

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

REGULAR MEETING OF BOARD OF DIRECTORS

JANUARY 11, 2024

4:00 P.M.

11301 E. Conejo Avenue, Kingsburg, CA 93631

1. CALL TO ORDER AND ROLL CALL

DIRECTORS

Nathan Magsig

Juan Mejia

Vince Palomar

Scott Robertson, Vice Chair

Buddy Mendes, Chairman

STAFF and CONSULTANTS

Veronica Cazares, General Manager/ Secretary

Alicia Kirk, Executive Assistant to the G.M.

Tricia Miller, Administrative Services/HR Manager

Hilda Cantú Montoy, General Counsel

Craig Perry, Plant Operations Manager

David Bacon, Information Systems Analyst

2. APPROVAL OF AGENDA

Additions, deletions, substitutions, and adoption of agenda

3. PUBLIC FORUM

At this time, any member of the public may address the Board regarding any item not on the agenda, over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

4. CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting, December 19, 2023 *(p.1)*
- B. Warrant List Reports of, December 6, 2023, December 20, 2023,
December 21, 2023 *(p.5)*
- C. Cash Activity Report of, December 31, 2023 *(p.8)*
- D. Fiscal Year 2024-25 Budget Preparation Schedule *(p.10)*
- E. Resolution No. 2024-01, a Resolution of Recognition and
Commendation to Paul Lopez, Operator III as 2023 Employee of the Year *(p.16)*

- F. Resolution 2024-02, A Resolution of Recognition and Commendation to District Employee Joseph Barela for earning the 2023 CWEA “Collection Systems Person of the Year” (p.17)
- G. Resolution 2024-03, A Resolution of Recognition and Commendation to Karen Steinhauer for Earning the 2023 CWEA Laboratory Person of the Year (p.18)
- H. Resolution 2024-04, A Resolution of Recognition and Commendation to District Employees for earning the 2023 CWEA Collection System Year Award (p.19)

5. NEW BUSINESS

- A. Subject: The Board will receive the Fiscal Year 2022-23 Audit Report Presentation (p.20)

Recommendation: That the Board of Directors accept the independent auditor’s report for fiscal year ending June 30, 2023.

- B. Subject: Terminate Wastewater Disposal Variance Between Selma-Kingsburg-Fowler County Sanitation District and Boghosian Raisin Packing Company, Incorporated, Together with its Wholly Owned Subsidiary, Fowler Dehydrator Company, Incorporated, Each a California Corporation (p.21)

Recommendation: That the Board Terminate Agreement between Boghosian Raisin and the District.

- C. Subject: Request for Quotes for Administration Building Roof Rehabilitation (p.26)

Recommendation: That the Board accept the quote from Nations Roof in the amount of \$147,939 and approve a contingency amount of \$15,000 and authorize the General Manager to execute the agreement.

- D. Subject: Resolution 2024-05, A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment (p.27)

Recommendation: That the Board approve A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment

6. BOARD MEMBER COMMUNICATION/AGENDA ITEMS

7. GENERAL MANAGER REPORTS

A. CWEA Annual Installation of Officers and Award Banquet will be held on January 26th, 2024, at Pardini's 2257 W. Shaw Avenue Fresno, CA 93711 at 5:30 pm.

9. ADJOURNMENT

Motion to Adjourn

Next Regular Meeting: Thursday, February 9, 2024 at 4:00 p.m.

Next Ordinance: 2024-01

Next Resolution: 2024-06

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m.-4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at www.skfcsd.org

ADA COMPLIANCE AND REASONABLE ACCOMMODATIONS POLICY. The District has adopted a Reasonable Accommodations Policy that provides a procedure for receiving and resolving requests for accommodation to participate in this meeting. If you need assistance in order to attend the Board of Directors meeting, or if you require auxiliary aids or services, e.g., hearing aids or signing services to make a presentation to the Board, the Board is happy to assist you. Please contact the District Office at (559)897-6500 Extension 213 so such aids or services can be arranged. Requests may also be made by email to the Executive Assistant to the General Manager at: akirk@skfcsd.org or can be sent by US Mail to: Alicia Kirk, PO BOX 158, Kingsburg, CA 93631. Accommodations should be requested as early as possible as additional time may be required in order to provide the requested accommodation; 72 hours in advance is suggested.

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING OF DIRECTORS

DECEMBER 19, 2023

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:00 p.m. by Chairman Mendes

DIRECTORS

Nathan Magsig (P)
Juan Mejia (P) @3:07pm
Vince Palomar (P)
Scott Robertson, Vice Chair (P)
Buddy Mendes, Chairman (P)

STAFF AND CONSULTANTS

Veronica Cazares, General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Craig Perry, Chief Plant Operator
Hilda Cantu Montoy, General Counsel

APPROVAL OF AGENDA

Prior to approval of agenda General Manager let the Board know that Item 5-Closed Session would be moved to after Item 6- New Business.

There being no comment from the public, a motion to approve the agenda of the Board meeting of December 19, 2023, was made by Director Palomar and seconded by Director Robertson and approved by a unanimous voice vote:

AYE: Director Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of November 9, 2023, Regular Board Meeting *(p.1)*
- B. Warrant List Reports of November 8, 2023, November 22, 2023 *(p.5)*
- C. Cash Activity Report of, November 30, 2023 *(p.7)*
- D. The Board will consider adopting Resolution No. 2023-16, A Resolution Adopting the Amended Section 125 Premium Only Plan for Calendar Year 2024. *(p.9)*
- E. That the Board approve Agreement for Sewer Service Outside District Boundaries with Juan C. Lopez Luna and Gabriela Lopez-Romero for APN 393-190-08 located at 11078 E Clarkson, Kingsburg subject to LAFCO's written approval and authorize the General Manager to execute the Agreement. *(p.12)*

Vice Chairman Robertson asked for Item B to be pulled from Consent.

