

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING

September 11, 2008

The Regular Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:03 p.m. by the Chairwoman, Judith G. Case.

DIRECTORS' ROLL CALL

Leland Bergstrom (4:04 P.M.)
David Cárdenas (present)
Dennis Lujan (present)
Bob Waterston (4:04 P. M.)
Judith Case, Chairwoman (present)

STAFF AND CONSULTANTS PRESENT

Ben Muñoz, Jr., Interim General Manager/Secretary
Mike Fong, Chief Accountant
Hilda Cantú Montoy, General Counsel
Robert Whitley, Consultant District Engineer
Dave Bacon, Information Systems Analyst
Veronica Cazares, Supervising Engineer
Jaime Ruiz, Engineering Technician II
Gabriel Jimenez, Asst. Plant Operations Supervisor

OTHERS PRESENT

George Alves
Norman Krebbs, Kingsburg Resident
Ed Blanton, Kingsburg Resident

CONSIDERATION OF MINUTES

There being no comments from the public, a motion to approve the minutes of the Board Meeting of August 14, 2008, was made by Director Lujan, seconded by Director Cárdenas, and approved by the following vote:

AYE:	Directors Lujan, Cárdenas, Waterston, Bergstrom and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

CONSENT CALENDAR

Chairwoman Case requested that consent items C-4 (Vehicles and Trucks Committee Review Report) be pulled from the consent calendar for separate discussion.

There being no comments from the public, a motion to approve the remaining three consent calendar items and the staff recommendations with the exception of item C-4 Vehicles and Trucks Committee Review Report, was made by Director Cárdenas, seconded by Director Lujan, and approved by the following vote:

AYE:	Directors Cárdenas, Lujan, Waterston, Bergstrom and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

Consultant District Engineer Activity Report

Consultant District Engineer did not present the activity report at the Board Meeting.

District Technical Advisory Committee (DTAC) Report

The Board received the minutes of the DTAC meeting of August 20, 2008. No action required.

Director Cárdenas applauded the DTAC committee for their work performed on SKF issues.

Director Lujan asked Interim General Manager Muñoz to call D-B Heusser, Selma City Manager and ask that he appoint a DTAC member to represent the City of Selma. Interim General Manager Muñoz responded, "Yes, I will call D-B."

Former Scarry House Removal Extension Request

The former Scarry house removal was awarded to Norman Krebbs of Kingsburg in the amount of \$1.11, and the demolition was awarded to Statewide Excavation, Inc of Fresno in the amount of \$3,600.

At May 8, 2008 the Board motioned to reject the proposals for House Demolition Plus Miscellaneous Demolition and to approve an agreement with Norman Krebbs to move the house, containing all the requirements to which a contractor would have been bound, drafted by General Counsel Montoy, for a payment to the District of one dollar and eleven cents, to award the miscellaneous demolition contract to Statewide Excavation, Inc of Fresno in the amount of \$3,600, to authorize staff to sign all necessary documents, to adjust the fiscal year 2007-08 budget item 7860-101-00 (Professional Services – Other) by increasing it \$4,874 budget for work completed in removing lead and asbestos and to adjust the appropriate fiscal year budget item 7860-101-00 (Professional Services – Other) by increasing it \$3,600 for miscellaneous demolition of Scarry property.

The agreement stated that the Scarry house was to be moved, some remaining miscellaneous demolition would still need to be done (basement, small shed, septic tank etc.). The moving must take place within 60 days of the Notice to Proceed and the demolition would take place within 60 days after

the house is moved. On August 8, 2008, District staff sent a letter to Mr. Krebbs stating that the removal completion date was August 8, 2008, and if he required an extension he would need to do it in writing. On August 25, 2008 Mr. Krebbs requested an extension on moving the house until November 1, 2008.

Staff recommends that the Board approve Mr. Krebbs's extension request on moving the house until November 1, 2008 and for Staff to execute a no cost change order extending the completion date.

Motion to approve Mr. Krebbs's extension request on moving the house until November 1, 2008 and for Staff to execute a no cost change order extending completion date.

Vehicles and Trucks Committee Review Report

At the August 14, 2008 Board meeting the Board Members recommended that Director Cárdenas, Vice-Chairman Bergstrom and Interim General Manager Muñoz form a committee to review the vehicles and trucks usage. The committee reviewed the District's vehicles usage and made the following recommendations.

