

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**REGULAR MEETING OF BOARD OF DIRECTORS**

**July 8, 2021**

**4:00 P.M.**

**11301 E. Conejo Avenue, Kingsburg, CA 93631**

**THE BOARD OF DIRECTORS WILL RESUME MEETINGS IN PERSON ON JUNE 10, 2021. PER PROVISIONS OF EXECUTIVE ORDERS N-25-20 AND N-29-20 ISSUED BY THE GOVERNOR'S OFFICE, THE MEETING WILL ALSO BE AVAILABLE REMOTELY FOR DIRECTORS AND MEMBERS OF THE PUBLIC**

- Members of the public may participate in the meeting remotely by calling 1-805-250-9182 and entering Passcode 938 114 360# at the prompt. They may also attend in person. Comments may also be submitted by email prior to the meeting at [akirk@skfcsd.org](mailto:akirk@skfcsd.org)
- Every effort will be made to read email comments into the record, but repetitive comments may not be read due to time constraints.

**Thank you for taking all precautions to prevent the spreading of the COVID-19 virus.**

**1. CALL TO ORDER AND ROLL CALL**

**DIRECTORS**

Nathan Magsig  
Sarah Guerra  
David Cárdenas  
Buddy Mendes, Vice Chair  
Michelle Roman, Chairwoman

**STAFF and CONSULTANTS**

Ben Muñoz, Jr., General Manager/ Secretary  
Alicia Kirk, Executive Assistant to the G.M.  
Tricia Miller, Administrative Services/HR Manager  
Hilda Cantú Montoy, General Counsel  
Veronica Cazares, District Engineer  
Scott Aguiar, Operations Supervisor  
David Bacon, Information Systems Analyst

**2. APPROVAL OF AGENDA**

Additions, deletions, substitutions, and adoption of agenda

### **3. PUBLIC FORUM**

At this time, any member of the public may address the Board regarding any item not on the agenda, over which the Board has jurisdiction. No action or discussion will be taken on any item not on the agenda, except to briefly respond to statements or questions by the public. Members of the public shall limit their remarks to three minutes.

### **4. CONSENT CALENDAR**

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting June 10, 2021. *(p.4)*
- B. Warrant List Reports of June 9, 2021 and June 23, 2021. *(p.9)*
- C. Cash Activity Report of June 30, 2021. *(p.13)*

### **5. UNFINISHED BUSINESS**

- A. None

### **6. NEW BUSINESS**

- A. The Board will consider approving the amendment for Peters Engineering Group of Clovis, CA for engineering, construction support and administration of the Adams Avenue Sewer Improvement Project, increasing the fee for construction staking services in the amount of \$10,000.00, bringing the total to \$42,084.00; and authorize General Manager Muñoz to execute the necessary agreements. *(p.14) Staff Report prepared by Veronica Cazares, District Engineer.*
- B. The Board will consider approving amending the FY 2021/22 Budget to add Account # 8173-203-02 in the amount of \$33,000.00 for replacement of Engineering Vehicle V-27, Ford F150. *(p.17) Staff Report prepared by Veronica Cazares, District Engineer.*

### **7. BOARD MEMBER COMMUNICATION/AGENDA ITEMS**

- A. Board members may suggest future agenda items or may give reports.

### **8. GENERAL MANAGER REPORTS**

- A. 2021 CASA 66th Annual Conference – August 11-13, 2021 at Hilton San Diego Bayfront. Directors must notify Alicia Kirk, Executive Assistant to the General Manager, by June 25, 2021 of their intention to attend so reservations can be made.

## 9. **ADJOURNMENT**

Motion to Adjourn

Next Regular Meeting: Thursday, August 19, 2021 at 4:00 p.m.

Next Ordinance: 2021-01

Next Resolution: 2021-08

**NOTICE OF AVAILABILITY OF AGENDA MATERIALS:** Any writings or documents provided to a majority of the Board of Directors regarding any item on this agenda will be made available for public inspection at the District Office located at 11301 E. Conejo Ave., Kingsburg, CA 93631 during normal business hours of 8:00 a.m. – 4:30 p.m., Mondays through Fridays. Such writings or documents will also be made available on the District website at [www.skfcsd.org](http://www.skfcsd.org).

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting, please contact Alicia Kirk at (559) 897-6500 ext. 213. Notification of at least 48 hours prior to the meeting will enable staff to make reasonable arrangements to ensure accessibility to the meeting