

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
MARCH 9, 2023**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Chairman Mendes.

DIRECTORS

Nathan Magsig
Juan Mejia
Vince Palomar
Scott Robertson, Vice Chair
Buddy Mendes, Chairman

STAFF and CONSULTANTS

Veronica Cazares, Interim General Manager/ Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú Montoy, General Counsel
Craig Perry, Chief Plant Operator
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of March 9, 2023, was made by Director Magsig and seconded by Director Robertson and approved by the following vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

There being no comment from the public, a motion to approve the consent calendar was made by Director Magsig and seconded by Director Mejia and approved by a unanimous voice vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

NEW BUSINESS

A. Subject:
General Manager At-Will Employment Agreement (p.16)

Recommendation:
That the Board of Directors consider and determine whether to approve General Manager At-Will Employment Agreement With Veronica Cazares.

The Board reviewed various applications for General Manager submitted through the recruitment process and interviewed five candidates. After this process, the Board negotiated with Veronica Cazares for the permanent position. The proposed at-will employment agreement for the General Manager position is with Veronica Cazares. Per Brown Act requirements, Chairman Mendes read the employment agreement aloud.

There being no comment from the public, a motion to approve the General Manager At-Will Employment Agreement with Veronica Cazares was made by Director Magsig and seconded by Director Robertson, and approved by a unanimous vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes
NO:
ABSENT:
ABSTAIN:

B. Subject:
Job Description for General Manager position (p.23)

Recommendation:
That the Board of Directors consider and determine whether to approve job description for General Manager Position.

During the recruitment process for the new General Manager position, it was learned that the District does not have a job description for that position. The task of creating a job description was made part of the recruitment firm's responsibilities. The recruitment firm had significant input from former directors Roman and Guerra who were on the Ad Hoc Committee.

There being no comment from the public, a motion to accept the General Manager Job Description was made by Director Magsig, and seconded by Director Palomar, and approved by a unanimous vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:
ABSENT:
ABSTAIN:

C. Subject:
Declaring certain assets as surplus and ordering their disposition (p.28)

Recommendation:
That the Board of Directors adopt Resolution No. 2023-09, A Resolution of the Selma-Kingsburg-Fowler County Sanitation District declaring certain Gross Polluting Equipment and Vehicles as surplus and ordering their disposition.

All the assets proposed for disposition under this request consist of Gross Polluting Equipment and Vehicles. A list of certain District assets was provided in Exhibit A to proposed Resolution 2023-09.

There being no comment from the public, a motion to approve Resolution 2023-09 was made by Director Magsig and seconded by Director Mejia, and approved by a unanimous vote:

AYE: Directors Magsig, Mejia, Palomar, Vice Chair Robertson, Chairman Mendes

NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

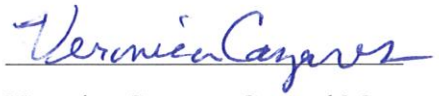
GENERAL MANAGER REPORTS

- A. Form 700's are due by April 3, 2023.
- B. Chairperson's BBQ is set for March 29, 2023 @11:30am
- C. Annual SKF Mixer is set for March 15, 2023 @5:00pm
- D. PAC meeting is set for March 22, 2023 @10:00am

ADJOURNMENT

There being no further business to come before the Board, Chairman Mendes declared the meeting adjourned on a motion made by Director Magsig, and seconded by Director Mejia, and approved by a unanimous voice vote at 4:20 p.m.

Respectfully submitted,



Veronica Cazares, General Manager

Approved,



Buddy Mendes, Chairman of
of the Board