

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT
MINUTES OF THE MEETING OF THE
TECHNICAL ADVISORY COMMITTEE**

January 16, 2008

The meeting of the Selma-Kingsburg-Fowler County Sanitation District Technical Advisory Committee was called to order at 10:06 a.m. by Chairman Alan Weaver.

MEMBERS ROLL CALL

Darren Hays, Kingsburg (present)
Alan Weaver, County of Fresno (present)
Bruce Webber, City of Selma (present)
David Weisser, City of Fowler (present)

STAFF AND CONSULTANTS PRESENT

David Michel, General Manager
Ben Muñoz Assistant General Manager
Robert Whitley, Consulting District Engineer
Walt Schmidt, Plant Operations Supervisor

OTHERS PRESENT

Norman Krebbs, Kingsburg Resident

APPROVAL OF MINUTES

The minutes of the meeting of December 19, 2007, were approved on a motion duly made, seconded and approved by unanimous vote of all members present.

PUBLIC COMMENTS

None.

UNFINISHED BUSINESS

CIP Financial Plan Update

General Manager Michel reported that the District Refurbishment & Replacement (R&R) Capital Improvement Program (CIP) had been sent to Bartle Wells for review. Regarding the Cities' collection systems R&R, Kingsburg and Fowler have okayed the CIP's and Selma is still reviewing it. Bruce Webber said that he was meeting with the City of Selma this afternoon to discuss it. No action was taken.

2006 Sewer System Master Plan (SSMP) – Flow Criteria

General Manager Michel distributed a memo which described the engineering factors used in the planning criteria for flow rates in the 2006 SSMP. They came from direct measurements, land use designations and District Construction Standards. The SSMP page 4-11 reference to the revenue plan was discussed by the Committee, staff and Kingsburg resident Norman Krebs. The reasonableness of the flow rate criteria used in the 2006 SSMP was discussed. No action was taken.

NEW BUSINESS

DTAC 2008 Schedule of Meetings

General Manager Michel presented a schedule of meetings for 2008 which included a special meeting on April 9th. Bruce Webber cited a potential conflict, so the special meeting, for first review of the budget, was scheduled for April 10, 2008 at 10:00 a.m. pending confirmation of his potential conflict.

District Strategic Plan – Requests for Proposals

As directed by DTAC, General Manager Michel prepared and distributed draft Requests for Proposals (RFP's) for the two components of the strategic plan, to begin simultaneously. The two components are to address future flows beyond 6.3 mgd annual average basis.

The Capacity Maximization Plan (CMP) would be prepared by Whitley Burchett & Associates and will identify modifications or operational techniques that will squeeze the most capacity out of existing facilities beyond 6.3 mgd. The Treatment Plant Facilities Plan (TPFP) would be open to any qualified engineering firm and will identify what new facilities will be needed to provide treatment and disposal capacity beyond the maximized capacity of existing facilities. If the plans were prepared by two different firms, the firms would be required to cooperate.

Consultant District Engineer Whitley said cooperation was okay but he was not going to give away his work or his expertise to another firm. Committee members said it is important for the District to use the valuable 30+ years of expertise that Engineer Whitley possesses regarding the treatment and disposal facilities. Committee members also recognized the need to prepare the District for a future time when it may be advantageous to have a local firm be more involved and discussed having a local engineer serve as a peer review for Engineer Whitley's work.

Having a specific size of plant defined for the TPFP process was discussed, namely the 17.0 mgd (total of old plant and new plant) figure stated in Table 4.11 of the 2006 SSMP. Having Engineer Whitley perform both the shorter-term CMP and the longer-term TPFP was discussed. The Committee discussed the advisability of having Engineer Whitley prepare the longer-term TPFP even though he may not be available in the future to actually design the improvements. Engineer Whitley said that his

firm does not do design work for such large projects. Committee members commented that a different engineering firm could perform the design work based on Engineer Whitley's TPF. They concluded that it was not necessary to have the eventual designer be the one to prepare the TPF with Engineer Whitley as the peer reviewer.

Kingsburg resident Norman Krebbs said that the 6.3 mgd plan would be finished before any peer review firm could be hired. He referred to his flow projection letter dated 9-25-07 and said that a 17.0 mgd plant would not be needed for 50-60 years.

There being no further comments from the public, a motion to have staff develop an RFP for Whitley Burchett & Associates to prepare both the Capacity Maximization Plan (CMP) and the Treatment Plant Facilities Plan (TPF), and for staff to develop a second RFP for peer review of the 6.3 mgd Improvement Plan, the CMP and the TPF, and for staff to bring the draft RFP's back to the Committee, was made by Alan Weaver, seconded by Darren Hays and approved by unanimous vote of all members present.

COMMUNICATIONS

Chairman Weaver asked that Supervising Engineer Cazares attend a future meeting to present and review an updated capacity usage chart and table. General Manager Michel said that she would be available at the March 19th DTAC meeting. Mr. Krebb's 9-25-07 flow projection letter will be included in the agenda packet. There were no comments from the public.

ADJOURNMENT

There being no further business to come before the Committee, Chairman Weaver declared the meeting adjourned to February 20, 2008 at 10:00 a.m. on a motion duly made, seconded and approved by unanimous voice vote at 12:02 p.m.

Respectfully submitted,

David Michel, General Manager/
Secretary of the Committee

Approved,

Alan Weaver, Chairman
SKF Technical Advisory Committee