

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

JULY 13, 2023

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig (A)
Juan Mejia (A)
Vince Palomar (P)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services, HR Manager
David Bacon, Information Systems Analyst
Craig Perry, Chief Plant Operator

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Board meeting of July 13, 2023, was made by Director Palomar and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT: Directors Magsig, Mejia,
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public, a motion to approve the consent calendar was made by Director Robertson and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Palomar, Vice Chair Robertson, Chairman Mendes
NO:

ABSENT: Directors Magsig, Mejia
ABSTAIN:

PRESENTATIONS

- A. Valley Regional Occupational Program- District Job Shadowing Training Program
Anthony Serapio and David Garcia

The students gave the Board a presentation of their time at the district. They shadowed all the departments and highlighted the tasks and what they learned while they were here. This was the sixth successful year of SKF hosting Valley ROP.

PUBLIC HEARINGS

- A. Subject: Public Hearing on Sewer Service Charges on the Tax Roll for Fiscal Year 2023-24.

The Board conducted the public hearing and received staff report. There was no public comment be it in person or by mail. The Board had previously adopted a five-year rate increase, with 2023 being year five. Staff recommended that the Board approve the annual sewer service charges.

There being no comment from the public, a motion to adopt Resolution 2023-12, A Resolution which confirms sewer service charges and delinquent sewer charges for Fiscal Year 2023-24 was made by Director Palomar, and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT: Directors Magsig, Mejia,
ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. Subject: Resolution No. 2023-13, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2023-24

This item is necessary in order to approve the list of parcels and the assessments to be collected on the County of Tulare tax roll. The Board approved the Agreement for Compensation to County of Tulare for Collection of Special Assessment at the March 10, 2022, Board meeting.

There being no comment from the public, a motion to adopt Resolution 2023-13, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying

to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2023-24 was made by Director Palomar and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Directors Magsig, Mejia,

ABSTAIN:

- B. Subject: Payment to City of Selma for Collection System R&R (Nebraska-Thompson-Knowles) for District's Share of the City of Selma Collection System R&R (Nebraska-Thompson-Knowles) Project.

The basis for the collaboration is to create financial and staffing efficiencies for both the City and District. The District's portion of the Project has been described in the District's CIP as the City of Selma Collection System R&R Nebraska-Thompson-Knowles Project and is included in the District's FY 23-24 budget. The funding will be from the City of Selma RR account (GL8026-305-03). The District is responsible for "like" or "in kind" replacements. The City of Selma will consider awarding the project to Floyd Johnston Construction, Inc., the lowest responsive and responsible bidder, in the amount of \$649,440 at the July 17, 2023, Selma Council meeting. It was determined that District would pay 67% of the construction cost or not to exceed the District budget amount of \$300,000. The City of Selma will submit an invoice to the District.

There being no comment from the public, a motion to approve payment to the City of Selma in the amount of \$300,000 for the Districts' share of the Project subject to Selma's award of the Project to Floyd Johnston Construction, the lowest responsive and responsible bidder was made by Director Robertson and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Directors Magsig, Mejia

ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

Director Palomar mentioned that every Thursday in July Kingsburg hosts Concerts in the Park at Memorial Park along with food vendors.

GENERAL MANAGER REPORTS

SKF Staff took some of our vehicles to "Touch A Truck" day at Happy Days Pre-School on Saturday June 24, 2023. SKF Public Outreach items such as grease cups, non-flushable wipes, note pads and pencils were given out.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Robertson, and seconded by Director Palomar, and approved by a unanimous voice vote at 4:21 p.m.

Respectfully submitted,



Veronica Cazares, General Manager

Approved,



Buddy Mendes, Chairman of
the Board