

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF THE BOARD MEETING

March 13, 2008

The Regular Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:06 p.m. by the Vice-Chairman, Leland Bergstrom.

DIRECTORS' ROLL CALL

Leland Bergstrom, Vice-Chairman (present)
David Cárdenas (present)
Don Tow (present)
Bob Waterston (arrived 4:55 p.m.)
Judith Case, Chairwoman (absent)

STAFF AND CONSULTANTS PRESENT

David Michel, General Manager/ Board Secretary
Ben Muñoz, Jr., Assistant General Manager
Hilda Cantú Montoy, General Counsel
Veronica Cazares, Supervising Engineer
David Bacon, Information Systems Analyst
Michael Fong, Chief Accountant
Jaime Ruiz, Engineering Tech II

OTHERS PRESENT

Ed Blanton, Kingsburg Resident
Larry DeLong, Kingsburg Resident
Cynthia Gonzales, Unlimited Energy

With the consensus of the Board Members present, Vice-Chairman Bergstrom took agenda item E-1, Legal Services Contract, at this time.

Legal Services Contract

Staff had distributed the legal services contract (Representation Agreement) between the District the firm selected by the Board, Dowling, Aaron & Keeler. The Agreement names Hilda Cantú Montoy as the District's General Counsel and all other terms and conditions are as previously proposed to the Board. Kingsburg resident Ed Blanton commented to the effect that Ms. Montoy should attend the meetings of the California Association of Sanitation Agencies (CASA), at District expense, as part of her duties. Ms. Montoy commented to the that she has been a member of CASA in the past and will be attending CASA meetings on behalf of the District.

There being no further comments from the public, a motion to approve the Representation Agreement between the District and the legal firm of Dowling, Aaron & Keeler effective March 13, 2008, naming Hilda Cantú Montoy as District General Counsel and authorizing the Chairwoman to sign the Agreement, was made by Director Cárdenas, seconded by Director Tow, and approved by the following vote:

AYE: Directors Cárdenas, Tow and Bergstrom
NO: None
ABSENT: Directors Case and Waterston
ABSTAIN: None

CONSIDERATION OF MINUTES

There being no comments from the public, a motion to approve the minutes of the Board Meetings of January 10, 2008 and February 7, 2008, was made by Director Tow, seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Tow, Cárdenas and Bergstrom
NO: None
ABSENT: Directors Case and Waterston
ABSTAIN: None

CONSENT CALENDAR – REMOVED ITEMS

Director Tow requested that the following two items be removed from the consent calendar for separate consideration.

PG&E Billing History Report

Assistant General Manager Muñoz reported that there are 22 pump stations, 1 plant front gate (plant entrance electric gate), 1 injection station, 1 potable water station, and 1 treatment plant that are metered by PG&E which are billed monthly.

The average monthly cost for 22 pump stations is approximately \$4,746.45 with a total cost of approximately \$56,957.36 per year. The average monthly cost for the plant front gate is approximately \$31.32 with a total cost of approximately \$375.84 per year. The average monthly cost for the injection station is approximately \$2,706.96 with a total cost of approximately \$32,483.53 per year. The average monthly cost for the potable water station is approximately \$300.74 with a total cost of approximately \$3,608.88 per year. The average monthly cost for the treatment plant is approximately \$89,314.43 with a total cost of approximately \$1,071,773.10 per year.

He distributed three years PG&E billing history reports for the Wastewater Treatment Plant, McCall & Maple pump station - Selma, Kern Street pump station – Kingsburg and Peach Street pump station – Fowler. Similar reports can be generated for any of the PG&E accounts by staff on the PG&E web site.

Director Tow asked whether there was any further breakdown of how the electricity was used in the treatment plant and whether any cost savings opportunities have been identified. Assistant General Manager Muñoz said that the PG&E energy audit, which previously had been presented to the Board, contained that information. He said that many of PG&E's efficiency suggestions are included in the Capital Improvement Plan being developed by the District Technical Advisory Committee (DTAC). Upgrades to more efficient equipment will be necessary. Director Tow asked to see a breakdown of plant usage at a future Board Meeting. This was an information-only item.

