Activity Report of December 31, 2021. *(p.14)*
- D. Resolution No. 2022-01, a Resolution of Recognition and Commendation to Mark Gonzales, Sewer System Maintenance Tech I as 2021 Employee of the Year. *(p.15)*
- E. Resolution No. 2022-02, a Resolution of Recognition and Commendation to Ernesto Rodriguez, Sewer System Maintenance Tech II for Twenty Years of Dedicated Service. *(p.16)*
- F. Resolution No. 2022-03, a Resolution of Recognition and Commendation to Ricardo Isaguirre, Operator III for Twenty Years of Dedicated Service. *(p.17)*
- G. Resolution No. 2022-04, a Resolution of Recognition and Commendation to Gabino Ortiz, Maintenance Tech III for Forty Years of Dedicated Service. *(p.18)*

- H. FY 2022-23 Employee Recognition Program. *(p.19) Staff Report Prepared By: General Manager*
- I. The Board will consider adoption of Resolution No. 2022-05 Reauthorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361. *(p.21) Staff Report Prepared By: General Manager*

There being no comment from the public, a motion to approve the consent calendar was made by Director Cárdenas, seconded by Director Guerra, and approved by the following roll call vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will receive the Fiscal Year 2020-21 Audit Report Presentation and will consider approving the independent auditor's report for fiscal year ending June 30, 2021. (p.25) Staff Report Prepared By: Tricia Miller, Administration Services/HR Manager.

Bill Patterson, CPA, independent auditor from the firm Sampson, Sampson & Patterson, LLP, of Fresno, presented the Draft Fiscal Year 2020-21 Audit Report to the Board. It was asked and answered that rates from CalPERS are what is in the report, and if/when new a percentage rate is available it will be used after it is voted in. Mortality rates are usually a few years behind in CalPERS, therefore there is nothing to report at this time in the Audit. It was asked why there was a change in SKF's net position, and it was answered it was due to the McCall Line in Selma, as the District implemented rate increases to sustain the loan the District took out. It was asked and answered that the District keeps funds in the Treasury Pool from the County and only draws from it for Payroll and Accounts Payable. It was said that the current rate structure formed by the District and agreed on by the Board of Directors is adequate and on track for sustainability.

There being no comment from the public, a motion to approve the independent auditor's report for fiscal year ending June 30, 2021, was made by Director Magsig, and seconded by Director Mendes and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice-Chairman Mendes, and Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

- B. The Board will receive a one-year update report on the Solar and the savings versus the original projected numbers from SKF Staff and ENGIE. (p.26) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary.

Nichole Przybyla, Energy Analyst, ENGIE gave a Two-Year Update Report on the Solar and the Savings versus the Original Projected Numbers to the Board of Directors via teleconference. It was said that a check was issued to the District in December of 2021 due to a shortfall, meaning there was a technological underperformance of the Solar System. It was asked that since the batteries are crucial to the system performing at its most optimal, what are the recommendations by Engie on year ten? It was answered that at this time, the manufacturer of this battery is no longer in business. That being said, it was asked if the District paid that company in full or in installments. It was answered that she [Nichole] did not know the specific parameters but would look into it and report back. It was asked if it is normal for a loss of communication to last that long [36 days]? The answer was that there were a few contributing factors such as COVID-19 and lead time on parts. This will also be looked into further. It was asked that Staff go back and listen to recordings of past meetings that involve Engie (formerly Opterra) and listen to what was discussed. It was asked if there is another company that Engie has to replace the past battery company and it was answered that there are third party resources, and that no matter what, Engie will take care of the batteries.

- C. The Board will receive the Fiscal Year 2022-23 Budget Preparation Schedule and provide direction to staff. (p.27) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary.

This schedule is what staff will be using to prepare the draft budget for Fiscal Year (FY) 2022-23. The fiscal year begins July 1, 2022. This item is informational only. It was said that workshops with the three cities and SKF may need to be held. It was suggested that PAC meetings be scheduled quarterly for good communication.

- D. The Board will consider adopting Resolution No. 2022-06, A Resolution Authorizing the Purchase of Duperon Washer Compactor Directly from the Manufacturer and Without Public Notice or Bid. (p.33) Staff Report Prepared By: Veronica Cazares, District Engineer

General Manager Muñoz requested special authorization to waive the bidding regulations for the purchase of the Duperon Washer Compactor for the rag and debris removal system at the headworks, in the amount of \$84,901.50 (to be funded from FY 2021-2022, Maintenance Equipment 7620-104-00). This is an in-kind replacement of equipment that has reached the end of its useful life. The equipment was originally installed in 2012. The equipment will be purchased directly from the manufacturer and District staff will install, so there will be no additional costs. General Counsel vetted and concurred with the process. The life expectancy of this equipment is estimated at ten years plus.

There being no comment from the public, a motion to adopt Resolution No. 2022-06, A Resolution Authorizing the Purchase of Duperon Washer Compactor Directly from the Manufacturer and Without Public Notice or Bid was made by Director Mendes, and seconded by Director Magsig and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice-Chairman Mendes, and Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

Fowler- Invitation to the Blossom Trail Ceremony hosted by Fowler Packing Feb 4, 2021, starting at approximately 10:00am. District 4 Supervisor, and SKF Board Director Buddy Mendes will be the emcee for this event.

Dutch Bros has opened in Kingsburg

CWEA Installation of Officers/Awards Banquet on February 4, 2022, beginning at 5:30 pm at Pardini's in Fresno. Board Members welcome to attend. SKF awards from CWEA in Engineering and Operator of the Year (Alvaro Villa)

GENERAL MANAGER REPORTS

Reminder that the 2022 Annual Winter CASA conference has been cancelled due to COVID-19.

SKF's new website is up and running. In the near future we would like to have a collaboration between Staff and a committee to share ideas of what might be of interest to have on the website.

SKF will be participating in the Annual Swedish Festival this coming May 2022.

CLOSED SESSION

Closed Session for Public Employee Performance Evaluation pursuant to Government Code Section 54957

Title: General Manager

Closed Session began at 5:15 pm.


RECONVENE OPEN SESSION

Open Session began at 5:21. At this time there is nothing to report.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes, and seconded by Director Cárdenas, and approved by a unanimous voice vote at 4:50 p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,


Michelle Roman
Chairwoman of the Board