

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
MARCH 11, 2021**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:02 p.m. by Chairwoman Roman via teleconference.

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)@4:09PM
David Cárdenas (P)
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú Montoy, General Counsel
Veronica Cazares, District Engineer
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of February 11, 2021 was made by Director Mendes, and seconded by Director Magsig, and approved by the following vote:

AYE: Directors Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Directors Cárdenas, Guerra

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting February 11, 2021. (p.4)
- B. Warrant List Reports of February 12, 2021 and February 26, 2021. (p.9)
- C. Cash Activity Report of February 28, 2021. (p.13)

There being no comment from the public, a motion to approve the consent calendar was made by Director Magsig, seconded by Director Mendes, and approved by the following vote:

AYE: Directors Magsig, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Guerra
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider the award of a contract on the Sewer Improvement Project (Logan/McCall and Floral/Chestnut), Selma and take the following action: (p.14) Staff Report Prepared By: Veronica Cazares, District Engineer

The Sewer Improvement: Logan/McCall and Floral/Chestnut will replace approximately 1,000 linear feet of deficient sewer main located in the alley between Logan/McCall and Floral/Chestnut. This is a joint City of Selma street improvement and SKF sewer project. The District is coordinating with the City of Selma to conduct the necessary bidding process and complete sewer improvements prior to the City's planned paving project. Scheduling for this project is crucial as the City of Selma has awarded the paving project to a contractor. Sealed bids were received on February 17, 2021 at 2:00 p.m. It was said slurry costs were a little more than originally expected and contractors were engaged in multiple projects. The District has worked with Bill Nelson before and the work was exceptional. It was also asked if there were any challenges from the other bidders as the total were close and it was answered no.

1. Making a finding that the discrepancies in the bid package from Bill Nelson General Engineering Construction, Inc. (bid guaranty bond) is a minor irregularity, waive the minor irregularity, and award the contract to Bill Nelson General Engineering Construction, Inc. for a total cost of \$322,555.00, a contingency in the amount of \$32,000 for a total cost of \$354,555.00, and authorize General Manager Muñoz to execute the necessary agreements.

There being no comment from the public, a motion to approve Making a finding that the discrepancies in the bid package from Bill Nelson General Engineering Construction, Inc. (bid guaranty bond) is a minor irregularity, waive the minor irregularity, and award the contract to Bill Nelson General Engineering Construction, Inc. for a total cost of \$322,555.00, a contingency in the amount of \$32,000 for a total cost of \$354,555.00, and authorize General Manager Muñoz to execute the necessary agreements was made by Director Cárdenas and seconded by Director Mendes and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

- B. The Board will receive a report from General Manager on the (Informal Staff Draft-February 2021), Statewide Waste Discharge Requirements General Order WQ 202x-Xxxx-DW for Sanitary Sewer Systems received from State Water Resources Control Board and provide direction to staff. (p.16) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary.

On February 2021, the District received the (Informal Staff Draft-February 2021), Statewide Waste Discharge Requirements General Order WQ 202x-Xxxx-DW for Sanitary Sewer Systems received from State Water Resources Control Board. On May 2, 2006 the District received the first Statewide General Waste Discharge Requirements Order No. 2006-0003-DWQ for Sanitary Sewer Systems from State Water Resources Control Board. The District is currently under the 2006 Statewide Waste Discharge Requirements General Order. All federal and state agencies, municipalities, counties, districts, and other public entities that own or operate sanitary sewer systems greater than one mile in length that collect and/or convey untreated or partially treated wastewater to a publicly owned treatment facility in the State of California are required to comply with the terms of this Order. CASA's legal team is involved as well as District Council Hilda Montoy along with District Staff to ensure timely compliance.

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

- A. None
- B. It was said that Chairwoman Roman would continue working with Staff on ideas. It was said that Board support was given to the Citizens of the three member cities of what they would like to see on the SKF website. The website should tell our story for future employees as well as citizens, so they can learn about what we do. It was mentioned that we should add the power point presentation that Chairwoman Roman gave at CASA.

GENERAL MANAGER REPORTS

Just a reminder that the Form 700 deadline is April 1, 2021.

CLOSED SESSION

Closed Session began at 4:26 p.m.

- A. Public Employee Performance Evaluation pursuant to Government Code Section 54957
Title: General Manager
- B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
Agency Designated Representatives: Chairwoman Roman and Director Cárdenas
Unrepresented Employee: General Manager

RECONVENE OPEN SESSION

Open Session began at 4:41 p.m. General Counsel Hilda said that all Board members were in attendance, and the General Manager received a very positive evaluation.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Cárdenas, and seconded by Director Mendes, and approved by a unanimous voice vote at 4:43 p.m.

Respectfully submitted,



Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,



Michelle Roman
Chairwoman of the Board