District Technical Advisory Committee (DTAC) Report

General Manager Michel reported that The regular meeting of February 20, 2008 of the Selma-Kingsburg-Fowler County Sanitation District Technical Advisory Committee was cancelled by General Manager Michel due to lack of a quorum at 10:00 a.m. Darren Hays informed Mr. Michel at 9:06 a.m. on February 20th that he would be unable to attend because of pool problems and a preconstruction meeting. Bruce Webber informed staff at 9:20 a.m. on February 20th that he would be unable to attend because of a conflicting appointment regarding a map program. Prior to the scheduled meeting, General Manager Michel had distributed to DTAC a memo which stated the following:

“In September, 2007, the Board approved an engineering services fee increase with Whitley, Burchett & Associates. The Board directed, as part of the approval motion, that proposals for engineering services were to be sent out within six months. Throughout the strategic plan development process, which included several meetings with staff and one facilitated meeting with staff and Consultant District Engineer Whitley, the General Manager's approach has been to have Engineer Whitley perform the Capacity Maximization Plan (expansion from 6.3 mgd to ≈8.0 mgd) and to solicit proposals for the Treatment Plant Facilities Plan (expansion from ≈8.0 mgd to 17.0 mgd).

At the January, 2008 DTAC meeting, the Committee took a different approach, as reflected in the revised Strategic Plan (version 2-12-08), Flow Chart and RFP's. The Committee felt that Engineer Whitley's extensive personal knowledge of the facilities and the wastewater characteristics were so valuable that he should be designated to prepare both Plans. The Committee also recognized that by having a Fresno area sanitary engineering firm act as peer reviewer for the development of the Plans, the District could transition into having the peer review firm do the actual design of the expansion from ≈8.0 mgd to 17.0 mgd.

Staff's previous recommendations to the Committee conformed to the Board's directive and were contained in the previous strategic plan descriptions and flow charts. Since the current revised plan is the Committee's advice to the Board, staff respectfully declines to make a recommendation.”

Director Tow commented that he believed that the District should solicit proposals for engineering services rather than designate one firm to do the work. He asked General Counsel Montoy if it was legal to designate the firm without soliciting proposals. She said that the law allowed it if the Board felt it was in the best interest of the District. This was an information-only item.

Kingsburg Resident Ed Blanton requested that the following two items be removed from the consent calendar for separate consideration.

Water Recycling Facilities Planning Grant Application Including Resolution No. 2008-02
A Resolution Authorizing and Directing Staff to Apply for a
California State Water Resources Control Board Water Recycling Facilities Planning Grant

In a written memo, General Manager Michel reported that the timing is now right to apply for a planning grant for water recycling. The attached application, resolution and plan of action need to be approved by the Board. Staff then will apply for the grant.

Now that the 6.3 MGD Improvement Plan is progressing and the strategic plan for expanding the facilities beyond 6.3 MGD is taking shape, the timing is right to apply for a California State Water Resources Control Board Water Recycling Facilities Planning Grant.

Consultant District Engineer Whitley estimates that the engineering services will cost \$150,000. Staff will apply for the maximum grant of \$75,000. The remaining \$75,000 is identified in the approved FY 2007-08 District budget on page 5 as item 8050-203-01 Treatment Plant Facilities Plan (Grant Supplement). Because the Treatment Plant Facilities Plan is now considered to be a separate item by DTAC, staff requests that the Board change the description of the existing budget item 8050-203-01 from "Treatment Plant Facilities Plan (Grant Supplement)" to "Recycled Water Program Planning (Grant Supplement)" with no change in the dollar amount (\$75,000). At this time, the Board needs to authorize the \$75,000 expenditure of District funds to go along with the \$75,000 grant.

