

**SELMA-KINGSBURG-FOWLER  
COUNTY SANITATION DISTRICT**

**MINUTES OF THE REGULAR BOARD MEETING OF BOARD  
MEETING  
APRIL 8, 2021**

**CALL TO ORDER AND ROLL CALL**

The Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:03 p.m. by Chairwoman Roman via teleconference.

**DIRECTORS**

Nathan Magsig (P)@ 4:15 pm.  
Sarah Guerra (P)  
David Cárdenas (P)  
Buddy Mendes, Vice Chair (P)  
Michelle Roman, Chairwoman (P)

**STAFF and CONSULTANTS**

Ben Muñoz, Jr., General Manager/Secretary  
Alicia Kirk, Executive Assistant to the G.M.  
Tricia Miller, Administrative Services/HR Manager  
Hilda Cantú Montoy, General Counsel  
Veronica Cazares, District Engineer  
David Bacon, Information Systems Analyst

**APPROVAL OF AGENDA**

There being no comment from the public, a motion to approve the agenda of the Regular Board meeting of April 8, 2021 was made by Director Mendes, and seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman  
NO:  
ABSENT: Director Magsig  
ABSTAIN:

**PUBLIC FORUM**

None

**CONSENT CALENDAR**

Items placed on the consent calendar are considered routine in nature. They may be approved by one motion, second and majority vote. Any Board member or member of the public may request removal of any item from the consent calendar for independent consideration.

- A. Minutes of Regular Board Meeting March 11, 2021. (p.4)
- B. Warrant List Reports of March 12, 2021, March 17, 2021, and March 30, 2021. (p.9)
- C. Cash Activity Report of March 31, 2021. (p.14)

There being no comment from the public, a motion to approve the consent calendar was made by Director Mendes, seconded by Director Cárdenas, and approved by the following vote:

AYE: Directors Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Director Magsig

ABSTAIN:

### **UNFINISHED BUSINESS**

None

### **NEW BUSINESS**

- A. The Board will consider authorize staff to obtain LAFCO's written approval to enter into an outside user agreement and authorize the General Manager to execute the necessary agreement. (p.15) Staff Report Prepared By: Veronica Cazares, District Engineer

The District has received an application for connection of a single-family residence located at 206 N. Armstrong (0.33 acres), in the City of Fowler. The septic tank is failing and is at the end of its useful life. The public sewer will be accessible to the parcel in the next few months. A sewer main extension will be placed in Armstrong as part of Tract 6188 (Marshall Estates). The parcel is located within the sphere of influence of both the City and District. The city is not requiring annexation currently. The District anticipates a future annexation of a parcel adjacent to APN 34022033 by the Fowler Unified School District. Director Guerra requested a copy of both the findings from LAFCO as well as the outside user agreement between SKF and LAFCO. District Engineer Cazares will send these items to her. General Counsel mentioned that there is a standard agreement the District uses. There is a Board approved Ordinance in place (2014-03) with the specific criteria. It was said that all homes near this location are currently tied into the sewer system.

There being no comment from the public, a motion to approve staff to obtain LAFCO's written approval to enter into an outside user agreement and authorize the General Manager to execute

the necessary agreement was made by Director Mendes, and seconded by Director Cárdenas and approved by the following vote:

- AYE: Directors Guerra, Cárdenas, Vice Chair Mendes, Chairwoman Roman
- NO:
- ABSENT: Director Magsig
- ABSTAIN:

**BOARD MEMBER COMMUNICATION/AGENDA ITEMS**

Director Cárdenas reported that in Fowler there is an alley behind the church near the pond of National Raisin. There is a 24"-30" inch pipe that looks possibly abandoned. It was asked if this pipe serving any purpose, as there is trash inside. Director Cárdenas will send Engineer Cazares some photos and in turn she will check in to this. It is possible this is an old irrigation line, as typically SKF components are sealed.


**GENERAL MANAGER REPORTS**

On Highland, PG&E subcontractor with the Underground Construction Unit hit a 12" sewer main in a 20 ft deep pipe, on March 23, 2021. The District needed to go in and bypass the main and replace the pipe. General Manager Munoz reviewed the costs with the Board. The District was able to get the work done in a quick manner with a lower cost than anticipated. The monies came from Selma's miscellaneous fund. This item is informational only.


**ADJOURNMENT**

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes, and seconded by Director Cárdenas, and approved by a unanimous voice vote at 4:15 p.m.

Respectfully submitted,

  
Ben Muñoz, Jr. General Manager/  
Secretary of the Board

Approved,

  
Michelle Roman  
Chairwoman of the Board