There being no comment from the public, a motion to approve items A, and C-E on the Consent Calendar was made by Director Robertson and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia

ABSTAIN:

His question was why there were two entries for CalPERS health. HR Manager/Admin Services Tricia Miller answered that it was two separate months of payment to CalPERS health.

It was also asked if the District is still on track for the savings guarantee presented and it was answered yes.

There being no comment from the public, a motion to approve Item B on the Consent Calendar was made by Director Robertson and seconded by Director Magsig and approved by a unanimous voice vote:

AYE: Director Magsig, Palomar, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT: Director Mejia

ABSTAIN:

NEW BUSINESS

- A. Subject: Award of Design Services on Sewer Improvements Between McCall/Wright & Stillman/Tulare/Merced *(p.19)*

Recommendation: That the Board approve an agreement with MKN and Associates for design services in the amount of \$33,500, approve a contingency in the amount of \$15,000, and authorize the General Manager to execute the agreement.

Selma will begin paving the alleys in this area in FY 2025. The District needs to complete this work prior to the City project. General Manager Cazares met with the Selma City Engineer to review schedules and timelines.

There being no comment from the public, a motion to approve Award of Design Services on Sewer Improvements Between McCall/Wright & Stillman/Tulare/Merced was made by Director Robertson and seconded by Director Palomar and approved by a unanimous voice vote:

AYE: Director Magsig, Palomar, Mejia, Vice Chair Robertson, Chairman Mendes

NO:

ABSENT:

ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

Director Magsig asked if the Solar Batteries were working properly, and Chief Plant Operator Craig Perry said that everything is working as intended.

General Counsel Montoy let the Board know that the City of Selma had requested very comprehensive information and after meetings with the parties involved, they are getting the records that are required to be disclosed.

Vice Chairman Roberston, also Selma City Mayor did report back to the Council that SKF is complying with the Public Records Act.

The City of Selma Clerk's office will work with Alicia Kirk on some potential dates for a joint meeting with the SKF Board and Selma City Council.

GENERAL MANAGER REPORTS

Ad Hoc Committee met and the consensus was for a joint workshop with SKF Board and Selma City Council. A date to be determined in January or February 2024.

General Manager Cazares will be on call for Jury Duty the week of January 1st, 2024.

Director Mejia arrived at 3:07 P.M.

CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2)
SW Construction Inc. v. Selma-Kingsburg-Fowler County Sanitation District.

A motion to go into Closed Session was made by Director Palomar and seconded by Director Roberston and approved by a unanimous voice vote:

AYE: Director Magsig, Palomar, Mejia, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:
Closed Session began at 3:12 P.M.

RECONVIENNE OPEN SESSION

Open Session began at 3:22 P.M.

General Counsel Montoy reported out from Closed Session to settle a dispute with SW Construction Inc. concerning a construction agreement that was entered into by SKF and SW Construction Inc. in August 2020 claiming the District (SKF) still owed SW Construction Inc. an amount of \$766,979.33. The Board approved a settlement amount of \$383,500. The District will file a Notice of Completion as required by law and retain the statutory amount of the 35-day period. The Board approved with a 5-0 vote.

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Vice Chair Robertson and seconded by Director Palomar at 3:24 p.m.

