

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
AUGUST 19, 2021**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 3:01 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)
David Cárdenas (P)
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
Tricia Miller, Administrative Services/HR Manager
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of August 19, 2021 was made by Director Mendes, and seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

PUBLIC FORUM

None

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CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting July 8, 2021. (p.4)
- B. Warrant List Reports of July 8, 2021 and July 21, 2021. (p.8)
- C. Cash Activity Report of July 31, 2021. (p.11)

There being no comment from the public, a motion to approve the consent calendar was made by Director Cárdenas, seconded by Director Guerra, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider approval of a professional services agreement with Sampson, Sampson, & Patterson, LLP for auditing services for fiscal year ending June 30, 2021 for \$22,500, for fiscal year ending June 30, 2022 for \$22,750; and for fiscal year ending June 30, 2023 for \$23,000 and authorize the General Manager to execute the agreement. (p.12)
Staff Report Prepared By: Tricia Miller, Administrative Services/HR Manager

In July 2021, staff solicited competitive proposals from qualified accounting firms to provide auditing services for the District. Two proposals were received by the deadline of July 23, 2021, Sampson, Sampson & Patterson, LLP and Price Paige & Company Accountancy Corporation. Sampson, Sampson & Patterson, LLP submitted a fee proposal with a total of \$68,250 over the three-year term and Price Paige & Company submitted a fee proposal of \$92,720 over the three-year term. Both proposals include the Annual Report to the State Controller's Office.

There being no comment from the public, a motion to approve a professional services agreement with Sampson, Sampson, & Patterson, LLP for auditing services for fiscal year ending June 30, 2021 for \$22,500, for fiscal year ending June 30, 2022 for \$22,750; and for fiscal year ending June 30, 2023 for \$23,000 and authorize the General Manager to execute the agreement was made by Director Mendes, and seconded by Director Magsig, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

B. The Board will consider approving the Third Amendment to the Consulting Services Agreement with MKN and Associates Relating to Construction Management and Inspection for District Lift Station Refurbishment D4 and authorize the General Manager to execute the agreement. (p.13) Staff Report Prepared By: Veronica Cazares, District Engineer.

The proposed Third Amendment extension is recommended because the District completed two projects in coordination with member city paving projects in FY 2020-2021 that were not part of the budget, sewer installation inspection of several developments, and construction of the District Lift Station Project. The cost increase is for additional observation. The construction is taking longer than anticipated, including delays and coordination with PG&E.

There being no comment from the public, a motion to approve the Third Amendment to the Consulting Services Agreement with MKN and Associates Relating to Construction Management and Inspection for District Lift Station Refurbishment D4 and authorize the General Manager to execute the agreement was made by Director Magsig and seconded by Director Mendes, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
NO:
ABSENT:
ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

The City of Fowler has begun their Farmers Market on Wednesday nights at Panzak Park from 5pm to 9pm. There will be vendors and live music.

The City of Selma has begun their Concerts in the Park, held at Lincoln Park. There is food from 5pm to 7pm and there will be live music from 7pm to 9pm.

Director Cárdenas and Chairwoman Roman attended the 2021 Annual CASA Conference. They both thanked the Board for the ability to attend. They both emphasized there was much to learn and many great ideas from Public Outreach to Waste Water Operations came from their attendance.

GENERAL MANAGER REPORTS

None

CLOSED SESSION

- A. Conference with Legal Counsel – Anticipated Litigation pursuant to Government Code Section 54956.9(d)(2) SW Construction Inc. v. Selma-Kingsburg-Fowler County Sanitation District


Closed Session began at 3:20 pm.


Reconvene Open Session at 3:30 pm. General Counsel said there was nothing to report at this time.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Magsig, and seconded by Director Mendes, and approved by a unanimous voice vote at 3:30 p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,

Michelle Roman
Chairwoman of the Board