There are 21 vehicles and some miscellaneous equipment such as portable welder, lawn mowers, etc. which use gas. There are 9 trucks that use diesel fuel.

Director David Cárdenas, Vice-Chairman Leland Bergstrom, Interim General Manager Ben Muñoz, Maintenance Supervisor Jimmy Garcia, and Assistant Maintenance Supervisor Rafael Gonzales formed the vehicle committee. On August 26, 2008 the committee met to review the vehicle and truck list. The committee reviewed each vehicle and truck by age, usage, mileage, weight, need, and maintenance records.

The committee made the following recommendations:

1. Remove three trucks from the fleet due to age, mileage, usage and maintenance records. The trucks to be removed are V-16-Dump Truck (1979 (diesel) in Maintenance Department), V-19-AFI-Chevy Pickup (1990 (gas) in Operations Department), and V-20-Water Truck (1979 (diesel) in Maintenance Department).
2. Replace one truck from the fleet due to age, mileage, usage and maintenance records. The truck to be replaced is V-12-Dump Truck (1992 (gas) in Operations Department).
3. Consolidate errands such as mail pickup, parts pickup or have parts or supplies delivered.
4. In the future when replacing vehicles and trucks look at replacing them with smaller vehicles or trucks.
5. Look for different suppliers, pricings and stock supplies when possible.
6. We also discussed using synthetic oil to save on labor but staff found that we get a good price on regular oil because we buy by bulk. Synthetic oil is more expensive. Staff changes oil at six 6,000 miles intervals vs. 3,000 miles intervals.

Chairwoman Case stated that she would like to have an alternative policy that will not allow these high polluting vehicles back on the road. Instead of surplusing the vehicles, staff should check with Kingsburg Solutions, because they will pay up to a \$1,000 for each vehicle and keep them off the road.

Director Cárdenas stated that most of these vehicles are very young in age and are not high polluters. Director Cárdenas also suggested he would like to see the vehicle inventory reviewed annually.

General Counsel Montoy said if the Board wants to deviate from the normal surplus policy, we must amend the surplus policy.

There being no further comments from the public, a motion to direct staff to deviate from the normal surplus policy and to contact Kingsburg Solutions to surplus the vehicles through Kingsburg Solutions, was made by Director Cárdenas, seconded by Director Waterston, and approved by the following vote:

AYE:	Directors Cárdenas, Waterston, Bergstrom, Lujan and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

PUBLIC HEARING

Consideration of Ordinance No. 117, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing For the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived." Additionally, Ordinance No. 117 establishes Plan Check and Inspection Fee.

The service charge rate needs to be set by this Ordinance in order to fund the budget for the fiscal year which begins July 1, 2008. The new rate actually will take effect December 1, 2008.

Staff recommends that the Board adopt Ordinance No. 117, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing For the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived." Additionally, Ordinance No. 117 establishes Plan Check and Inspection Fee.

Interim General Manager Muñoz reported that the Ordinance No. 117 was presented to DTAC, Developers and the public and there was no response from the Developers or from the public. DTAC reviewed and supports the adoption of Ordinance No. 117 and the establishment of Plan Check and Inspection Fee.

Chairwoman Case opened the public hearing. There were no comments. She closed the public hearing.

There being no further comments from the public, a motion to adopt Ordinance No. 117, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing For the Establishment of Sewer Service

Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived.” Additionally, Ordinance No. 117 establishes Plan Check and Inspection Fee, was made by Director Waterston, seconded by Vice-Chairman Bergstrom, and approved by the following vote:

AYE:	Directors Waterston, Bergstrom, Cárdenas, Lujan and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

PUBLIC COMMENTS (first call)

None.

UNFINISHED BUSINESS

Operational Audit Report Reviewed by Interim General Manager Muñoz

At the August 20, 2008, DTAC meeting a draft report on EGI findings and the Interim General Manager Recommendations was presented to DTAC. It was suggested that the CIP program be implemented as a managerial practice or procedure. Alan Weaver suggested that the CIP program be given to the Board for information purposes only. The CIP program and other recommendations made by the Interim General Manager received the consensus of DTAC.