Respectfully submitted,

Veronica Cazares, General Manager

Approved,

Buddy Mendes, Chairman
of the Board

SELMA - KINGSBURG - FOWLER
COUNTY SANITATION DISTRICT
DECEMBER 06, 2023
WARRANT LIST

AMAZON CAPITAL SERVICES	SAFETY AWARDS, INFO SYSTEMS	1,658.52
AMERICAN EXPRESS	TRAVEL & TRAINING, EQUIPMENT MAINT., OFFICE SUPPLY, PRINTING ADVERTISING	1,973.85
APPLIED INDUSTRIAL TECH CA-LLC	EQUIPMENT MAINTENANCE	433.95
ARAMARK	UNIFORMS,MATS,MOPS,TOWELS	1,483.93
ARNOLD, STEPHEN	RETIREE HEALTH REIMBURSEMENT	148.68
ASI	INFORMATION SYSTEMS	375.00
BSK ASSOCIATES	EXTERNAL LAB SERVICES	554.00
BUCKLES-SMITH ELECTRIC CO.	INFORMATION SYSTEMS	863.80
CALPERS	RETIREMENT	40,822.50
CASA	TRAVEL & TRAINING	1,350.00
CSRMA	WORKERS COMPENSATION	364.00
CWEA	MEMBERSHIPS	221.00
CWEA CSJ SECTION	TRAVEL & TRAINING	70.00
DAVID MICHEL	RETIREE HEALTH REIMBURSEMENT	148.68
DKF SOLUTIONS GROUP, LLC	PROF.SERVICES - MED & SAFETY	350.00
GARY HELM	RETIREE HEALTH REIMBURSEMENT	148.68
GOLDEN BELL PRODUCTS INC.	MAINTENANCE - NUISANCE ABATEMENT	32,500.00
HD SUPPLY INC	EQUIPMENT MAINTENANCE	62.46
HOME DEPOT CREDIT SERVICES	SAFETY AWARDS,OFFICE SUPPLIES, BUILDING & GROUNDS MAINT., EQUIPMENT MAINT.	1,320.06
J'S COMMUNICATIONS, INC	COMMUNICATIONS	1,296.00
JAIME RUIZ	RETIREE HEALTH REIMBURSEMENT	148.68
JAMES HORNE	RETIREE HEALTH REIMBURSEMENT	148.68
JAYMOR ENTERPRISES INC.	EQUIPMENT MAINTENANCE	124.79
JENSEN & PILEGARD	EQUIPMENT MAINTENANCE	1,943.54
JIM OLINGER	RETIREE HEALTH REIMBURSEMENT	148.68
JIMMY GARCIA	RETIREE HEALTH REIMBURSEMENT	416.87
LUCERO, JULIAN	RETIREE HEALTH REIMBURSEMENT	148.68
M.P. ELECTRONICS	EQUIPMENT MAINTENANCE	396.03
MALLORY SAFETY AND SUPPLY LLC	EQUIPMENT MAINTENANCE	3,653.18
MKN	DIST. LIFT STATION REFURB D-4 18TH. AVE., NORTH ST. PANEL REPLACEMENT, CCTV	7,196.91
MONTOY LAW CORPORATION	PROF.SERVICES - LEGAL	1,574.50
MUNIQUEIP LLC	EQUIPMENT MAINTENANCE	2,818.44
NAPA AUTO PARTS	EQUIPMENT MAINTENANCE	267.83
NELSON'S ACE HARDWARE	EQUIPMENT MAINTENANCE	280.74
PG&E	ELECTRIC UTILITIES	32,810.95
POLYDYNE, INC	CHEMICALS	28,531.57
RGW EQUIPMENT SALES, LLC	EQUIPMENT MAINTENANCE	12,480.93
ROBERT CURRIE	RETIREE HEALTH REIMBURSEMENT	148.68
ROCKWELL ENGINEERING CO.	EQUIPMENT MAINTENANCE	1,135.15
SALLY RODRIGUEZ	RETIREE HEALTH REIMBURSEMENT	148.68
SARA J. STAUNTON	RETIREE HEALTH REIMBURSEMENT	148.68
SILVAS OIL CO. INC.	FUEL	5,083.36
SPIRAC (USA) INC.	EQUIPMENT MAINTENANCE	1,857.43
STAPLES BUSINESS CREDIT	OFFICE SUPPLIES	286.61
STATE WATER RESOURCES CONTROL BOARD	MCCALL PROJECT LOAN INSTALLMENT	263,843.57
STEVE JENSEN	RETIREE HEALTH REIMBURSEMENT	132.25
SYNAGRO TECHNOLOGIES	BIOSOLIDS HAULING	26,294.02
T-MOBILE USA INC.	COMMUNICATIONS	1,070.40
TELSTAR INSTRUMENTS, INC.	EQUIPMENT MAINTENANCE	8,869.24
TOSHIBA FINANCIAL SERVICES	COPIER LEASES	740.03
TRANSWESTERN INS ADMIN	DENTAL / VISION INSURANCE	245.70
UNWIRED BROADBAND, INC.	COMMUNICATIONS	749.99

MAS 200 Total Checks

\$489,989.90

**SELMA - KINGSBURG - FOWLER
COUNTY SANITATION DISTRICT
DECEMBER 20, 2023
WARRANT LIST**

AMAZON CAPITAL SERVICES	INFORMATION SYSTEMS, SAFETY AWARDS	1,971.91
ARAMARK	UNIFORMS,MATS,MOPS,TOWELS	1,503.04
AT&T MOBILITY	COMMUNICATIONS	151.35
AT&T/CALNET 3	COMMUNICATIONS	146.07
BILL'S AUTO OF KINGSBURG, INC.	AUTO MAINTENANCE	71.70
BSK ASSOCIATES	EXTERNAL LAB SERVICES	1,182.00
CALIFORNIA CAD SOLUTIONS INC	PROF. SERVICES - ENGR. & TECH	5,700.00
CALIFORNIA WATER SERVICE	WATER UTILITIES	35.81
CALPERS HEALTH	HEALTH INSURANCE	38,103.79
CENTRAL VALLEY CULLIGAN, INC.	DRINKING WATER	166.75
CINTAS CORPORATION NO.2	RENT & LEASE EQUIPMENT	284.42
COMCAST	COMMUNICATIONS	167.23
DANIEL MURRIETA	EMPLOYEE RECOGNITION	185.16
ECS HOUSE INDUSTRIES, INC.	EQUIPMENT MAINTENANCE	1,486.88
ELECTRIC MOTOR SHOP, INC.	EQUIPMENT MAINTENANCE	1,248.69
ENDUSTRA FILTER MANUFACTURERS	EQUIPMENT MAINTENANCE	7,271.69
FISHER SCIENTIFIC	EQUIPMENT MAINTENANCE	763.91
GISELA ROSALES	AUTO MAINTENANCE	40.00
HAYDON CONSTRUCTION INC	MISC. REPAIRS - SELMA	16,743.08
HOME DEPOT CREDIT SERVICES	BUILDING & GROUNDS MAINT., EQUIPMENT MAINT.	539.59
JOSEPH BARELA	TRAVEL & TRAINING	149.83
KINGS INDUSTRIAL OCC. MED. CTR, INC.	PROF. SERVICES - MED & SAFETY	65.00
KINGSBURG, CITY OF	OUTREACH PHARMA KIOSK	347.50
MARTIN ALEXANDER DIAZ	MEMBERSHIP & CERTIFICATION REIMBURSEMENT	319.00
MID VALLEY DISPOSAL	WASTE UTILITIES	2,024.72
MKN	DIST LIFT STATION D4, L/S R/R NORTH ST.	2,573.91
MOORE TWINING ASSOC. INC.	EXTERNAL LAB SERVICES	311.00
MORGAN BROTHERS INC	PEST CONTROL	310.00
NAPA AUTO PARTS	AUTO MAINTENANCE	394.79
NELSON'S ACE HARDWARE	EQUIPMENT MAINTENANCE	89.30
NORTH AMERICAN BENEFITS CO	LIFE INSURANCE	395.56
O'REILLY AUTO PARTS	EQUIPMENT MAINTENANCE	10.16
PG&E	ELECTRIC UTILITIES	6,442.49
RANDY CABALLERO	CERTFICATION REIMBURSEMENT	98.00
RODRIGUEZ, ERNESTO	TRAVEL & TRAINING REIMBURSEMENT	89.00
SAMPSON SAMPSON & PARTNERS LLC	PROF. SERVICES - ACCT & FINANCE	10,000.00
SAN JOAQUIN VALLEY AIR	PERMITS	129.00
SELMA, CITY OF	OUTREACH PHARMA KIOSK	173.75
SKF - EAC	EMPLOYEE RECOGNITION	1,275.00
SWRCB ACCOUNTING OFFICE	PERMITS	58,300.00
TECHNICAL SAFETY SERVICES, INC	LABORATORY SUPPLIES	585.45
THE GAS CO	GAS UTILITIES	708.44
VALLEY IRON INC	EQUIPMENT MAINTENANCE	715.12
WORKFORCE GO!	INFORMATION SYSTEMS	3,225.00
MAS 200 Total Checks		\$166,495.09

