

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD
MEETING
JANUARY 12, 2023**

CALL TO ORDER AND ROLL CALL

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:00 p.m. by Vice Chairman Mendes.

DIRECTORS

Nathan Magsig (P)
Sarah Guerra (P)
Juan Mejia (P)
Brandon Pursell (P)
Buddy Mendes, Vice Chair (P)

STAFF and CONSULTANTS

Veronica Cazares, Interim General Manager
Alicia Kirk, Executive Assistant to the G.M.
Hilda Cantú Montoy, General Counsel
Craig Perry, Chief Plant Operator
David Bacon, Information Systems Analyst

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of January 12, 2023, was made by Director Guerra and seconded by Director Magsig and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

PRESENTATIONS

SKF and the Board of Directors honored Michelle Roman for her seven years of dedicated service to the District, not only as a Director, but also the Chairwoman.

There being no comment from the public, a motion to adopt Resolution 2023-04, Honoring Michelle Roman for Seven Years of Service on the Board of Directors of the Selma-Kingsburg-Fowler County Sanitation District was made by Director Pursell and seconded by Director Magsig and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

PUBLIC FORUM

None

CONSENT CALENDAR

Items placed on the consent calendar are routine in nature. They may be approved by one motion, second, and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of December 8, 2022, Regular Board Meeting *(p.2)*
- B. Minutes of December 20, 2022, Special Board Meeting *(p.5)*
- C. Warrant List Reports of December 7, 2023, and December 21, 2023 *(p.7)*
- D. Cash Activity Report of December 31, 2023 *(p.9)*
- E. Resolution No. 2023-01, a Resolution of Recognition and Commendation to Alvaro Villa, Operator III as 2022 Employee of the Year. *(p.11)*
- F. Resolution No. 2023-02, a Resolution of Recognition and Commendation to Veronica Cazares, Interim General Manager for Twenty Years of Dedicated Service. *(p.12)*
- G. Adoption of Resolution No. 2023-03 Reauthorizing Remote Teleconference Public Meetings by the Board of Directors and subsidiary standing committees in Accordance with Assembly Bill 361 *(p.13)*

There being no comment from the public, a motion to approve the consent calendar was made by Director Magsig seconded by Director Mendes, and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

NEW BUSINESS

A. Subject: The Board will receive the Fiscal Year 2021-22 Audit Report Presentation (p.17)

Recommendation:

That the Board of Directors accept the independent auditor's report for fiscal year ending June 30, 2022.

Bill Patterson, CPA, independent auditor from the firm Sampson, Sampson & Patterson, LLP, of Fresno, presented the Draft Fiscal Year 2021-2022 Audit Report to the Board. It was said that the District has a significant increase in connection fees due to new housing developments. It was said that the Solar Project bond would be paid off in twenty years, but the District will have an additional five years of performance guarantee beyond that. It was asked if the performance guarantee of the Solar was in the draft audit and it was answered yes, it is in the Long-term Debt schedule. The District started off the fiscal year with an outstanding liability amount of 5.9 million and ended with 5.8 million. It was said that as long as CalPERS continues their discounted rate, the more the Districts' unfunded liability grows. The draft audit can currently be viewed on the District's website.

There being no comment from the public, a motion to accept the independent auditor's report for fiscal year ending June 30, 2022, was made by Director Magsig, and seconded by Director Guerra and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

A. Subject: The Board will receive the Fiscal Year 2023-24 Budget Preparation Schedule (p.18)

Recommendation:

Informational to the Board of Directors and provide direction, if any, to staff.

This item is informational only at this time

C. Subject: Reassignment of Baseline Discharge Capacity Entitlement from Cacciatore Fine Wines & Olive Oil to Dom and J Properties, LLC (APN 028150020, 39400 Clarkson Dr., Kingsburg).

Recommendation:

That the Board of Directors consider the reassignment of Baseline Discharge (capacity entitlement) granted to Cacciatore Fine Wines & Olive Oil (APN 028150020, 39400 Clarkson Dr., Kingsburg) to new owner Dom and J Properties, LLC, subject to compliance with the SKF CSD Sewer Use Ordinance and subject to the District accounts receivable being current. that the

capacity entitlement granted to (APN 028150020, 39400 Clarkson Dr., Kingsburg) remain with the property for the new owner Dom and J Properties, LLC. (p.23)

District Resolution No. 2008-08 provides Guidelines for Administrative Implementation of Ordinance No. 42. The same resolution also states that capacity entitlement shall not be lost so long as the industry pays its Annual Fixed Charge. The industry is current on account.

