

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT
MINUTES OF THE MEETING OF THE
TECHNICAL ADVISORY COMMITTEE**

July 16, 2008

The meeting of the Selma-Kingsburg-Fowler County Sanitation District Technical Advisory Committee was called to order at 10:01 a.m. by Chairman Alan Weaver.

MEMBERS ROLL CALL

Darren Hays, Kingsburg (10:04 a.m.)
Alan Weaver, County of Fresno (present)
City of Selma (vacant)
David Weisser, City of Fowler (present)

STAFF AND CONSULTANTS PRESENT

Ben Muñoz, Interim General Manager
Robert Whitley, Consulting District Engineer
Veronica Cazares, Supervising Engineer
Scott Aguiar, Plant Operations Supervisor
Gabriel Jimenez, Asst. Plant Operations Supervisor
Michael Fong, Chief Accountant

APPROVAL OF MINUTES

There being no comments from the public, the minutes of the meetings of May 21, 2008 and June 18, 2008, were approved on a motion duly made, seconded and approved by unanimous vote of all members present. With a change to the June 18, 2008 minutes to be signed by David Weisser, Vice-Chairman not Alan Weaver, Chairman, due to his absence at the June 18, 2008 DTAC meeting.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

Ordinance No. 117, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing For the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived."

Interim General Manager Muñoz reported that the District sewer connection fee (capacity charge) was last increased on March 1, 2006. It currently is \$3,171 per Equivalent Single Family Residence

(ESFR). It needs to be increased to reflect changes in construction costs over the last two years. A plan check - inspection fee needs to be established.

The District sewer connection fee (capacity charge) is a one-time-only development impact fee paid by builders of new or expanded houses and commercial buildings. Ordinance No. 117 increases the capacity charge by 5.3% from \$3,171/ESFR to \$3,339/ESFR. As reported in the January 21, 2008 issue of the Engineering News Record, the annual 20-City Construction Cost Index rose 2.6% in calendar year 2006 and 2.7% in calendar year 2007.

Staff has drafted Ordinance No. 117 to reflect the rate increase. It also changes terminology from "connection fee" to "capacity charge" pursuant to changes in California Government Code section 66013 which specifies the definitions. Additionally, Ordinance No. 117 does the following:

- establishes a Plan Check and Inspection Fee to offset District staff salaries, benefits and operating overhead expended on new developments;
- provides for automatic adjustments to the Capacity Charge fee and the Plan Check and Inspection fees each March 1st, either up or down, based on the annual change in the Engineering News Record 20-City Construction Cost Index;
- Requires intermittent reviews of the fees to re-establish their basis in the District's Capital Improvement Program and costs of salaries, benefits and overhead.

Staff recommended that DTAC recommend that the Board approve Ordinance No. 117.

Interim General Manager Muñoz, reported that there was no participation by the developers and cities at the 8:30 a.m. July 16, 2008, developers and cities meeting when the draft ordinance was presented. Alan Weaver suggested that the notices for the meeting were sent out too late, therefore the lack of participation. He said "please give the developers a call to get a census." Interim General Manager Muñoz, said yes we will call them and get a census.

There was some discussion among Committee Members and staff regarding the plan check and inspection fee, including the following topics: method of calculation; percentage of engineering estimate as an alternative; actual costs as an alternative; simplifying the rate structure and having firm analysis to back up the fee if we get challenges.

There being no further comments from the public, a motion to recommend that the Board set a public hearing and to adopt Ordinance No. 117, and singular plan check and inspection fee of \$143/ESFR, was made by David Weissner, seconded by Darren Hays and approved by the unanimous vote of all Committee Members present.

NEW BUSINESS

None.

COMMUNICATIONS

Interim General Manager Muñoz presented the EGI report to DTAC and advised them that the Board had requested it be reviewed by the Interim General Manager. They recommended that the EGI findings and the Interim General Manager Recommendations report be reviewed by DTAC, before it goes to the Board.

David Weisser reported that City of Fowler will have a grand opening for their new Library on Saturday, July 19, 2008.

Alan Weaver suggested that we keep the Board aware of the vacancy in Selma DTAC position.

ADJOURNMENT

There being no further business to come before the Committee, Chairman Weaver declared the meeting adjourned on a motion duly made, seconded and approved by unanimous voice vote at 10:45 a.m.

Respectfully submitted,

Approved,

Ben Muñoz, Jr., Interim General Manager/
Secretary of the Committee

Alan Weaver, Chairman
SKF Technical Advisory Committee