

SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT
TECHNICAL ADVISORY COMMITTEE
REGULAR MEETING OF

July 15, 2009

10:00 a.m.

Board Conference Room
11301 E. Conejo Avenue, Kingsburg, California

A. ROLL CALL MEMBERS

Darren Hays, City of Kingsburg
Arshavir "Archie" Moosakhanian, Selma
Alan Weaver, (Chair) County of Fresno
David Weisser (Vice-Chair) City of Fowler

STAFF and CONSULTANTS

David Michel, General Manager
Ben Muñoz, Assistant General Manager
Scott Aguiar, Plant Operations Supv.

B. APPROVAL OF MINUTES

B-1

The Committee will consider approval of the minutes of the meeting of April 15, 2009. (Action, Motion)

p. 3

C. PUBLIC COMMENTS

C-1

At this time, any member of the public may address the Committee regarding any item not on the agenda, over which the Committee has jurisdiction. No action or discussion will be undertaken on any item not on the agenda, except to briefly respond to statements or questions by the public.

D. UNFINISHED BUSINESS

D-1

Board Meeting Report (Informational)

Summary: The Committee will receive a verbal report regarding the May, June and July Board Meetings.

E. NEW BUSINESS

E-1
p. 6

**Quest, Inc. CalPOP Facility Audit Report
(Action, Motion)**

Summary: The Committee will receive the energy efficiency report and may consider action.

F. COMMUNICATIONS

F-1

**Communications
(Informational)**

Summary: Committee members may suggest future agenda items or may give reports. Staff may suggest future agenda items or may present informational correspondence or verbal informational reports.

G. ADJOURNMENT

G-1

(Action, Motion to Adjourn)

The next meeting is scheduled for Wednesday, August 19, 2009 at 10:00 a.m.

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT
MINUTES OF THE MEETING OF THE
TECHNICAL ADVISORY COMMITTEE**

April 15, 2009

The meeting of the Selma-Kingsburg-Fowler County Sanitation District Technical Advisory Committee was called to order at 10:00 a.m. by Chairman Alan Weaver.

MEMBERS ROLL CALL

Darren Hays, Kingsburg (present)
Alan Weaver, County of Fresno (present)
Archie Moosakhanian, City of Selma (absent)
David Weisser, City of Fowler (present)

STAFF AND CONSULTANTS PRESENT

David Michel, General Manager
Ben Muñoz, Assistant General Manager
Veronica Cazares, Supervising Engineer
Scott Aguiar, Plant Operations Supervisor
Jimmy Garcia, Maintenance Supervisor

APPROVAL OF MINUTES

The minutes of the meeting of March 18, 2009, were approved on a motion duly made, seconded and approved by unanimous vote of all members present.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

Board Meeting Report

General Manager Michel gave a verbal report on the Board meeting of April 2, 2009.

FY 2009-10 Draft Budget

General Manager Michel reviewed revised budget pages including the pages 2D, 2E and 2F which are the refurbishment & replacement sewer projects in the three Cities. Alan Weaver requested that staff again show the Board the cash flow projections for the capital improvement programs to remind the Board that, although there is no rate increase this year, future rate increases and borrowing appear to be necessary.

There being no comments from the public, a motion to recommend that the Board approve the budget as revised, was made by Darren Hays, seconded by David Weisser and approved by the unanimous vote of those committee members present.

NEW BUSINESS

Sewer System Overflow Waste Discharge Requirements Management Plan

Supervising Engineer Cazares reviewed the draft Sewer System Management Plan which she prepared as a requirement of the general waste discharge order for the collection systems which the District operates and maintains in the three Cities. She reviewed each section, noting some revisions she intends to make based on staff comments prior to the DTAC meeting. David Weisser asked about the District's FOG (fats, oils & grease) control program. Supervising Engineer Cazares described the existing program of inspection and monitoring, particularly of restaurants. Supervising Engineer Cazares described the sewer evaluation program that will start in FY 2009-10 as a \$25,000 outside services contract to video inspect about 4-6 miles of the system. She reminded the committee that the results likely will add projects to the refurbishment & replacement capital improvement programs.

General Manager Michel said that the work performed by Supervising Engineer Cazares would have cost \$150,000 if a consulting engineer had done it.

There being no comments from the public, a motion to recommend that the Board approve the Sewer System Management Plan as revised, was made by David Weisser, seconded by Darren Hays and approved by the unanimous vote of those committee members present.

Land Use Plan

General Manager Michel reviewed the drawing showing District-owned property, short and long range District needs, plus possible future buffer land as updated by a Board subcommittee. He also reviewed the committee report which establishes guidelines for possible non-wastewater uses of District land.

Alan Weaver suggested that the location of the equipment storage area be changed to serve as a buffer in the easternmost biosolids processing area. He suggested that the northwestern most area identified as possible future acquisition be deleted and that an area east of the biosolids processing area be identified for possible future acquisition, since biosolids is a potential source of nuisances. He also advised that the District notify neighboring landowners of the land use plan.

There being no comments from the public, a motion to recommend that the Board approve the land use drawing and report as revised, was made by Darren Hays, seconded by David Weisser and approved by the unanimous vote of those committee members present.

COMMUNICATIONS

None.

ADJOURNMENT

There being no further business to come before the Committee, Chairman Weaver declared the meeting adjourned on a motion duly made, seconded and approved by unanimous voice vote at 11:12 a.m.

Respectfully submitted,

David Michel, General Manager/
Secretary of the Committee

Approved,

Alan Weaver, Chairman
SKF Technical Advisory Committee



MEMORANDUM

April 15, 2009

To: S-K-F CSD Technical Advisory Committee
From: David Michel, General Manager
Date Prepared: July 10, 2009
Subject: Quest, Inc. CalPOP Facility Audit Report

Agenda Item: E-1
Action: Motion

EXECUTIVE SUMMARY

Attached as a separate email is the Quest, Inc. CalPOP Facility Audit Report. It identifies specific plant energy savings improvements, cost, potential savings and potential rebates. Quest, Inc. and Herwit Engineering representatives will present the report.

STAFF RECOMMENDATION

Staff will make a recommendation at the DTAC meeting.

ACTION

Motion to as necessary.