**SELMA - KINGSBURG - FOWLER
COUNTY SANITATION DISTRICT
DECEMBER 21, 2023
WARRANT LIST**

SW CONSTRUCTION INC. DIST. LIFT STATION REFURBISHMENT D-4 18TH ST. 383,500.00

MAS 200 Total Checks \$383,500.00

SKF COUNTY SANITATION DISTRICT
CASH ACTIVITY REPORT
Month: DECEMBER
Fiscal Year: 2023-24

Cash Account Description	End of Month Cash Balance as of June 30, 2023	End of Month Cash Balance December 31, 2023
Cash in Treasury: Operations & Maintenance	\$ 5,043,024.93	\$ 6,886,407.24
Cash in Bank: Operations & Maintenance	\$ 28,912.44	\$ 27,347.49
Cash in Bank: Payroll	\$ 203.46	\$ 110,514.10
Petty Cash	\$ 700.00	\$ 700.00
Total Operations & Maintenance	\$ 5,072,840.83	\$ 7,024,968.83
Cash in County Treasury:Expansion	\$ 5,393,049.36	\$ 5,440,545.43
Cash in County Treasury: R&R	\$ 6,245,192.21	\$ 5,911,000.97
Cash in County Treasury:Selma	\$ 2,319,258.37	\$ 2,377,404.46
Cash in County Treasury: Selma SWRCB Reserve	\$ 267,803.77	\$ 267,362.31
Total Selma	\$ 2,587,062.14	\$ 2,644,766.77
Cash in County Treasury:Kingsburg	\$ 3,426,769.60	\$ 3,558,689.18
Cash in County Treasury:Fowler	\$ 1,932,604.12	\$ 1,786,214.46
Total Cash Balance	\$ 24,657,518.26	\$ 26,366,185.64

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
WARRANT LIST & SALARY AND FRINGE BENEFIT EXPENDITURE SUMMARY
FOR THE MONTH ENDED DECEMBER 31, 2023

SERVICE AND SUPPLIES EXPENDITURES:

WARRANT LIST ENDING	12/6/2023	\$	489,989.90
WARRANT LIST ENDING	12/20/2023	\$	166,495.09
WARRANT LIST ENDING	12/21/2023	\$	383,500.00
TOTAL SERVICE AND SUPPLIES EXPENDITURES		\$	1,039,984.99

SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES

TOTAL SALARIES PERIOD ENDING:

SALARIES	12/3/2023	\$	95,765.51
EMPLOYER CONTRIBUTIONS (PERS)	12/3/2023	\$	9,453.79
EMPLOYER TAXES	12/3/2023	\$	1,255.88
HEALTH INSURANCE	12/3/2023	\$	13,129.91
			\$ 119,605.09

TOTAL SALARIES PERIOD ENDING:

SALARIES	12/17/2023	\$	97,487.10
EMPLOYER CONTRIBUTIONS (PERS)	12/17/2023	\$	9,496.21
EMPLOYER TAXES	12/17/2023	\$	1,273.86
HEALTH INSURANCE	12/17/2023	\$	13,129.91
			\$ 121,387.08

TOTAL SALARIES, PERS, TAXES, & HEALTH INSURANCE EXPENDITURES		\$	240,992.17
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		\$	1,280,977.16
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MEMORANDUM

(January 11, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: December 28, 2023
Staff Report Prepared By: Tricia Miller, HR./Administrative Services Manager

Agenda Item: 4-D
Action: Informational

SUBJECT:

Fiscal Year 2024-25 Budget Preparation Schedule

RECOMMENDATION

Informational to the Board of Directors.

EXECUTIVE SUMMARY

Attached is the schedule that staff will be using to prepare the draft budget for Fiscal Year (FY) 2024-25. The fiscal year begins July 1, 2024. Informational only.

There are many people, reports, calculations, notices, reviews, and approvals necessary to prepare the annual budget. They are itemized in the attached schedule.

Presentation of the draft budget to the Board is scheduled for April 2024.

Special budget workshops may need to be held in March and April to approve the budget and related resolutions and ordinances by May 2024.

Attachment: Fiscal Year 2024-25 Budget Preparation Schedule Staff Memo dated December 28, 2023.

