

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

SPECIAL MEETING OF THE POLICY ADVISORY COMMITTEE

April 21, 2021

1:30 p.m.

THE SPECIAL MEETING OF THE POLICY ADVISORY COMMITTEE MEETING OF APRIL 21, 2021, WILL BE CONDUCTED BY TELECONFERENCE PER PROVISIONS OF EXECUTIVE ORDERS N-25-20 AND N-29-20 ISSUED BY THE GOVERNOR'S OFFICE

The teleconference meeting ensures that the District meets Executive Orders N-25-20 and N-29-20 and the Brown Act and minimizes the spread of the COVID-19 virus. Members of the Policy Advisory Committee and staff intend to participate in the meeting by telephone.

- Members of the public may participate in the meeting remotely by calling 1-805-250-9182 and entering Conference ID 221 394 068# at the prompt. Comments may also be submitted by email prior to the meeting at akirk@skfcsd.org
- Every effort will be made to read email comments into the record, but repetitive comments may not be read due to time constraints.

Thank you for taking all precautions to prevent the spreading the COVID-19 virus.

1. CALL TO ORDER AND ROLL CALL

MEMBERS

Alex Henderson, Kingsburg City Manager
Wilma Quan, Fowler City Manager
Teresa Gallavan, Selma City Manager
Jean Rousseau, Fresno County Administrative Officer
Ben Muñoz, Jr., General Manager/Secretary

STAFF and CONSULTANTS

Alicia Kirk, Executive Assistant to the G.M.
Veronica Cazares, District Engineer
Scott Aguiar, Operations Supervisor
Tricia Miller, Admin. Services/HR Manager
David Bacon, Information Systems Analyst
Luis Salinas, Accountant

2. ORGANIZATION

The Committee will nominate and elect members to serve as Chair and Vice-Chair and will consider appointing the General Manager as Secretary.

3. APPROVAL OF AGENDA

Additions, Deletions, Substitutions, and Adoption of Agenda

4. PUBLIC FORUM

At this time, any member of the public may address the Board regarding any item not on the agenda, over which the Board has jurisdiction. No action or discussion will be undertaken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

5. CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of April 21, 2020 Policy Advisory Committee meeting. *(p.4)*

6. UNFINISHED BUSINESS

- A. None.

7. NEW BUSINESS

- A. The Committee will review the FY 2021-22 Capital Improvement Program and consider recommending acceptance by the S-K-F CSD Board of Directors of the FY 2021-22 Capital Improvement Program. *(p.9) Staff Report prepared by Ben Muñoz, Jr., General Manager*
- B. The Committee will review the Cash Flow Analysis and will consider recommending to the S-K-F CSD Board of Directors acceptance of the Cash Flow Analysis. *(p.10) Staff Report Prepared By: Ben Muñoz, Jr., General Manager/ Secretary.*
- C. The Committee will review the draft FY 2021-22 Budget and consider recommending acceptance by the S-K-F CSD Board of Directors of the Fiscal Year 2021-22 Budget. *(p.11) Staff Report prepared by Ben Muñoz, Jr., General Manager*

8. COMMITTEE MEMBER COMMUNICATION/AGENDA ITEMS

- A. Committee members may suggest future agenda items or may give reports.

9. GENERAL MANAGER REPORTS

- A. None.

10. ADJOURNMENT

Action, Motion to Adjourn

NOTICE OF AVAILABILITY OF AGENDA MATERIALS: Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m. – 4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at www.skfcsd.org.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Alicia Kirk at (559) 897-6500 ext. 213. Notification of at least 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting.