

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE REGULAR BOARD MEETING OF DIRECTORS

JULY 14, 2022

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig(P)
Sarah Guerra(P)
Daniel Parra (A)
Buddy Mendes, Vice Chair(P)
Michelle Roman, Chairwoman(P)

STAFF and CONSULTANTS

Veronica Cazares, Interim General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Craig Perry, Plant Operations Supervisor
David Bacon, Information Systems Analyst
Hilda Cantu-Montoy, General Counsel
Jon Wells, Dopudja & Wells Consulting

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of July 14, 2022, was made by Director Mendes and seconded by Director Magsig and approved by the following vote:

AYE: Directors Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Parra

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting June 9, 2022. (p.5)
- B. Warrant List Reports of June 8, 2022 , June 22, 2022, June 29, 2022 (p.11)
- C. Cash Activity Report of June 30, 2022. (p.13)

- D. The Board will consider adoption of Resolution No. 2022-18 Reauthorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361. *(p.14) Staff Report Prepared By: Interim General Manager, Veronica Cazares*

There being no comment from the public, a motion to approve the consent calendar was made by Director Magsig seconded by Director Mendes, and approved by the following vote:

AYE: Directors Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Parra

ABSTAIN:

PRESENTATIONS

Valley Regional Occupational Program students Eduardo Trujillo and Daniel Navarro gave the Board a Power Point Presentation of their time here at SKF. The students participated for approximately 6 weeks and observed all the different departments here at the District. They learned many things and enjoyed their time here.

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider adopting Resolution No. 2022-19, A Resolution of the Board of Directors of Selma-Kingsburg-Fowler County Sanitation District Relating to Emergency Repairs and Response to Wastewater Treatment Plant Power Outage and Ratifying the Award of Emergency Contracts Without Competitive Bidding for the Emergency Repairs. (p.?)

On June 22, 2022, high winds out of the south uprooted three trees at the wastewater treatment plant behind the Operation and Maintenance building. A canary island pine tree fell on the power lines on adjacent parcel (APN 39321103) and downed three power poles and lines causing the transformer to explode igniting brush. Emergency responders, PG&E were notified, and staff were directed to the Administration Building. Estimated costs and repairs were given to the Board.

There being no comment from the public, a motion to approve Resolution 2022-19, A Resolution of the Board of Directors of Selma-Kingsburg-Fowler County Sanitation District Relating to Emergency Repairs and Response to Wastewater Treatment Plant Power Outage and Ratifying the Award of Emergency Contracts Without Competitive Bidding for the Emergency Repairs was made by Director Mendes, seconded by Director Magsig and approved by the following vote:

AYE: Directors Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Parra
ABSTAIN:

- B. The Board will consider adopting Resolution No. 2022-20, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2022-23 (p.?) Staff Report Prepared By: Administrative Services/HR Manager, Tricia Miller

Resolution No. 2022-20 needs to be adopted in order to approve the list of parcels and the assessments to be collected on the County of Tulare tax roll. The Board approved the Agreement for Compensation to County of Tulare for Collection of Special Assessment at the March 10, 2022, Board meeting.

There being no comment from the public, a motion to approve Resolution 2022-20, A Resolution of the Board of Directors of the Selma-Kingsburg Fowler County Sanitation District Certifying to the County of Tulare the Validity of the Legal Process Used to Place Direct Charges (Special Assessments) in the Secured Tax Roll for Fiscal Year 2022-23 was made by Director Mendes, seconded by Director Guerra, and approved by the following vote:

AYE: Directors Guerra, Magsig, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT: Director Parra
ABSTAIN:

- C. The Board will consider the award of a contract for Collection System Master Plan Update and Flow analysis to Dopudja & Wells Consulting of Irvine CA for a not to exceed cost of \$383,875, a contingency in the amount of \$15,000 for a total cost of \$398,875 and authorize Interim General Manager Cazares to execute the necessary agreements. (p.?) Staff Report Prepared By: Interim General Manager, Veronica Cazares

The Sewer System Master Plan was last updated in 2016 and needs to be updated to reflect cities' growth plans for development as well as to comply with the State Water Boards waste discharge for collection systems. The State Water Boards is scheduled to approve a new general waste discharge order at the end of 2022. Interim GM Cazares has worked with Dopudja & Wells on numerous occasions.

CLOSED SESSION

- A. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

The Board met with Interim General Manager and General Counsel regarding wages, hours and working conditions of employees represented by the International Union of Operating Engineers Stationary Local 39.

Closed Session began at 4:31 pm.

RECONVENE OPEN SESSION

Open Session began at 4:38 pm. General Counsel reported out the outcome of Closed Session which was: that the Board agreed to the new Memorandum of Understanding between Selma-Kingsburg-Fowler County Sanitation District and International Union of Operating Stationary Engineers Local 39 which includes: 1) Stand-by assignment increase from \$140 to \$160 dollars 2) Four Percent base wage increase for July 1, 2022, July 1, 2023, July 1, 2024, 3) Overtime accrual increase from 32 hours to 40 hours, 4) Language change of “ Third Monday in February” to “President’s Day (Holidays), 5) Language change under Grievances, 6) Safety Boot increase from \$175 to \$225. This term to reflect through June 30, 2025. The vote was 4 AYE’s and 1 Absent (Director Parra).

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

Ad Hoc Committee Members, Director Guerra and Chairwoman Roman had met with CPS HR Consulting Company for the recruitment of a new General Manager and are currently working on a brochure to be submitted.

GENERAL MANAGER REPORTS

None

ADJOURNMENT

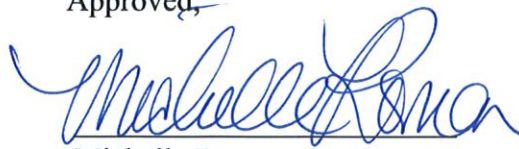
There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes and seconded by Director Magsig and approved by a unanimous voice vote at 4:40 pm.

Respectfully submitted,



Veronica Cazares Interim General Manager/
Secretary of the Board

Approved,



Michelle Roman
Chairwoman of the Board