MEMO

Date: December 28, 2023

To: Staff

From: Tricia Miller

Subject: FY 2024-25 Budget Preparation Schedule

PARTICIPANTS: VC = Veronica Cazares, Interim General Manager
AK = Alicia Kirk, Executive Assistant to the General Manager
LRC = Labor Relations Consultant
DB = David Bacon, Information Systems Analyst
RG = Rafael Gonzales, Maintenance Supervisor
KS = Karen Steinhauer, Laboratory Supervisor
TM = Tricia Miller, Administrative Services/Human Resources Manager
CP = Craig Perry, Plant Operations Supervisor
SC = Serena Coates, Administrative Technician II
LS = Luis Salinas, Accountant
BOARD = Board of Directors
PAC = Policy Advisory Committee

	<u>ACTIVITY</u>	<u>PARTICIPANTS</u>	<u>DATE / TIME</u>
1)	Update of draft CIP and Repair & Maintenance Program (RMP).	Supervisors and staff	July 2023 thru January 2024
2)	Presentation of budget schedule.	VC to staff	1-9-24
3)	Submittal of draft of updates for CIP and RMP.	CP, AK, KS, TM to VC	July 2023 thru January 2024
4)	Administrative staff to enter current year approved budgeted amounts into SAGE.	TM and staff	1-3-24 thru 1-19-24
5)	Dept. heads submit personnel request justifications for positions or changes in job description, reclassifications, salary ranges, or benefits.	CP, VC, RG, KS, TM	1-19-24

	The % for CalPERS pension, septic revenue, anticipated rent and ESFRs for misc. industries.	SC and LS to TM to VC	1-19-24
	Individual non-represented employees (including dept. heads) may submit suggestions for changes in across-the-board salaries, benefits and personnel-related administrative policies and identify priority.	Individual non-represented employees to VC	1-19-24 by noon
6)	Review draft of updates for CIP and RMP. Development of draft capital and RMP budgets.	CP, VC, RG, KS, TM	1-2-24 thru 1-23-24
7)	Mailing of letter to industries requesting projected loadings.	KS to VC	1-26-24
8)	Presentation of electrical energy usage report (breakdown by flow, BOD and TSS).	CP to VC	1-30-24
9)	Presentation of 125 Plan Contributions Report - departments not necessary, just union, non-rep and total thru 7 months.	SC to TM to VC	1-30-24
10)	Preparation of personnel services budget.	TM and VC	Week of 1-30-24
11)	Presentation of services and supplies draft seven-month budget vs. actual summary.	TM to staff and VC	Week of 1-30-24
12)	Review services and supplies draft seven-month budget vs. actual summary for coding of G/L account numbers.	TM and VC	Week of 1-30-24
13)	Preparation of departmental services and supplies budget requests including equipment purchases, especially if over \$8,000. KS give VC a list of industries which lab bills for fixed charge only.	VC, CP, RG, KS, TM	Prepare week of 1-30-24; Submit 2-7-24 by noon
14)	Submission of report comparing baseline discharges to actual loadings, with excesses highlighted (used for determination of peak loadings-capital charges). Also, calculation of total industrial flow for Excel spreadsheet called flow data – historical.	KS to TM and VC	2-9-24 by noon
15)	Submission of report of ESFR distribution to residential & commercial.	SC and LS to TM to VC	2-2-24 by noon
16)	Submission of industrial loading projections.	KS to TM to VC	2-2-24 by noon
17)	Preparation of services and supplies budget.	TM and VC	Week of 2-5-24

18)	Development of revenue program/rate model and determination of recommendation for sewer service charge rates for industrial, residential, commercial, and institutional. Preparation of pretreatment program budget identification page.	TM, LS and VC	Week of 1-8-24
19)	Development of septic hauler rates.	TM and VC	Week of 1-8-24
20)	Preparation of fiscal plan summaries, cash flow projections, policy statements, charts of accounts descriptions, and budget message.	TM and VC	Week of 1-8-24
21)	Preliminary preparations for Proposition 218 notices, if necessary .	TM and Staff	Week of 1-29-24
22)	Final management review, editing, copying and assembly of draft budget.	TM, VC, AK and staff	Week of 1-29-24
23)	Meet with PAC review sewer service charge rates, draft CIP and Budget, if necessary	VC, AK	Week of 1-29-24 thru 2-12-24
24)	Ordering of the Proposition 218 notices to be mailed, if necessary (must have minimum of 45 days between mailing of notices and public hearing.) Proposition 218 notices must be mailed by March 25th for a May 9th public hearing. Any rate changes must be adopted by the end of May to be effective July 1st.	Board of Directors	3-14-24
25)	Setting of dates and times for three public hearings: ordinance establishing service charge rate; ordinance electing to collect service charges on the tax roll; and budget resolution	Board of Directors	3-14-24
26)	Delivery of revenue program to industrial dischargers.	TM and VC to industrial users	Week of 3-13-24
27)	Revise draft District fiscal plan as needed	TM and VC	Week of 3-13-24
28)	Budget workshop for Board, as needed.	Board and staff	Mid to late March
29)	Mailing of Proposition 218 notices, if necessary.	TM and staff	Before 3-22-2024
30)	If necessary. Resolution No. 2024-??, A Resolution of the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District Ratifying the Proposition 218 Process Relating to Increased	Board of Directors (Need four aye votes)	4-11-24

Sewer Service Charges and Authorizing the Adoption of an Ordinance Imposing Increased Fees.