Staff recommended that the Board adopt Resolution No. 2008-02 to apply for a \$75,000 Water Recycling Planning grant, change the description of the existing budget item 8050-203-01 to "Recycled Water Program Planning (Grant Supplement)," and approve budget item 8050-203-01 for a District expenditure not to exceed \$75,000.

There was considerable general discussion among Board Members with regard to the timing, extent and expense of planning for the future. Kingsburg resident Ed Blanton commented to the effect that staff should perform the planning study and not Consultant District Engineer Whitley. Kingsburg Resident Larry DeLong commented to the effect that the District should pursue methane gas generation and conversion to electrical energy.

There being no further comments from the public, a motion to adopt Resolution No. 2008-02 to apply for a \$75,000 Water Recycling Planning grant, change the description of the existing budget item 8050-203-01 to "Recycled Water Program Planning (Grant Supplement)," and approve budget item 8050-203-01 for a District expenditure not to exceed \$75,000, was made by Director Cárdenas, seconded by Director Waterston, and approved by the following vote:

AYE:	Directors Cárdenas, Waterston, Tow and Bergstrom
NO:	None
ABSENT:	Director Case

ABSTAIN: None

Notices to Cities and Schools Regarding Prohibition of Stormwater Discharge into Sanitary Sewer

In a written memo, General Manager Michel distributed a letter that staff sent to public works departments and schools reminding them that it is prohibited to discharge stormwater into the sanitary sewer system. It is sometimes a practice of municipal public works employees in California to relieve rain-flooded streets by popping sanitary sewer manhole covers and discharging the stormwater to the sanitary sewer. Such activity is prohibited and can cause overflows of the sanitary sewers downstream and overflows at the wastewater treatment plant.

Likewise, it is sometimes a practice of school maintenance employees in California to relieve rain-flooded athletic fields by pumping the stormwater to the sanitary sewer, which also is prohibited. As required by the State permit under which the District operates the Cities' sanitary sewer systems, staff will continue to educate, identify, and eliminate stormwater discharges into the sanitary sewer system. The attached letter is part of that effort. Staff will continue to educate, identify, and eliminate stormwater discharges into the sanitary sewer system.

Kingsburg resident Ed Blanton commented to the effect that the District should enforce the prohibition of stormwater into the sanitary sewer system, which was part of the original service agreements between the District and the three Cities. Vice-Chairman Bergstrom asked staff to present a plan of action within the next few months for stormwater control. This was an information-only item.

CONSENT CALENDAR

There being no comments from the public, a motion to approve the seven remaining consent calendar items and the staff recommendations as described below, was made by Director Cárdenas, seconded by Director Tow, and approved by the following vote:

AYE:	Directors Cárdenas, Tow, Waterston and Bergstrom
NO:	None
ABSENT:	Director Case
ABSTAIN:	None

Continuation of California Consulting Contract

In a written memo, General Manager Michel reported that the Board directed staff to review other consultant's contracts to determine if they were for a set period or could be terminated on 30 days

notice. Attorneys' contracts have been month-to-month. Researching back to 1992, Engineer's contracts have been project-by-project with occasional fee schedule increases. The consensus of the Board at the February 7, 2008 meeting was to continue to engage California Consulting. The only question raised by Director Lujan was whether the contract should be for 12 months or on a month-to-month basis. The existing contract is month-to-month. California Consulting principal Steve Samuelian has stated that he is fine with the existing month-to-month arrangement. Other District consultants typically have month-to-month

Staff recommended that if the Board wishes to continue to engage California Consulting, the contract should continue as a month-to-month agreement.

Auditor's Estimate of Potential Costs of Post-Employment Benefits
for Seven Retired Employees – GASB 45

In a written memo, General Manager Michel reported that, at the request of the Board, the District's auditor prepared an estimate of potential costs of medical benefits for seven employees, which he distributed. The middle value of the various scenarios, in 2008 dollars, is a cost of \$878,779.