Interim General Manager presented the EGI findings and the Interim General Manager Recommendations report to the Board.

The Eisenhardt Group, Inc. (EGI) report stated that the “overall O&M practices and procedures utilized by SKF staff are consistent with approaches utilized at other utilities. However, significant improvements in operational efficiency, treatment reliability, energy management, and maintenance should be able to be obtained through better usage of existing systems (process control & maintenance) and development of increased automation and SCADA control capabilities”.

The following are EGI findings:

1. SKF has significantly higher BOD & TSS loadings (mg/l) than other utilities but does not achieve the same level of efficiency & effectiveness in the treatment of these waste streams as measured by the amount of BOD or TSS treated per electrical Kwh.
2. SKF’s power usage (Kwh / avg.day) far exceeds the usage at other facilities whether the assessment is against comparable BOD & TSS loadings or against larger sized utilities treating larger BOD & TSS loads.

3. SKF's usage of automation and SCADA control does not match the indicated capabilities and usage at the benchmarked facilities.
4. Budgetary preparation and usage of reported information appeared to be a very centralized activity with little direct input or feedback provided to the supervisory level within the organizational structure.
5. SKF's vehicles far exceed other utilities when compared on MGD size, comparable services areas, and / or comparable miles of collection system. (This item was not discussed in this report because it is being reviewed by a committee).
6. SKF's administrative & technical staff exceeds others as measured by Staff/MGD. (This was not discussed in this report because this was reviewed by a committee).

The Board previously reviewed the staffing levels and organization at a prior meeting and Director Cardenas and Vice-Chairman Bergstrom are tasked to review the vehicles and there usage later this month. Therefore, I did not revisit the above-mentioned items 5 and 6.

The following are Interim General Manager Recommendations:

Recommendations for Items 1 and 2:

SKF benefits from a relatively low \$/Kwh utility energy charge, however the Plant's total energy bill is comparatively high, largely as a result of using aerobic digestion for solids stabilization. The high strength industrial and commercial loads (measured as BOD and TSS) received by the SKF facility that creates additional treatment and electric power consumption requirements. In August 2007, PG&E performed an Integrated Energy Audit on the SKF facility. The PG&E Energy Audit report identified, analyzed, and will serve as a "roadmap" for defining and implementing cost effective energy efficiency and modernization measures, demand response opportunities, as well as any potential for self-generation. The energy efficiency measures are as follows:

1. Install lighting controllers throughout the facility.
2. Install an automated dissolved oxygen (DO) control system, variable frequency drives and higher efficiency fine bubble diffusers and blowers on Aeration Basin No. 2 & 3.
3. Install an automated DO control system, variable frequency drives and higher efficiency blowers on Aerobic Digester 1 & 2.
4. Install an automated DO control system, variable frequency drives and higher efficiency surface mixers on Aerobic Digester 3 & 4.

The total implementation cost of the energy efficiency opportunities (EEOs) of the above project could save an estimated 3,263,566 Kwh of electrical energy each year, or 32.9% of the facility's total electrical energy consumption. These estimated electrical energy and demand savings translate into a total cost savings of \$308,087 per year. The total potential incentives and rebates for these measures are estimated to be \$205,115. PG&E total estimated implementation cost is \$726,948 giving an

average simple payback of 2.4 years. The PG&E estimated implementation cost seems low to me, but it deserves further consideration.

Other suggested improvements are to the secondary clarifiers, dissolved air flotation (DAFT) unit and improvement to the operating procedures. SKF staff has made some modifications to the return sludge withdraw tubes located in the center-well of clarifiers 1 & 2, which have improved the sludge withdraw rates over a variety of operating conditions. Bob Whitley and operations staff are conducting a field test to determine the upper flow capacity of the DAFT unit. It is possible with the improved operating procedures and some modifications the total capacity of the secondary clarifiers and the DAFT unit will exceed an equivalent Plant flow of 6.3 MGD.

Recommendations for Item 3:

SKF staff has recommended the implementation of Supervisory Control and Data Acquisition (SCADA) with each future CIP project. SCADA will provide better monitoring and control of plant operations, improve cost effectiveness, and is considered the standard practice for well-run treatment plants. SCADA control will also reduce process upset risks during hours when the facility is not staffed with duty operators on-site.