- | | | | |
|-----|--|--|--------------------------------|
| 31) | Consider First Reading of Ordinance No. 2024-??, An Ordinance Amending Ordinance No. 3, An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived. | Board of Directors
(Need four aye votes) | 4-11-24 |
| 32) | Consider First Reading of Ordinance No. 2024-??, An Ordinance Electing to Collect Sewer Service Charges for FY 2024-25 on the Fresno County Tax Roll. | Board of Directors
(Need four aye votes) | 4-11-24 |
| 33) | Revise draft District fiscal plan as needed | VC, TM | Week of 4-15-24 |
| 34) | Budget workshop for Board, as needed | Board and Staff | Mid to late April |
| 35) | Posting and publication of notice of adoption (Ord. electing to collect). Posting and publication of notice of public hearings (service charge ordinance and resolution confirming election to collect). Law requires publication "once a week for two successive weeks, not more than 30 nor less than 10 days before the public hearing. | TM, VC | 4-11-24 |
| 36) | Consideration of industrial dischargers diversion allowances. | Board of Directors
necessary every 5
years) | Due to be renewed
6-30-2025 |
| 37) | Public hearings for ordinance establishing service charge rate (2/3 VOTE); resolution confirming ordinance electing to collect service charges on the tax roll (2/3 VOTE); and budget resolution. | Board of Directors
<u>(NEED FOUR AYE
VOTES)</u> | 5-9-24 |
| 38) | Consider Second Reading of Ordinance No. 2024-??, An Ordinance Amending Ordinance No. ____, An Ordinance Providing for the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived. | Board of Directors
<u>(NEED FOUR AYE
VOTES)</u> | 5-9-24 |

39)	Consider Second Reading of Ordinance No. 2024-??, An Ordinance Electing to Collect Sewer Service Charges for the FY 2024-25 on the Fresno County Tax Roll	Board of Directors <u>(NEED FOUR AYE VOTES)</u>	5-9-24
40)	Resolution No. 2024-??, A Resolution Approving and Adopting the Budget for the FY 2024-25	Board of Directors	5-9-24
41)	Resolution No. 2024-??, A Resolution Overruling Protests and Confirming Report on Sewer Service Charges and Delinquent Sewer Service Charges for Selma-Kingsburg-Fowler County Sanitation District for the FY 2024-25	Board of Directors	5-9-24
42)	Resolution No.2024-?? A Resolution to Place Direct Charges on the Tulare County Tax Roll for FY 2024-25.	Board of Directors	5-9-24
43)	Posting and publication of Notice of Adoption for the Service Charge Ordinance. Law requires that it be published once within 15 days of adoption.	TM,VC	5-9-24
44)	Completion of the columns “approved” with the proper authorized amount (for certain vehicles and capital items over specified amount, the “approved” amount is zero). Replacement of front cover on all copies of Draft Budget, showing the date adopted and the resolution number.	TM, VC	Week of 5-13-24
45)	Filing of Budget with Fresno County auditor-controller and state agencies as necessary.	TM	Week of 5-13-24
46)	Updating of the Information Sheet.	TM to DB	Week of 5-13-24

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
RESOLUTION NO. 2024-01

A RESOLUTION OF RECOGNITION AND COMMENDATION TO

PAUL LOPEZ

AS 2023 EMPLOYEE OF THE YEAR

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that:

WHEREAS, Paul Lopez has been nominated by his Department Supervisor and has been selected by the General Manager as a most outstanding example of employee dedication, cooperation, innovation, honesty, and productivity; and

WHEREAS, he has been named as the Selma-Kingsburg-Fowler County Sanitation District 2023 Employee of the Year.

NOW, THEREFORE, the Board of Directors hereby honors Paul Lopez for his exceptional service to the citizens of Selma, Kingsburg, and Fowler.

The foregoing resolution was adopted on January 11, 2024, on a motion duly made, seconded and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT
RESOLUTION NO. 2024-02

A RESOLUTION OF RECOGNITION AND COMMENDATION TO DISTRICT EMPLOYEE
JOSEPH BARELA FOR EARNING THE 2023 CWEA “**COLLECTION SYSTEMS PERSON OF
THE YEAR**” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, Joseph Barela was presented with the 2023 California Water Environment Association Central San Joaquin Section “Collection Systems Person of the Year” Award;

WHEREAS, Joseph Barela played a vital role in operating and maintaining the wastewater treatment plant and collection system in such an excellent manner; and

WHEREAS, the pride, professionalism and dedication of Joseph Barela exemplifies the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that Joseph Barela has made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends District employee Joseph Barela for his outstanding efforts and accomplishments in caring for the public works facilities with which he has been entrusted.

The foregoing resolution was adopted on January 11, 2024 on a motion duly made, seconded and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chaiman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT

RESOLUTION NO. 2024-03

A RESOLUTION OF RECOGNITION AND COMMENDATION TO KAREN STEINHAUER
FOR EARNING THE 2023 CWEA
“LABORATORY PERSON OF THE YEAR” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, Karen Steinhauer was presented with the 2023 California Water Environment Association Central San Joaquin Section “Laboratory Person of the Year” Award; and

WHEREAS, Karen Steinhauer played vital roles in operating and maintaining the wastewater treatment plant and collection system in such an excellent manner; and

WHEREAS, the pride, professionalism and dedication of Karen Steinhauer exemplifies the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that Karen Steinhauer has made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends Karen Steinhauer for her outstanding efforts and accomplishments in caring for the public works facilities with which she has been entrusted.