GASB 45 - Agreement for Actuarial Valuation Services

In a written memo, Assistant General Manager Muñoz reported that staff has solicited proposals from twenty actuarial consulting firms to perform the actuarial valuation work using the Actuarial Assumptions and Methods prescribed by CalPERS. Five firms responded. Staff recommends accepting the proposal from Total Compensation System, Inc., Westlake Village, California.

CalPERS offer the California Employers' Retiree Benefit Trust (CERBT) Fund an investment vehicle that can be used by all California public employers to prefund future retiree health and Other Post Employment Benefit (OPEB) costs. To participate in the California Employers' Retiree Benefit Trust Fund (CERBT), the District needs to hire an actuarial consulting firm to perform the valuation work using the Actuarial Assumptions and Methods. The Actuarial report will include a discussion of amortization method, normal cost calculation election, asset smoothing decision, etc. In addition, there will discussion of investment expectations for "plan asset" to enable a prudent choice of interest discount assumption.

All proposals were rated by staff capabilities (30%), proposed time frames (20%), actuarial experience (10%), and cost (40%). The results of the request for proposal are as follows:

NAME OF FIRM	STAFF RATING	COST \$
Total Compensation System, Inc., Westlake Village, CA	100 %	\$4,400
The Epler Company, San Diego, CA	78%	\$6,000
Bickmore Risk Services, Sacramento, CA	75%	\$6,500
Bartel Associates, San Mateo, CA	58%	\$8,500

Aon Corporation, Los Angeles, CA	55%	\$12,000
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All of the above actuarial consulting firms are capable of performing the actuarial valuation for Selma-Kingsburg-Fowler County Sanitation District (District). Staff used the CalPERS' website list of the actuarial consulting firms that indicated they are capable of providing Other Post Employment Benefit (OPEB) valuations, per the California Employers' Retiree Benefit Trust (CERBT) participation agreement, for California public agencies.

However, Total Compensation System, Inc. rated at 100% on all requests for proposal requirements. They have experience performing actuarial valuation for City of Modesto, Folsom, Simi Valley and other municipalities, school districts and special districts. Total Compensation System, Inc. has performed retiree health actuarial valuation services for more than 350 public employers during the past nineteen years.

Staff recommended that the Board accept the proposal from Total Compensation System, Inc. and authorize staff's execution of an agreement for actuarial valuation work using the Actuarial Assumptions and Methods prescribed by CalPERS for fees not to exceed \$4,400.

Consultant District Engineer Activity Report

Consultant District Engineer Whitley provided a letter stating that the following presents a summary of the activities that he has been engaged with on behalf of the District.

6.3 Improvement Project

Bottleneck No. 1-Secondary Clarifier Capacity- Completed and submitted final report to be reviewed by DTAC.

Bottleneck No. 2A-Pond No. 6- Construction of Pond No. 6 remains as the critical path action item. The Fresno County amended Conditional Use Permit for Pond No. 6 & No. 7 and CEQA Initial Study are in public review.

Bottleneck No. 3-Solids Thickening (DAFT)-Continued investigation of potential issues effecting capacity of the existing DAFT unit. Prepared and submitted an operational stress test work plan proposal.

Bottleneck No. 4-Hydraulic Modifications-Continuing to prepare engineering drawings for a new effluent pump station and the renovated effluent pipeline that will provide for conveyance to all of the percolation ponds.

Recycled Water Grant Application

At the Board of Directors meeting held on February 14th, the Board directed preparation of an application to the State Water Resources Control Board (SWRCB) for a "planning grant" for recycled water uses in the District. The application and required study plan was prepared and submitted to the General Manager.

Centrifuge No. 2 Installation

Continued to provide advice on new centrifuge performance and manufacturer's assistance on an as-requested basis.

10 year Capital Improvement Plan (CIP)-Refurbishment and Replacement

Continued to review a 10-year CIP with the District's Technical Advisory Committee (DTAC).

Annual Statements of Economic Interest

General Manager Michel reminded the Board Members and designated employees and consultants that the deadline for submitting their annual statement of economic interest is April 1, 2008.

Solar Electricity Power Purchase Agreement – Authorization to Solicit Statements of Qualification

In a written memo, General Manager Michel and Assistant General Manager Muñoz reported that staff requests authorization to solicit Pre-Qualifications Statements from entities which have expressed interest in the finance, design, construct and operate a solar facility on District property and then guarantee a specified price for electricity for each year of a twenty-year power purchase agreement. Staff would evaluate the submittals and then request proposals from 3-7 of the submitters.

At the November, 2007 Board Meeting, the Board heard energy savings reports and alternative energy reports from four energy companies. The consensus of the Board was that the best idea was for a project in which a third party would finance, design, construct and operate a solar facility on District property and then guarantee a specified price for electricity for each year of a twenty-year power purchase agreement.

With this approach, the District does not need to predict a return on investment, nor forecast photovoltaic cell efficiency, nor evaluate construction costs nor predict operations and maintenance costs in comparing proposals. The District needs only to compare the third party's guaranteed price for delivery of electricity to PG&E's delivered price, which currently is at 10.5¢ per kWh.

Assistant General Manager Muñoz and Information Systems Analyst Bacon solicited letters of interest from 89 firms who are in the solar power generation business. There were 13 positive responses. At the January, 2008 Board meeting staff was directed to solicit proposals from the 13 respondents plus at least one other interested party. Staff researched a similar public agency RFP and its extensive technical and legal complexity cause staff and Consultant District Engineer Whitley now to propose to have pre-qualification statements submitted first and then to solicit proposals from a limited number of entities that have demonstrated their qualifications (see attached Request for Pre-Qualification Statement).

Staff recommended that the Board direct staff to send out the Request for Pre-Qualification Statement to approximately 15 entities that have expressed interest in the District solar project.

Proposed Revision to Employee Residence Proximity Policy

In a written memo, General Manager Michel reported that staff requests authorization to revise the residence proximity policy to allow a broader area where standby employees and prospective employees can live and still respond to after-hours calls in a reasonable time that provides good service to the public.

The existing policy is a hybrid of a 30 year old policy and an 11 year old policy. The policy unnecessarily restricts the District from recruiting and retaining sewer maintenance personnel and operator personnel who are on call after hours and on weekends. The existing policy is as follows:

“Employees hired before January 1, 1996 who are required to work stand-by on a regular basis shall reside within five (5) miles of the District boundary. Employees hired after January 1, 1996 who are required to work stand-by on a regular basis shall reside within two (2) miles of the District boundary. Supervisory and management personnel, whenever hired, who are assigned field-equipped District vehicles to drive portal-to-portal and on District business shall reside within two (2) miles of the District boundary.”

Staff proposes to square off and expand the defined area to allow for more flexibility in hiring and promoting qualified people to fill standby positions. Under the proposed policy, any standby employee can respond within a maximum of 45 minutes (the average response would be about 35 minutes, with some responses in 15 minutes) from the time they leave their residence to their destination. The proposed policy, which staff would submit to the union for review, reads as follows:

“Employees who are required to work stand-by on a regular basis shall reside within an area defined as a rectangle paralleling Highway 99, 10 miles on each side of Highway 99, and 10 miles northwest of the City limits of Fowler and 10 miles southeast of the City limits of Kingsburg. Supervisory and management personnel who are assigned field-equipped District vehicles to drive portal-to-portal and on District business shall reside within the same defined area.”

Staff recommended that the Board direct staff to implement the revised residence proximity policy after submission to the union.

PUBLIC COMMENTS (first call)

Cynthia Gonzales, representing Unlimited Energy, asked that her company be placed on the list to receive a request for proposal for energy projects.

UNFINISHED BUSINESS

Land Clearing Project – Issuance of Notice to Proceed

In a written memo, General Manager Michel reported that, on the advice of County Counsel and with approval of the Board, the District sent the standard Notice of Award to the apparent low bidder for the Land Clearing Project, making no representations as to whether it was a prevailing wage job. The Awardee signed and returned the contract for District signature, but added the following words: “Work will be performed at a non-prevailing wage rate as stated on my proposal. If at any point it is determined to be prevailing then ALW will need to be compensated.”