Recommendations for Item 4:

Interim General Manager Muñoz recommends the implementation of a ten years Capital Improvement Program (CIP). The development of a CIP will insure sound fiscal and capital planning requires effective leadership and the involvement and cooperation of all District departments. (Attached is a manual on implementing a Capital Improvement Program).

A complete, properly developed CIP has the following benefits:

- **Facilitates coordination between capital needs and the operating budget.**
- **Enhances the District's credit rating, control of its fee rates, and avoids sudden changes in its debt service requirements.**
- **Identifies the most economical means of financing capital projects.**
- **Increases opportunities for obtaining federal and state aid.**
- **Relates public facilities to other public and private development and redevelopment policies and plans.**
- **Focuses attention on cities objectives and fiscal capacity.**
- **Keeps the public informed about future needs and projects.**

- **Coordinates the activities of neighboring and overlapping units of local government to reduce duplication.**
- **Encourages careful project planning and design to avoid costly mistakes and help the District reach its Mission Statement and goals.**

S-K-F CSD MISSION STATEMENT

- 1) - Operate and maintain the District facilities so that local, state and federal waste discharge requirements are complied with and the public health and environment are protected.
- 2) - Provide adequate capacity to convey, treat and dispose of all wastewater so that the District can adequately serve the developing needs of its member cities and the surrounding area.
- 3) - Operate and maintain District facilities so that annual costs are reduced to the lowest possible level that will safely sustain compliance with discharge requirements.

In summary the EGI report identified 4 areas of needed improvements, which included operational efficiency, treatment reliability, energy management, and maintenance. The Interim General Manager Muñoz and Operations Staff have confirmed that the treatment plant is able to treat in excess of 6.3 MGD with the new improved operations procedures and implementation of the above suggested improvements.

Interim General Manager Muñoz said that prior to the EGI report he was overburdened with administrative duties. Since January 2008 he has become more engaged with the Operation of the plant. This has allowed him to access needs and ideas, because there are a lot of ideas out there.

Interim General Manager Muñoz stated that the CIP program will cover maintenance and encourages all staff to provide input. Interim General Manager Muñoz replied that the CIP program will allow for coordination with maintenance, operations, engineering and the AGM encourages input from all staff. The Supervisor who recommends a project will be more responsible.

An Operational Audit Review Overall Improvements power point was presented to the Board. The power point presentation pointed out many cost saving measures that have been implemented by staff. Operations & Maintenance Improvements were as follows: New Operating Parameters, Sludge Drying Beds Utilization, Operation of Digesters, Centrifuge Operation, Disposal Pond Preventive Maintenance Program, Brush Aerator Pilot Study, Cost Savings, and Overall improvements. There was much discussion by the board on energy efficiency measures, DO automation, SCADA control and implementation of a ten years Capital Improvement Program (CIP).

The CIP program and other recommendations made by the Interim General Manager received the consensus of the Board. The Board directed staff to move on the recommendations made by the Interim General Manager.

Consultant District Engineer Whitley mentioned that modifications to the return sludge withdraw tubes located in the center-well of clarifiers 1 & 2, was part of the 6.3 mgd plan which was approved by the previous CIP report. Now this cost savings can be used on other projects.

Interim General Manager Muñoz replied that the modifications to the return sludge withdraw tubes located in the center-well of clarifiers 1 & 2 was done as part of the O&M preventive maintenance program by staff.

Chairwoman Case said we have great staff that does great work and we should share this with them.

Director Waterston asked why all these new changes, which are great, and why can't we capture these great changes?

Consultant District Engineer Whitley commented 2008 had some major changes in plant staff.

Interim General Manager Muñoz replied yes, there have been some changes in plant staff and thinking out of the box.

Chairwoman Case suggested a BBQ on October 9, 2008 at 11:30 a.m. to thank all of the staff for the great work they have done.

