

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT  
MINUTES OF THE MEETING OF THE  
TECHNICAL ADVISORY COMMITTEE**

**June 18, 2008**

The meeting of the Selma-Kingsburg-Fowler County Sanitation District Technical Advisory Committee was called to order at 10:12 a.m. by Vice-Chairman David Weisser.

**MEMBERS ROLL CALL**

Darren Hays, Kingsburg (present)  
Mohammad Alimi, County of Fresno (present)  
City of Selma (vacant )  
David Weisser, City of Fowler (present)

**STAFF AND CONSULTANTS PRESENT**

David Michel, General Manager  
Ben Muñoz, Assistant General Manager  
Robert Whitley, Consulting District Engineer  
Veronica Cazares, Supervising Engineer  
Gabriel Jimenez, Asst. Plant Operations Supervisor

**APPROVAL OF MINUTES**

Consideration of the minutes of the meeting of May 21, 2008, was postponed until the July DTAC Meeting to allow for a vote by more members who were present at the May meeting.

**PUBLIC COMMENTS**

None.

**UNFINISHED BUSINESS**

None.

## **NEW BUSINESS**

### **Ordinance No. 117, An Ordinance Amending Ordinance No. 3, "An Ordinance Providing For the Establishment of Sewer Service Charges for Services and Facilities Furnished by District's Sewage System, Collection Procedures, Penalties for Delinquency and Restriction on the Use of Funds Derived."**

General Manager Michel reported that the District sewer connection fee (capacity charge) was last increased on March 1, 2006. It currently is \$3,171 per Equivalent Single Family Residence (ESFR). It needs to be increased to reflect changes in construction costs over the last two years. A plan check - inspection fee needs to be established.

The District sewer connection fee (capacity charge) is a one-time-only development impact fee paid by builders of new or expanded houses and commercial buildings. Ordinance No. 117 increases the capacity charge by 5.3% from \$3,171/ESFR to \$3,339/ESFR. As reported in the January 21, 2008 issue of the Engineering News Record, the annual 20-City Construction Cost Index rose 2.6% in calendar year 2006 and 2.7% in calendar year 2007.

Staff has drafted Ordinance No. 117 to reflect the rate increase. It also changes terminology from "connection fee" to "capacity charge" pursuant to changes in California Government Code section 66013 which specifies the definitions. Additionally, Ordinance No. 117 does the following:

- establishes a Plan Check and Inspection Fee to offset District staff salaries, benefits and operating overhead expended on new developments;
- provides for automatic adjustments to the Capacity Charge fee and the Plan Check and Inspection fees each March 1<sup>st</sup>, either up or down, based on the annual change in the Engineering News Record 20-City Construction Cost Index;
- requires intermittent reviews of the fees to re-establish their basis in the District's Capital Improvement Program and costs of salaries, benefits and overhead.

Staff recommended that DTAC recommend that the Board approve Ordinance No. 117.

There was considerable discussion among Committee Members and staff regarding the plan check and inspection fee, including the following topics: method of calculation; percentage of engineering estimate as an alternative; actual costs as an alternative; and simplifying the rate structure.

There being no comments from the public, a motion directing staff to revise the draft ordinance to reflect a singular plan check and inspection fee of \$143/ESFR, that the revised draft be presented at a meeting with DTAC and developers, and that the draft be brought back before DTAC, was made by Darren Hays, seconded by David Weisser and approved by the unanimous vote of all Committee Members present.

## **COMMUNICATIONS**

Consultant District Engineer Whitley thanked the Committee Members for the 11 months of detailed work they put in on developing the 10-year refurbishment & replacement Capital Improvement Program. He said that staff will be able to see that improvements soon will be underway.

## **ADJOURNMENT**

There being no further business to come before the Committee, Vice-Chairman Weisser declared the meeting adjourned on a motion duly made, seconded and approved by unanimous voice vote at 11:31 a.m.

Respectfully submitted,

David Michel, General Manager/  
Secretary of the Committee

Approved,

Alan Weaver, Chairman  
SKF Technical Advisory Committee