Deputies County Counsel Kevin Briggs and Mike Rowe, along with attorney Hilda Cantú Montoy and General Manager Michel, discussed the altered contract submitted by the Awardee. The consensus legal advice was to postpone the issuance of the Notice to Proceed and to solicit a determination from the State Department of Industrial Relations as to whether this job was subject to prevailing wage regulations. Staff distributed letters which were sent to the Awardee and to the State Department of Industrial Relations (DIR).

General Counsel Montoy presented the following four options:

1. Re-bid requesting two alternatives (prevailing wages and non-prevailing wages) and wait for a decision by DIR.
2. Wait for decision by DIR and use existing bids.
3. Execute the contract with District language that District pays if DIR determines the work to be subject to prevailing wages.
4. Rebid, stating that it is a prevailing wage job.

After some discussion, and there being no comments from the public, a motion to send a certified letter with a short deadline to the Awardee asking for his prevailing wage contract price, and if it is higher than the second lowest bid or if he does not respond, then re-bid as a prevailing wage job, was made by Director Waterston, seconded by Director Cárdenas, and approved by the following vote:

AYE:	Directors Waterston, Cárdenas, Tow and Bergstrom
NO:	None
ABSENT:	Director Case
ABSTAIN:	None

6.3 MGD Improvement Plan Update

In May, 2007, the Board approved the plan to increase the capacity of the treatment plant to 6.3 million gallons per day (MGD). The time estimate was 18 months to implement the plan. The County

of Fresno determined that a land use application and revised conditional use permit was required, which added 3 months to the schedule as approved by the Board in September, 2007. The current target completion date is February, 2009. There are five projects in the plan, an update of which is shown below. This is informational only, no action is needed.

Director Tow stated that he believed the flows would not reach 6.3 MGD for 25 years. General Manager Michel projected onto the wall the Capacity Usage Chart which showed that the District already has issued will-serve letters that account for usage up to 6.3 MGD, at the formal requests of the Cities.

Project No.	Project Description	Conceptual Cost Estimate	Source of Funding	Notes
1	Secondary Clarifiers (Relieve Solids Settling Restriction)	\$250,000 including engineering	Capital Expansion (Div-03)	Secondary Clarifier Performance Evaluation has been completed by Consultant District Engineer Whitley. With certain structural modifications, flow monitoring improvements, changes in operational criteria and concurrent operation of aeration basins, the clarifiers will be able to handle solids loading at a hydraulic rate of 6.4 MGD on an annual average basis. Staff, with minimal outside engineering support, will perform the modifications using small contract help as needed for a construction/equipment cost estimated at \$220,000. The next step is for the Board to specifically authorize the budget expenditure level, which will be requested at the April 10, 2008 Board Meeting.
2a	New Disposal Pond No. 6 (Additional Disposal Pond Capacity Phase 2) Plus CEQA Review for All Projects	\$2,162,000	Capital Expansion (Div-03)	The purpose is to expand capacity to 6.0 mgd, annual average basis. Preliminary drawings have been prepared by staff and submitted to County of Fresno along with applications for land use and for a conditional use permit. State Fish & Game required a biological survey. A permeability test has been completed to provide additional information to the hydrogeologic report. The next step is to obtain County permits and request Board authorization to solicit bids.
2b	Deepen Disposal Pond No's 4 & 5 (Additional Disposal Pond Capacity Phase 1)	\$725,000	Capital Expansion (Div-03)	This will occur sometime after Project 2a. The purpose is to expand capacity to 6.3 mgd, average annual flow basis. Excludes cost estimate for an additional

