

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
FEBRUARY 11, 2021**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:06 p.m. by Chairwoman Roman via teleconference.

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)
David Cárdenas (P)
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú Montoy, General Counsel
Veronica Cazares, District Engineer
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of February 11, 2021 was made by Director Magsig, and seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting January 14, 2021. (p.4)
- B. Warrant List Reports of January 6, 2021, January 15, 2021, and January 29, 2021. (p.9)
- C. Cash Activity Report of January 31, 2020. (p.15)

There being no comment from the public, a motion to approve the consent calendar was made by Director Mendes, seconded by Director Magsig, and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

UNFINISHED BUSINESS

None

NEW BUSINESS

- A. The Board will consider approving the Second Amendment to the Consulting Services Agreement with MKN and Associates; increasing the fee for Construction Management Services in the amount of \$20,337.22 for a total fee of \$96,042.22; and authorize the General Manager to execute the necessary agreements (p.16) Staff Report Prepared by Veronica Cazares, District Engineer

The proposed Second Amendment to the current on-call consulting services agreement with MKN and Associates is related to a proposed increase in cost for construction management services specifically for construction management services for District Lift Station Refurbishment D4. Staff recommends a cost increase for construction management services for the District Lift Station Refurbishment D4 in the amount of \$20,337.22. The previously approved fee was \$75,705.00. The total for this project will be \$96,042.22. The cost increase is to be funded from District R&R, 8155-203-02, District Expansion 8071-203-01.

It was asked what the first amendment consisted of and it was answered that it accounted for items previously approved by the Board. It was also asked if there was a contingency and it was answered no, as this is for inspection and construction management only.

There being no comment from the public, a motion to approve the Second Amendment to the Consulting Services Agreement with MKN and Associates; increasing the fee for Construction Management Services in the amount of \$20,337.22 for a total fee of \$96,042.22; and authorize the General Manager to execute the necessary agreements was made by Director Magsig and seconded by Director Guerra and approved by the following vote:

AYE: Directors Magsig, Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT:

ABSTAIN:

- B. The Board will receive a report from General Manager on the four Notice to Comply Orders received from Central Valley Regional Water Quality Control Board (CVRWQCB) and provide direction to staff. (p.20) Staff Report Prepared by Ben Muñoz, Jr., General Manager/ Secretary.

Over the past 7 months the District has received four Notice to Comply Orders from the Central Valley Regional Water Quality Control Board (CVRWQCB). The four orders are 1) Nitrate Control Program, 2) Water Code Sections 13267 and 13383 Order WQ-2020-0015-DWQ for the Determination of the Presence of PER- and Polyfluoroalkyl (PFAS) Substances, 3) 5-01-255, Salt Control Program Notice to Comply (Permittees in Priority 1 Basins), 4) Groundwater Monitoring, Waste Discharge Requirements Order #5-01-255. All four orders have several time constraints and will impact the budget; however, order # 4 is the most critical one. This item is informational and for direction to staff

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

It was said that the SKF Website should give more information on what we do, and who we are. Ideas to be brought back to the March 2021 meeting.

GENERAL MANAGER REPORTS

- A. As of January 2020, all Form 700s filed with the Clerk to the Board's office need to be submitted using the eDisclosure system. Board members, Alternates, General Counsel, and designated employees must submit Annual Statement of Economic Interest for calendar year 2020 by Tuesday, April 1, 2021.

This is an informational item.

- B. Hash Annexation-Fresno LAFCO meeting Wednesday, February 10, 2021. Potential development in Tulare County, Reed Project.

General Manager Muñoz let the Board know that LAFCO had approved this annexation at the February 10 meeting. Also, District Engineer Cazares let the Board know about a new potential development in Kingsburg, more information to come if progression were to continue.

- C. Central San Joaquin California Water Environment Association: The following SKF staff were installed as the 2021 officers on January 22, 2021 via a zoom meeting; Veronica Cazares, President, Jimmy Floyd, Vice President and Mike Alaniz, 1st Year Director. General Manager Muñoz also gave a presentation Covid-19 Pandemic Emergency Planning.

General Manager Muñoz congratulated the SKF staff that were sworn in as CWEA Officers. The Board also gave their congratulations. General Manager Muñoz mentioned that hopefully a tour of the completed SKF on-site Projects can be given mid-year provided we no longer have a pandemic.

CLOSED SESSION

Closed Session began at 4:44 p.m.

- A. Public Employee Performance Evaluation pursuant to Government Code Section 54957
Title: General Manager
- B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6

Agency Designated Representatives: Chairwoman Roman and Director Cárdenas

Unrepresented Employee: General Manager


RECONVENE OPEN SESSION

Open Session began at 5:23 p.m. General Counsel Hilda said there was nothing to report at this time. A meeting will be set up with Chairwoman Roman, Director Cárdenas and General Manager Muñoz on Closed Session Item A.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Magsig, and seconded by Director Cárdenas, and approved by a unanimous voice vote at 5:23 p.m.

Respectfully submitted,


Ben Muñoz, Jr. General Manager/
Secretary of the Board

Approved,


Michelle Roman
Chairwoman of the Board