Kingsburg resident Norman Krebbs stated, "This was tremendous news. I congratulate Ben and his people in doing what Ed Blanton said to do two and a half years ago; that operations and maintenance will take care of this plant. It's not a 4 mgd plant if you look at page 4, Ben is saying with these changes, without spending seven million dollars, that we've got a 6.3 mgd plant. So I think if we took a look back since 1998, this plant was allowed to deteriorate. Ben and his people have brought it back to life. So he deserves a lot of credit. I think Mr. Blanton needs to have an apology, in what he has been telling you for two and a half years was true."

The Board thanked Mr. Krebbs, and Chairwoman Case suggested that we bring back the CIP program next time to review the debt service area.

District's Water Recycling Facilities Planning Grant Program Application
Approval by California State Water Resources Control Board.

The District's Water Recycling Facilities Planning Grant Program application package dated March 17, 2008 and subsequent documents were approved by California State Water Resources Control Board. Staff recommends that the Board set up a time and date for a workshop.

Consultant District Engineer Whitley estimates that the engineering services will cost \$150,000. Staff applied for the maximum grant of \$75,000. The remaining \$75,000 is identified in the approved FY 2007-08 District budget on page 5 as item 8050-203-01 Treatment Plant Facilities Plan (Grant Supplement). Because the Treatment Plant Facilities Plan is now considered to be a separate item by DTAC, staff requests that the Board change the description of the existing budget item 8050-203-01 from “Treatment Plant Facilities Plan (Grant Supplement)” to “Recycled Water Program Planning (Grant Supplement)” with no change in the dollar amount (\$75,000). At this time, the Board needs to authorize the \$75,000 expenditure of District funds to go along with the \$75,000 grant.

Consultant District Engineer Whitley will present to the Board at a workshop the major parameters of the Plan of Study, determinations, and conditions of approval.

Staff recommends that the Board set up a time and date for a District’s Water Recycling Facilities Planning Grant Program workshop in the Board Room of the District Administration building, 11301 East Conejo Avenue, Kingsburg, California.

Consultant District Engineer Whitley said this is a new type of a project for this community and a workshop should be held.

There was a consensus of Board that the BBQ would be at 11:30 a.m. the Water Recycle workshop at 1:00 p.m. and the Board meeting 3:00 p.m.

There being no further comments from the public, a motion to set a District’s Water Recycling Facilities Planning Grant Program workshop at 1:00 p.m. October 9, 2008 in the Board Room of the District Administration building, 11301 East Conejo Avenue, Kingsburg, California, was made by Chairwoman Case, seconded by Director Lujan, and approved by the following vote:

AYE:	Directors Lujan, Bergstrom, Cárdenas, Waterston and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

NEW BUSINESS

Gleanings for the Hungry, Inc. – Termination of Agreement for Discharge of Hauled Wastewater

In April, 2004, the Board authorized Gleanings for the Hungry, Inc. to haul wastewater from outside the District (Sultana) to the SKF treatment plant under a one year agreement and temporary permit. The agreement has been extended for the past 5 years. On August 21, 2008, Gleanings for the Hungry sent a letter to the District requesting Termination of Agreement for Discharge of Hauled Wastewater.

Gleanings for the Hungry, Inc. describes itself as a “non-profit Christian organization who receives donated stone fruit, peaches and nectarines, from local sources. We use volunteer labor during the summer months to produce over 400,000 pounds of dehydrated fruit, which is donated to international relief organizations.”

A local dairy farmer and friend to their ministry is taking their wastewater as part of the total feed hay and grain mix they feed to their heifers. The wastewater never touches soil so no regulation and permit is required “the answer was so simple”. They wish they would have thought of that 6 years ago.

Gleanings for the Hungry, Inc thanks the Board of Directors for partnering with them for the past 5 years (Attached is their letter dated August 21, 2008). This allowed them to package ½ million pounds of fresh dried fruit each summer to go around the world to feed the poor.

Staff recommends that the Board direct staff to cancel the Agreement for Discharge of Hauled Wastewater dated April 9, 2004 by and between Gleanings for the Hungry, Inc. and the District, effective immediately.

There being no further comments from the public, a motion to cancel the Agreement for Discharge of Hauled Wastewater dated April 9, 2004 by and between Gleanings for the Hungry, Inc. and the District, effective immediately, was made by Director Lujan, seconded by Director Cárdenas, and approved by the following vote:

AYE:	Directors Lujan, Cárdenas, Bergstrom, Waterston and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

George Alves Property – Sewer Charges for Proposed Warehouse Buildings.