				Disposal Pond No. 7, which ultimately will be needed for annual pond maintenance.
3	Solids Thickening (Relieve Solids Thickening Restriction)	\$225,000	Capital Expansion (Div-03)	A proposal is on the agenda for the Board Meeting of March 13, 2008. Consultant District Engineer Whitley is to perform this engineering evaluation and possible refurbishment of gravity thickener or conversion to DAFT.
4	Effluent Disposal Pipe Design & Construction (Hydraulic Modifications Phase 1)	\$2,976,400	50% Capital Expansion & 50% Capital Refurbish & Replace (Div-03)	This project relies on the completion of Project 2a. Consultant District Engineer Whitley has met with staff and is continuing design. The purpose is to expand capacity to about 7.4 mgd, average annual flow basis.
5	42" Influent Line Refurbishment	\$625,000	Capital Refurbish & Replace (Div-04)	District staff has begun design for an insituform-type lining of the pipe from the headworks to Aeration Basin No. 3. The purpose is to provide a crucial auxiliary artery plus additional influent capacity when used with parallel influent line. Staff will ask the Board on April 10, 2008 to solicit bids.
TOTAL CONCEPTUAL COST		\$6,963,400		

NOTES:

- 1) All costs are conceptual cost estimates and will be updated as the design and bidding processes proceed.
- 2) Design, construction & implementation is scheduled to be completed by February, 2009.

Proposal for Solids Thickening Restriction Evaluation – 6.3 MGD Plan Bottleneck No. 3

In a written memo, General Manager Michel reported that Consultant District Engineer Whitley has prepared a proposal for Solids Thickening Relief Evaluation (attached) estimated at \$32,500. The solids thickening restriction was identified as Bottleneck No. 3 and fixing it is part of the 6.3 MGD Improvement Plan. Engineer Whitley’s work will be to assess the existing equipment’s capabilities under various operating conditions, evaluate the condition of similar unused equipment, and give cost estimates for modifications that are necessary to bring this bottleneck up to at least 6.3 MGD.

In our biological treatment plant, activated sludge solids are micro-organisms which remove pollutants, given oxygen, nutrients and mixing. They grow and multiply as they eat the organic material in the wastewater, which is food to them and pollution to clean water. The excess solids are regularly removed from the treatment process. They then are thickened prior to placing them in a digester to break down and stabilize the solids. The reason for thickening is so that there is less volume taken up in the digesters.

Consultant District Engineer Whitley's report of 2006 identified a restriction at the solids thickening process (Bottleneck No. 3). It was one of five bottlenecks that restricted the treatment & disposal facilities to a capacity of 4.8 MGD. In 2007, the Board approved the 6.3 MGD Improvement Plan which included relieving the solids thickening restriction.

Just as the Board approved the \$36,000 engineering work to evaluate the clarifiers (Bottleneck No. 1) and make recommendations and give cost estimates, the Board now needs to approve this engineering work at \$32,500 to evaluate the solids thickening processes and make recommendations and give cost estimates. The detailed engineering design for major modifications will require additional funding.

Staff recommended that the Board accept Consultant District Engineer Whitley's proposal for Solids Thickening Relief Evaluation for an amount not to exceed \$32,500, authorize staff to issue a Notice to proceed and amend the FY 2007-08 budget to increase item 8052-203-02 (Relieve Solids Thickening Restriction – Design) from \$25,000 to \$32,500.

Director Tow commented to the effect that the District should solicit proposals to see if some other engineering firm could do it for less money. He emphasized that he is not aiming this at any person or firm, he just wants the District to get the most for its money. Other Board Members commented to the effect that Mr. Whitley's experience with this plant is valuable in fixing these existing bottlenecks.

There being no comments from the public, a motion to accept Consultant District Engineer Whitley's proposal for Solids Thickening Relief Evaluation for an amount not to exceed \$32,500, authorize staff to issue a Notice to proceed and amend the FY 2007-08 budget to increase item 8052-203-02 (Relieve Solids Thickening Restriction – Design) from \$25,000 to \$32,500, was made by Director Waterston, seconded by Director Cárdenas, and approved by the following vote:

AYE:	Directors Waterston, Cárdenas and Bergstrom
NO:	Director Tow
ABSENT:	Director Case
ABSTAIN:	None

Staff Design of Disposal Pond No. 6 – Budget Amendment for 6.3 MGD Plan Bottleneck No. 2

In a written memo, General Manager Michel reported that staff requests an additional \$5,000 to be added to the staff design budget of \$50,000 for Disposal Pond No. 6 (Bottleneck No. 2), anticipated to be a \$2.1 million project. Surveying, geotechnical, hydrogeological and County planning fees were all more than anticipated. The staff design is nearing completion. Printing costs for drawings and specifications remain as some of the expenses yet to be incurred.