There being no comment from the public, a motion to approve the reassignment of Baseline Discharge from Cacciatore Fine Wines and Olive Oil to Dom and J Properties, LLC was made by Director Magsig, and seconded by Director Guerra and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

D. Subject: Bid Results – Fleet Replacement Program -V05 Ford 450 (p.24)

Recommendation:

That the Board of Directors accept the bid from Groppetti Ford, Visalia CA in the amount of \$146,720.80 and authorize the Interim General Manager to execute the necessary agreements.

The 2023 White F-550 Regular Cab 4X2 Chassis is funded out of the District refurbishment and replacement account (GL 8172-203-02) for fiscal year 2023 in the amount of \$130,000. The difference will be paid from the District refurbishment and replacement account. It was said that Swanson Fahrney in Selma was contacted also, but Groppetti offered a better price.

There being no comment from the public, a motion to accept the bid from Groppetti Ford in the amount of \$146,720.80 and authorize the Interim General Manager to execute the necessary agreements was made by Director Magsig, and seconded by Director Guerra and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

E. Subject: Request for proposals -Collection System Camera (p.26)

Recommendation: That the Board of Directors accept the proposal from Aeries Industries Inc. Fresno CA, in the amount of \$115,360.40 and authorize the Interim General Manager to execute the necessary agreements.

The District rejected bids for the collection system camera at the April 14, 2022, Board meeting. The new RFP was issued on November 8, 2022, to three (3) potential proposers and posted to the

builder's exchange. The equipment is to be funded out of the District expansion fund (GL 8081-203-01) in the amount of \$110,000. The difference will be paid from the District expansion fund. The collection system camera is to be used to televise sewer mains to diagnose problems in the collection system. The Corporate office resides in Washington however, service for the cameras are located in Fresno.

There being no comment from the public, a motion to accept the proposal from Aeries Industries, Inc. Fresno, CA in the amount of \$115,360.40 and authorize the Interim General Manager to execute the necessary agreements was made by Director

F. Subject: Consideration of Reasonable Accommodations Policy for District Meetings subject to the Brown Act to comply with Assembly Bill No. 2449 (p.28)

Recommendation: Adopt Resolution No. 2023-05 approving a Reasonable Accommodations Policy for District meetings subject to the Brown Act.

Effective January 1, 2023, Government Code Section 54953(g) requires that all public agencies have and implement a procedure for receiving and swiftly resolving reasonable accommodation requests for individuals with disabilities.

There being no comment from the public, a motion to adopt Resolution No. 2023-05 approving a Reasonable Accommodations Policy for District meetings subject to the Brown Act was made by Director Pursell, and seconded by Director Guerra and approved by the following vote:

AYE: Directors Magsig, Guerra, Mejia, Pursell, Vice Chair Mendes

NO:

ABSENT:

ABSTAIN:

BOARD MEMBER COMMUNICATION/AGENDA ITEMS

None

INTERIM GENERAL MANAGER REPORTS

None

CLOSED SESSION

- A. Public Employee Appointment pursuant to Government Code Section 54957
Title: General Manager
- B. Conference with Labor Negotiators pursuant to Government Code Section 54957.6
District Designated Representatives: Vice Chair Mendes and General Counsel Montoy
Unrepresented Employees: General Manager Candidates
Closed Session began at 4:34 p.m.

RECONVENE OPEN SESSION

Open session began at 5:02 p.m. All five board members were present. There is nothing to report at this time.

ADJOURNMENT

There being no further business to come before the Board, Vice Chair Mendes declared the meeting adjourned on a motion made by Director Guerra, and seconded by Director Mejia, and approved by a unanimous voice vote at 5:03 p.m.

Respectfully submitted,



Veronica Cazares, Interim
General Manager

Approved,



Buddy Mendes, Vice Chair of
of the Board