

**SELMA-KINGSBURG-FOWLER
COUNTY SANITATION DISTRICT**

MINUTES OF SPECIAL BOARD MEETING

FEBRUARY 17, 2022

CALL TO ORDER AND ROLL CALL

The Special Board Meeting of the Selma-Kingsburg-Fowler County Sanitation District was called to order at 4:07 p.m. by Chairwoman Roman.

DIRECTORS

Nathan Magsig (A)
Sarah Guerra (P)
David Cárdenas (A)
Buddy Mendes, Vice Chair (P)
Michelle Roman, Chairwoman (P)

STAFF and CONSULTANTS

Ben Muñoz, Jr., General Manager/Secretary
Alicia Kirk, Executive Assistant to the G.M.
Tricia Miller, Administrative Services/HR Manager
Hilda Cantú Montoy, General Counsel
Veronica Cazares, District Engineer
David Bacon, Information Systems Analyst

NOTICE IS HEREBY GIVEN that the Board of Directors has called a Special Meeting.

Members of the public will have an opportunity to address the Board on matters on this agenda.

The business discussed was as follows:

APPROVAL OF AGENDA

There being no comment from the public, a motion to approve the agenda of the Special Board meeting of February 17, 2022, was made by Director Mendes, and seconded by Director Guerra, and approved by the following vote:

AYE: Director Guerra, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Directors Magsig, Cárdenas

ABSTAIN:

PUBLIC FORUM

None

CLOSED SESSION Pursuant to Government Code Section 54957(b)(1)

Public Employee Appointment
Title: Interim General Manager

Closed Session began at 4:08 p.m.

RECONVENNE OPEN SESSION

The Board returned from Closed session at 4:15 p.m.

Note: Director Nathan Magsig participated in Closed Session via phone.

APPOINTMENT OF INTERIM GENERAL MANAGER

- A. Consider approval of Interim General Manager Employment Agreement with Veronica Cazares.

General Counsel instructed Chairwoman Roman to read aloud the outcome of Closed Session per the Brown Act. It was said that Veronica Cazares, District Engineer would retain the position of Interim General Manager effective March 5, 2022, as current General Manager Ben Muñoz, Jr. will retire effective March 4, 2022. Chairwoman Roman read aloud the terms set forth in the agreement, from page four [4] in the Special Board meeting packet. It was said to redact the holiday of Cesar Chavez, as the District does not receive that, and to add the holiday of Good Friday which the District currently receives.

There being no comment from the public, a motion to approve Veronica Cazares as interim General Manager was made by Director Mendes and seconded by Director Guerra, and approved by the following voice vote:

AYE: Director Guerra, Vice Chair Mendes, Chairwoman Roman

NO:

ABSENT: Directors Magsig, Cárdenas

ABSTAIN:

- B. Establish Board Ad Hoc liaison with Interim General Manager

Vice Chairman Mendes voted Director Cárdenas and Chairwoman Roman appointed herself as the Ad Hoc liaisons for Interim General Manager Cazares. There are no aye votes required for this per General Counsel, only a consensus is needed. Consensus was received from all three members present.

RECRUITMENT FOR GENERAL MANAGER POSITION

- A. Discuss options for recruitment and provide direction including for issuance of RFP (Request for Proposal) for recruitment consultant or other recruitment method.

It was said that Alicia will work with Hilda in putting together an RFP for the recruitment of a General Manager for the SKF District.

B. Establish Board Ad Hoc Committee to work on recruitment matters

Chairwoman Michelle Roman and Director Sarah Guerra will head up the Ad Hoc Committee for recruitment.

ADJOURNMENT

There being no further business to come before the Board, Chairwoman Roman declared the meeting adjourned on a motion made by Director Mendes and seconded by Director Guerra, and approved by a unanimous voice vote at 4:27 p.m.

Respectfully submitted,

Approved



Veronica Cazares Interim General Manager/
Secretary of the Board



Michelle Roman
Chairwoman of the Board