The foregoing resolution was adopted on January 11, 2024 a motion duly made, seconded and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chaiman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager/
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT

RESOLUTION NO. 2024-04

A RESOLUTION OF RECOGNITION AND COMMENDATION TO DISTRICT EMPLOYEES FOR EARNING THE 2023 CWEA “**COLLECTION SYSTEM OF THE YEAR**” AWARD

RESOLVED, by the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District that;

WHEREAS, the District was presented with the 2023 California Water Environment Association Central San Joaquin Section “Collection System of the Year” Award; and

WHEREAS, many District employees played vital roles in operating and maintaining the wastewater treatment plant and collection system in such an excellent manner; and

WHEREAS, the pride, professionalism and dedication of District employees exemplify the highest standards of public service; and

WHEREAS, the citizens of the cities of Selma, Kingsburg, and Fowler and the County of Fresno recognize and appreciate the contribution that District employees have made to their public health, environment, and quality of life.

NOW, THEREFORE, the Board of Directors hereby recognizes and commends District employees for their outstanding efforts and accomplishments in caring for the public works facilities with which they have been entrusted.

The foregoing resolution was adopted on January 11, 2024 on a motion duly made, seconded and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairwoman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT

MEMORANDUM

(January 11, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: December 27, 2023
Staff Report prepared by Tricia Miller, Administration Services/HR Manager

Agenda Item: 5-A
Action: Motion

SUBJECT:

Fiscal Year 2022-23 Audit Report Presentation

RECOMMENDATION

That the Board of Directors accept the independent auditor's report for fiscal year ending June 30, 2023.

EXECUTIVE SUMMARY

Allison Gregg, independent auditor from the firm Sampson, Sampson & Patterson, LLP, of Fresno, will present the Draft Fiscal Year 2022-23 Audit Report to the Board. Board acceptance is requested.

MEMORANDUM

(January 11, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: January 2, 2024

Agenda Item: 5-B
Action: Motion

SUBJECT:

Terminate Wastewater Disposal Variance Between Selma-Kingsburg-Fowler County Sanitation District and Boghosian Raisin Packing Company, Incorporated, Together with its Wholly Owned Subsidiary, Fowler Dehydrator Company, Incorporated, Each a California Corporation

RECOMMENDATION

That the Board Terminate Agreement between Boghosian Raisin and the District.

EXECUTIVE SUMMARY

The Central Valley Regional Water Quality Control Board rescinded the Waste Discharge Requirements Order No. 97-127; Boghosian Rain Packing Company, Inc., and Selma-Kingsburg-Fowler County Sanitation District; Boghosian Raisin Packing Plant; Fresno.

WDRs Order No. 97-127 was issued to both Boghosian and the District for the discharge of wastewater from the Facility to 6.5 acres of land adjacent to the packing plant. On July 10, 2023 Boghosian Raisin requested rescission of order from the RWQCB and it was granted on October 12, 2023. Boghosian has not land applied wastewater since March 1, 2005. This recession does not impact the treatment plant.

Ordinance No. 92, Section 5.09, Special Agreements. Special agreements and arrangements between the District and any persons or agencies may be established when, in the opinion of the District, unusual or extraordinary circumstances compel special terms and conditions, except that federal or state standards shall not be waived in any case.

Boghosian Raisin has been granted variances by the District which expire June 30, 2025. Each variance allows the industry to send a minimum of 25% of their wastewater to the public sewer system, with the remainder to be applied to land in accordance with the industry's RWQCB permit.



S-K-F CSD

NOV 06 2023

RECEIVED

CP - VC - K5 - TM

1 original



GAVIN NEWSOM
GOVERNOR



YANA GARCIA
SECRETARY FOR
ENVIRONMENTAL PROTECTION

Central Valley Regional Water Quality Control Board

1 November 2023

CERTIFIED MAIL

7021 1970 0001 5446 5532

Cheryl Kennedy, Vice President
Boghosian Raisin Packing Company Inc.
726 S. 8th Street
Fowler, CA 93625

CERTIFIED MAIL

7021 1970 0001 5446 5518

Craig Perry, Operations Supervisor
Selma-Kingsburg-Fowler County Sanitation
District
11301 E. Conejo Avenue
Kingsburg, CA 93631

**RESCISSION OF WASTE DISCHARGE REQUIREMENTS ORDER
NO. 97-127; BOGHOSIAN RAISIN PACKING COMPANY, INC., AND
SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT;
BOGHOSIAN RAISIN PACKING PLANT; FRESNO COUNTY**

Enclosed is the official copy of Order R5-2023-0050, as adopted by the Central Valley Regional Water Quality Control Board (Central Valley Water Board) at its meeting on 12 October 2023. Order R5-2023-0050, specifically section (a), rescinds Waste Discharge Requirements Order 97-127. An official copy of the Rescissions Order is posted on the Central Valley Water Board's website at:

https://www.waterboards.ca.gov/centralvalley/board_decisions/adopted_orders/rescissions/r5-2023-0050_rec.pdf

If you have any questions, please contact Salvador Vargas by Phone at (559) 444-2488 or by email at Salvador.Vargas@waterboards.ca.gov.