At the August 14, 2008 Board meeting under public comments Mr. George Alves with G & L Enterprises came to the Board to request a discount for his sewer charges for a proposed warehouse buildings. He said he had papers from the County that he had paid the 7.2 acres annexations fee and he wants it discounted from the 26.4 acres. He requested to be placed on September agenda to discuss he request.

The District Staff reviewed the proposed warehouse buildings project and required that the applicant complete the items listed as per the attached letter dated September 05, 2006, and March 13, 2008.

The “Agreement for Sewer Service Outside City Limits” shall be executed and recorded prior to the approval of the improvement plans and issuance of the sewer connection permit.

The grading and utility improvement plans for the private sewer collection system shall not be maintained by the District thus considered as a service lateral connection. All sewer improvements shall be constructed as per the District's standards. The 4.25 ESFR were based on occupant load factor (building usage) and drainage fixture units (DFU's), Resolution 2004-09.

Annexations fees for APN 393-240-12	\$290.00 @ 26.40 Acres = \$	7,656.00
Mobile Trailer office		\$ 1,395.24
Service charges due		\$ 584.70
Sewer capacity charges for the proposed warehouse building	4.25 ESFR @ \$3,171.00 =	<u>\$ 13,465.44</u>
Total Due		\$ 23,101.38

Mr. Alves did come in on August 18, 2008, and paid the \$23,101.38, which included the Annexation fees \$7,656.00, mobile trailer office \$1,395.24, service charge due \$584.70 and the sewer capacity charges for a proposed warehouse building 13,465.44. So the District issued a sewer connection permit number (C-357) for the proposed buildings "A" & "B" classified as warehouses. However, he would not sign the Agreement for Sewer Services Outside City Limits for City of Kingsburg.

Staff recommends that Board direct staff that, prior to modifications to any existing and proposed buildings, plumbing or occupant usage at APN 393-240-12 will require a re-evaluation of the sewer connection permit and the "Agreement for Sewer Service Outside City Limits" shall be executed and recorded.

Mr. Alves stated he was fine with the 4.25 ESFR but did not agree with the Annexations fees. Supervising Engineer Cazares said that the annexation fees are part of LAFCO annexation fees and are charged as part of the permit process.

Director Lujan asked to waive the annexation fees of \$7,656.00.

General Counsel Montoy stated that the Board cannot waive a fee without basis. She suggested that we gather additional information to verify the waiver.

Chairwoman Case suggested that Mr. Alves meet with General Counsel Montoy and staff to get additional information to see if they can verify the waiver.

There being no further comments from the public, a motion to continue to work with Mr. Alves on gathering the additional information to verify the waiver, was made by Director Lujan, seconded by Vice-Chairman Bergstrom, and approved by the following vote:

AYE:	Directors Lujan, Bergstrom, Cárdenas, Waterston and Case
NO:	None
ABSENT:	None
ABSTAIN:	None

COMMUNICATIONS

Interim General Manager Muñoz reported that David Michel will be back to work on November 3, 2008.

Director Waterston asked if we had an employee’s recognition program. Interim General Manager Muñoz replied, “Yes we a have an employee’s recognition program.”

Director Cárdenas reported that the Fowler Fall Festival parade will be on October 11, 2008.

Chairwoman Case said there will be a Sanger Rotary deep pit BBQ tonight.

Directors Waterston and Vice-Chairman Bergstrom said they want a committee for the employee’s recognition program.

ALLOWANCE OF CLAIMS

There being no comments from the public, a motion to accept the warrant list report showing checks issued in the amount of \$407,116.96, was made by Director Lujan, seconded by Director Cárdenas, and approved by the following vote:

- AYE: Directors, Lujan, Cárdenas, Waterston, Bergstrom and Case
- NO: None
- ABSENT: None
- ABSTAIN: None

PUBLIC COMMENTS (second call)

None.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Case declared the meeting adjourned on a motion duly made, seconded by, and approved by unanimous voice vote at 5:35 p.m.

Respectfully submitted,

Approved,

Ben Muñoz, Jr., Interim General Manager/
Secretary of the Board

Judith G. Case
Chairwoman of the Board