Staff recommended that the Board amend the FY 2007-08 budget to increase the expenditure level for item number 8046-203-01 (Additional Disposal Pond Capacity Design – New Disposal Pond No. 6) from \$50,000 to \$55,000.

There being no comments from the public, a motion to amend the FY 2007-08 budget to increase the expenditure level for item number 8046-203-01 (Additional Disposal Pond Capacity Design – New Disposal Pond No. 6) from \$50,000 to \$55,000, was made by Director Waterston, seconded by Director Cárdenas, and approved by the following vote:

AYE:	Directors Waterston, Cárdenas, Tow and Bergstrom
NO:	None
ABSENT:	Director Case
ABSTAIN:	None

NEW BUSINESS

Temporary Private Pump Station Agreement

In a written memo, General Manager Michel reported that Gerald Fahrney of Fahrney Land Management, LLC wants to build two car dealerships in Selma west of Wal Mart. The 2006 Sewer System Master Plan calls for the installation of sewers ranging in size from 12” to 30”, plus downstream sewer upgrades and other offsite improvements, before the parcels in question can be developed. The wastewater to be generated is of relatively small volume and low strength. The existing sewers can accommodate the proposed wastewater on a temporary basis.

If the developer’s request was for a publicly owned, operated and maintained temporary pump station in the public right-of-way, staff would not recommend it. However, the developer is proposing a privately owned, operated and maintained pump station, located on private property not in the public right-of-way, to serve only the two car dealerships (see attached letters dated 2-21-08 and 3-4-08). The developer will be required to connect to a gravity sewer when it becomes available. Staff recommended that the Board approve the distributed Agreement for Private Temporary Sewage Pump Station between Fahrney Land Management, LLC and the District and authorize the General Manager to sign the agreement.

There being no comments from the public, a motion to approve the Agreement for Private Temporary Sewage Pump Station between Fahrney Land Management, LLC and the District and authorize the General Manager to sign the agreement, was made by Director Waterston, seconded by Director Cárdenas, and approved by the following vote:

AYE:	Directors Waterston, Cárdenas, Tow and Bergstrom
NO:	None
ABSENT:	Director Case
ABSTAIN:	None

At this point in the meeting, Vice-Chairman Bergstrom left the meeting and Director Tow was named Chairman Pro-Tem by the consensus of the Board.

Annual Engineering Department Report

District Supervising Engineer Veronica Cazares, PE, gave a power point presentation regarding the activities of the Engineering Department for the year 2007.

COMMUNICATIONS

General Manager Michel reminded the Board and General Counsel Montoy of the Chairwoman's barbecue on March 26th at 11:00 a.m.

ALLOWANCE OF CLAIMS

Director Tow asked about the emergency expenditures for wiring and embankment repair. There being no comments from the public, a motion to accept the warrant list report showing checks issued in the amount of \$369,047.22, was made by Director Cárdenas, seconded by Director Waterston, and approved by the following vote:

AYE:	Directors Cárdenas, Waterston and Tow
NO:	None
ABSENT:	Directors Case and Bergstrom
ABSTAIN:	None

PUBLIC COMMENTS (second call)

None.

ADJOURNMENT

There being no further business to come before the Board, Chairman Pro-Tem Tow declared the meeting adjourned on a motion duly made, seconded and approved by unanimous voice vote at 6:25 p.m.

Respectfully submitted,

Approved,

David Michel, General Manager/
Secretary of the Board

Judith G. Case
Chairwoman of the Board