Alexander S. Mushegan
Supervising Engineer

Enclosure: Rescission Order of WDRs Order 97-127 (Discharger Only)

cc w/o enc

- Laurel Warddrip, Senior Scientist, State Water Resources Control Board, DWQ, Sacramento (via email)
- Rb5s-cvsalts@waterboards.ca.gov
- Craig Perry, Selma-Kingsburg-Fowler County Sanitation District, Operations Supervisor (via email)
- Cheryl Kennedy, Boghosian Raisins Packing Company Inc., Vice President (via email)

**CALIFORNIA REGIONAL WATER QUALITY CONTROL BOARD
CENTRAL VALLEY REGION**

S-K-F CSD

NOV 06 2023

ORDER R5-2023-0050

RECEIVED

RESCINDING WASTE DISCHARGE REQUIREMENTS

The California Regional Water Quality Control Board, Central Valley Region (Central Valley Water Board), finds that the Central Valley Water Board adopted the following Orders which are no longer applicable for the reasons shown:

**A) BOGHOSIAN RAISIN PACKING COMPANY, INC. AND
SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT, BOGHOSIAN
RAISIN PACKING PLANT, FRESNO COUNTY, ORDER NO. 97-127**

Waste Discharge Requirements (WDRs) Order 97-127, adopted on 20 June 1997, prescribes requirements for the discharge from the Boghosian Raisin Packing Company Inc. (Boghosian) Raisin Packing Plant (Facility). The Facility processes and packs raisins and dehydrates grapes.

WDRs Order No. 97-127 was issued to both Boghosian and Selma-Kingsburg-Fowler County Sanitation District (SKF) for the discharge of wastewater from the Facility to 6.5 acres of land adjacent to the packing plant. SKF had an agreement with Boghosian to manage the Facility's waste disposal operation. On 10 July 2023, the Central Valley Water Board received a request from Boghosian to rescind WDRs Order No. 97-127 since all wastewater is now sent to SKF's Wastewater Treatment Facility, which is regulated by WDRs Order No. 97-127. Consequently, the land application area no longer receives wastewater since March 1, 2005. Therefore, it is appropriate to rescind Order 97-127.

B) SPRING VALLEY ELEMENTARY SCHOOL, BUTTE COUNTY, ORDER 89-168

Waste Discharge Requirements Order 89-168, adopted on 22 September 1989, prescribes requirements for the discharge from Spring Valley Elementary School wastewater treatment and disposal system, Butte County (Facility). The Facility's wastewater flows via gravity to one of four disposal ponds. The Facility is now regulated under Water Quality Order 2014-0153-DWQ (General Order) for discharges to land from small domestic systems with a maximum average daily flow of 100,000 gallons or less. Therefore, it is appropriate to rescind Waste Discharge Requirements Order 89-168.

IT IS HEREBY ORDERED that the above Orders are rescinded on the date of this order unless otherwise stated above.

I, PATRICK PULUPA, Executive Officer, do hereby certify the foregoing is a full, true, and correct copy of an Order adopted by the California Regional Water Quality Control Board, Central Valley Region on 12 October 2023.



Date: 2023.10.26

09:15:12 -07'00'

PATRICK PULUPA, Executive Officer

MEMORANDUM

(January 11, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: January 3, 2024

Agenda Item: 5-C
Action: Motion

SUBJECT:

Request for Quotes for Administration Building Roof Rehabilitation

RECOMMENDATION:

That the Board accept the quote from Nations Roof in the amount of \$147,939 and approve a contingency amount of \$15,000 and authorize the General Manager to execute the agreement.

EXECUTIVE SUMMARY:

Quotes were received for the Administration Building Roof Rehabilitation project on December 1, 2023. Staff recommends accepting the quote from nations roof in the amount of \$147,939.

Two quotes were received as shown below:

Nations Roof (Fresno CA)	\$147,939
PAC Sheild (Modesto, CA)	\$195,233.25

The Administration building roof is approximately 18 years old and is showing wear. There are a few leaks that have been present. Maintenance has completed repairs to areas showing wear, eliminating the leaks.

MEMORANDUM

(January 11, 2024, Board Meeting)

To: S-K-F CSD Board of Directors
From: Veronica Cazares, General Manager
Date Memo Prepared: December 29, 2023
Staff Report Prepared By: Craig Perry, Operations Manager

Agenda Item: 5-D
Action: Motion

SUBJECT:

A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment

RECOMMENDATION:

That the Board approve A Resolution For The Participation In San Joaquin Valley Air Pollution Control District Zero-Emission Landscaping Equipment

EXECUTIVE SUMMARY:

SJVAPCD ZELE program for public/private agencies grants vouchers of up to \$30,000 for replacement of internal combustion landscaping equipment. SKFCSD will be dismantling seven (7) pieces of existing landscaping equipment on delivery of zero-emission equipment. The estimated out of pocket cost for the District is \$4,124.30 to be funded by GL 7630-104-00 Maintenance Buildings and Grounds. The equipment will be procured from Nelson's Power Center, Selma. The old gas equipment will be dismantled by Nelsons Power Center, an authorized dismantler.

RESOLUTION NO. 2024-05

A RESOLUTION OF THE SELMA-KINGSBURG-FOWLER COUNTY SANITATION DISTRICT BOARD OF DIRECTIONS AUTHORIZING PARTICIPATION IN SAN JOAQUIN VALLEY AIR POLLUTION CONTROL DISTRICT ZERO-EMISSION LANDSCAPING EQUIPMENT

WHEREAS, The Zero-Emission Landscaping Voucher Program (ZELE) provides incentives to replace old gas-powered landscaping equipment with new electric options; and

WHEREAS, The District desires to participate in the program to replace gas-powered landscaping equipment; and

NOW, THEREFORE, the Board of Directors hereby authorizes the General Manager to apply for ZELE voucher program.

The foregoing resolution was adopted on January 11, 2024, on a motion duly made, seconded and approved by unanimous voice vote:

DIRECTOR MAGSIG

DIRECTOR MEJIA

DIRECTOR PALOMAR

VICE CHAIR ROBERTSON

CHAIRMAN MENDES

WHEREUPON, the Chairman declared the foregoing resolution adopted, and SO ORDERED.

Veronica Cazares, General Manager
Secretary of the Board of Directors
SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT